### **AUDITING PROCEDURES REPORT**

Issued under P.A. 2 of 1968, as amended. Filing is mandatory.

Local Government Type [ ] City [ ] Township [ ] Village [ X ] O	Local Government her Van Buren Coun		County Van Buren
Audit Date	Opinion Date	Date Accountant F	Report Submitted to State:
12/31/04	8/5/05	8/12/05	

We have audited the financial statements of this local unit of government and rendered an opinion on financial statements prepared in accordance with the Statements of the Governmental Accounting Standards Board (GASB) and the *Uniform Reporting Format for Financial Statements for Counties and Local Units of Government in Michigan* by the Michigan Department of Treasury.

### We affirm that:

- 1. We have complied with the Bulletin for the Audits of Local Units of Government in Michigan as revised.
- 2. We are certified public accountants registered to practice in Michigan.

We further affirm the following. "Yes" responses have been disclosed in the financial statements, including the notes, or in the report of comments and recommendations

You must check the applicable box for each item below.

[ ]	Yes	[X]	No	1.	Certain component units/funds/agencies of the local unit are excluded from the financial statements.
[ ]	Yes	[X]	No	2.	There are accumulated deficits in one or more of this unit's unreserved fund balances/retained earnings (P.A. 275 of 1980).
[X ]	Yes	[ ]	No	3.	There are instances of non-compliance with the Uniform Accounting and Budgeting Act (P.A. 2 of 1968, as amended).
[ ]	Yes	[X]	No	4.	The local unit has violated the conditions of either an order issued under the Municipal Finance Act or its requirements, or an order issued under the Emergency Municipal Loan Act.
[ ]	Yes	[X]	No	5.	The local unit holds deposits/investments which do not comply with statutory requirements. (P.A. 20 of 1943, as amended [MCL 129.91], or P.A. 55 of 1982, as amended [MCL 38.1132]).
[ ]	Yes	[X]	No	6.	The local unit has been delinquent in distributing tax revenues that were collected for another taxing unit.
[ ]	Yes	[X]	No	7.	The local unit has violated the Constitutional requirement (Article 9, Section 24) to fund current year earned pension benefits (normal costs) in the current year. If the plan is more than 100% funded and the overfunding credits are more than the normal cost requirement, no contributions are due (paid during the year).
[ ]	Yes	[X]	No	8.	The local unit uses credit cards and has not adopted an applicable policy as required by P.A. 266 of 1995 (MCL 129.241).
[ ]	Yes	[X]	No	9.	The local unit has not adopted an investment policy as required by P.A. 196 of 1997 (MCL 129.95).

We have enclosed the following:	Enclosed	To Be Forwarded	Not Required
The letter of comments and recommendations.	X		
Reports on individual federal financial assistance programs (program audits).			X
Single Audit Reports (ASLGU).	Х		

Certified Public Accountant (Firm Name)				
REHMANN ROBSON GERALD J. DESLOOVER, CPA				
Street Address	City	State	Zip	
5800 GRATIOT, PO BOX 2025	SAGINAW	MI	48605	
Accountant Signature				
Kehmann Kohson				



### **AUDITED FINANCIAL STATEMENTS**

For The Year Ended December 31, 2004



# COUNTY OF VAN BUREN, MICHIGAN Comprehensive Annual Financial Report For the Fiscal Year Ended December 31, 2004

### TABLE OF CONTENTS

	<b>PAGE</b>
Independent Auditors' Report	1-2
Management's Discussion and Analysis	3-13
Basic Financial Statements:	
Government-wide Financial Statements:	
Statement of Net Assets	14
Statement of Activities	15-16
Fund Financial Statements:	
Balance Sheet – Governmental Funds	17-18
Reconciliation of Fund Balances on the Balance Sheet for Governmental	
Funds to Net Assets of Governmental Activities on the Statement of	
Net Assets	19
Statement of Revenue, Expenditures and Changes in Fund	
Balances – Governmental Funds	20-21
Reconciliation of the Statement of Revenue, Expenditures and Changes	
in Fund Balances of Governmental Funds to the Statement of	
Activities	22
Statement of Revenue, Expenditures and Changes in Fund Balance –	
Budget and Actual – General Fund	23-28
Statement of Revenue, Expenditures and Changes in Fund Balance –	
Budget and Actual – Major Special Revenue Funds	29-32
Statement of Net Assets – Proprietary Funds	33
Statement of Revenue, Expenses and Changes in Fund Net	
Assets – Proprietary Funds	34
Statement of Cash Flows – Proprietary Funds	35-36
Statement of Fiduciary Net Assets	37
Component Unit Financial Statements:	
Combining Statement of Net Assets	38-39
Combining Statement of Activities	40-41
Notes to the Financial Statements	42-70

# COUNTY OF VAN BUREN, MICHIGAN Comprehensive Annual Financial Report For the Fiscal Year Ended December 31, 2004

### **TABLE OF CONTENTS**

	<b>PAGE</b>
Combining and Individual Fund Financial Statements and Schedules:	
Combining Balance Sheet – Nonmajor Governmental Funds	71
Combining Statement of Revenue, Expenditures and Changes in	
Fund Balances – Nonmajor Governmental Funds	72
Combining Balance Sheet – Nonmajor Special Revenue Funds	73-84
Combining Statement of Revenue, Expenditures and Changes in	
Fund Balances – Nonmajor Special Revenue Funds	85-96
Schedule of Revenue, Expenditures and Changes in Fund Balances –	
Budget and Actual – Nonmajor Special Revenue Funds	97-128
Combining Balance Sheet – Nonmajor Debt Service Funds	129-130
Combining Statement of Revenue, Expenditures and Changes in	
Fund Balances – Nonmajor Debt Service Funds	131-132
Combining Balance Sheet – Nonmajor Capital Project Funds	133
Combining Statement of Revenue, Expenditures and Changes in	
Fund Balances – Nonmajor Capital Project Funds	134
Combining Statement of Net Assets – Nonmajor Enterprise Funds	135-136
Combining Statement of Revenue, Expenses and Changes in	
Fund Net Assets – Nonmajor Enterprise Funds	137-138
Combining Statement of Cash Flows – Nonmajor Enterprise Funds	139-142
Combining Statement of Net Assets – Internal Service Funds	143-144
Combining Statement of Revenue, Expenses and Changes in	
Fund Net Assets – Internal Service Funds	145-146
Combining Statement of Cash Flows – Internal Service Funds	147-150
Combining Statement of Assets and Liabilities – Agency Funds	151
Combining Statement of Changes in Assets and Liabilities –	
All Agency Funds	152-153
Department of Public Works Component Unit	
Combining Statement of Net Assets	154-157
Combining Statement of Revenue, Expenses and Changes in Fund Net Assets	158-161
Drain Commission Component Unit	
Combining Balance Sheet / Statement of Net Assets	162-163
Combining Statement of Revenue, Expenditures and Changes in	
In Fund Balances / Statement of Activities	164-165

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### INDEPENDENT AUDITORS' REPORT

August 5, 2005

The Board of Commissioners County of Van Buren, Michigan Paw Paw, Michigan

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the *COUNTY OF VAN BUREN MICHIGAN*, as of and for the year ended December 31, 2004, which collectively comprise the basic financial statements, as listed in the table of contents. These financial statements are the responsibility of the County's management. Our responsibility is to express opinions on these financial statements based on our audit. We did not audit the financial statements of the Public Transit enterprise fund, which represents 11.6% of the assets and 12.3% of the revenues of the aggregate remaining (nonmajor) funds, respectively. We also did not audit the financial statements of the Road Commission or District Public Health component units, which represent 49.2% and 1.7%, respectively, of the assets and 57.8% and 21.3%, respectively, of the revenues of the aggregate discretely presented component units. Those financial statements were audited by other auditors whose reports were furnished to us, and our opinion, insofar as it relates to the amounts included for the Public Transit fund and Road Commission and District Public Health component units, is based on the reports of the other auditors.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit and the reports of other auditors provide a reasonable basis for our opinions.

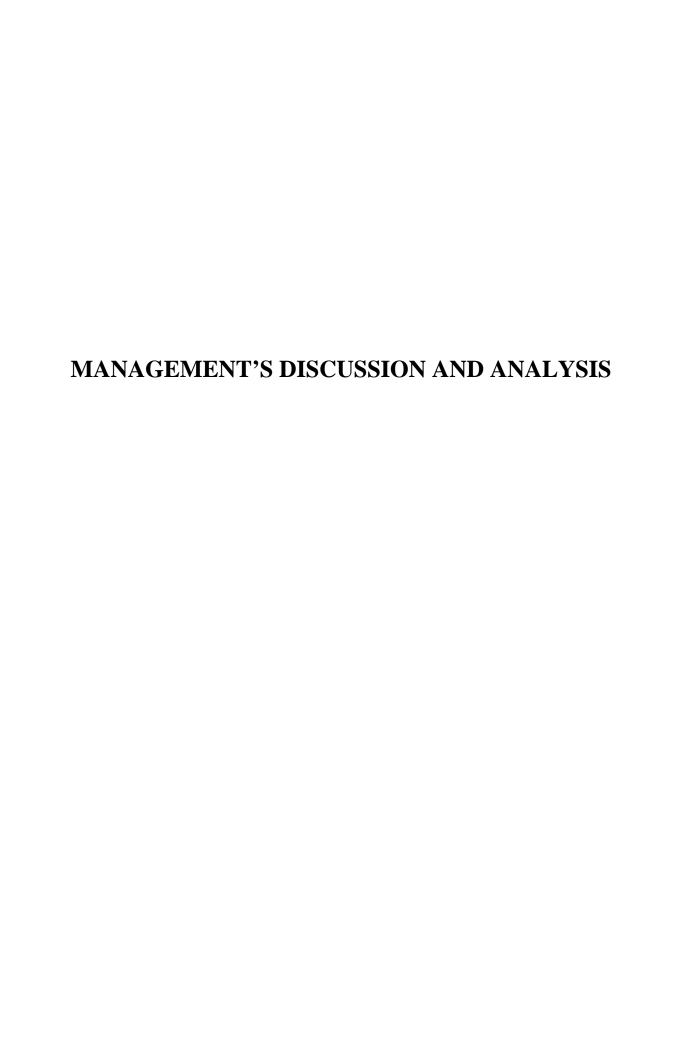
In our opinion, based on our audit and the report of other auditors, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the County of Van Buren, Michigan, as of December 31, 2004, and the respective changes in financial position and cash flows, where applicable, thereof, and the respective budgetary comparisons for the general fund and each major special revenue fund, for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

The Management's Discussion and Analysis on pages 3-13 is not a required part of the basic financial statements but is supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

In accordance with *Government Auditing Standards*, we have also issued our report dated August 5, 2005, on our consideration of the County of Van Buren, Michigan's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants agreements and other matters, in a separately issued single audit report. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audit.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the County's basic financial statements. The combining and individual fund financial statements and schedules as listed in the table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements of the County of Van Buren, Michigan. The combining and individual fund financial statements and schedules have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, based upon our audit and the reports of other auditors, are fairly presented in all material respects in relation to the basic financial statements taken as a whole.

Rehmann Lohan



## **Management's Discussion and Analysis**

This section of Van Buren County's annual financial report presents our discussion and analysis of the County's financial performance during the fiscal year that ended on December 31, 2004. Please read it in conjunction with the County's financial statements, which follow this section. For discussion and analysis of the financial statements of the Road Commission for Van Buren County and the Van Buren/Cass District Health Department, please see their separately issued financial statements.

### **Financial Highlights**

Implementation of Governmental Accounting Standards Board (GASB) Statement number 34 began at December 31, 2003 fiscal year end. Financial data is now presented on a full accrual basis for many of the County's funds. The reporting becomes similar to that of a private sector entity. All of the governmental funds and all of the business-type funds are separately combined to report a government-wide financial statement for each of the separate fund types. Comparative data is provided for 2003 and 2004. Highlights are as follows:

- Governmental Fund Net Assets increased \$2,820,001 from \$6,694,109 (as restated) to \$9,514,110, which is a 42.1% increase. Of the total, -\$492,098 was unrestricted.
- Business-Type Fund Net Assets decreased \$1,078,551 from \$9,195,344 to \$8,116,793, which is a 11.7% decrease. Of the total, \$7,435,078 was unrestricted.
- Total Net Assets increased \$1,741,450 from \$15,889,453 (as restated) to \$17,630,903, a 11.0% increase. Of the total, \$6,941,182 was unrestricted. This amount may be used to meet the County's ongoing obligations to citizens and creditors.
- Governmental Activities expenses totaled \$34,208,325. \$20,000,102 of those expenditures were financed by Program Revenues (service charges, contributions, or grants). General Revenues (property taxes, unrestricted grants, unrestricted investment earnings) were \$14,302,493.
- As of the close of the current fiscal year, the County's Governmental Funds (General Fund, Public Safety, Ambulance, WIA, Revenue Sharing Reserve, Non-major Funds) reported a combined ending fund balance of \$3,726,882. Of this amount, \$3,651,882 is unreserved and undesignated.
- The General Fund had a net reduction of fund balance of \$164,378. At the end of the year, the unreserved fund balance for the General Fund was \$72,130 or .2% of total General Fund expenditures. The total General Fund balance was \$147,130.
- The Delinquent Tax Revolving Fund generated income of \$993,535 before capital contributions and transfers. Total transfers out amounted to \$2,514,269 resulting in a \$1,520,734 decrease in net assets. Net assets at the end of the year were \$5,926,399.
- In 2003 the depreciated cost of the governmental fund capital assets was reported for the first time in the financial statements. The total depreciated cost of the fixed assets at December 31, 2004 was \$11,807,952 a decrease of \$306,071 from \$12,114,023 (as restated).

### **Overview of the Financial Statements**

This annual report consists of four parts – *Management's Discussion and Analysis* (this section), the *Basic Financial Statements, Required Supplementary Information*, and an optional section that presents *Combining Statements* for non-major governmental funds and internal service funds.

The *Basic Financial Statements* include two kinds of statements that present different views of the County:

- The first two statements are *government-wide financial statements* that provide both *long-term* and *short-term* information about the County's *overall* financial status.
- The remaining statements are *fund financial statements* that focus on *individual parts* of the County government, reporting the County's operations in *more detail* than the government-wide statements.
  - Governmental funds statements tell how general government services including legislative, judicial, and executive functions like public safety were financed in the short term as well as what remains for future spending.
  - *Proprietary fund* statements offer *short-* and *long-term* financial information about the activities the government operates *like businesses*, such as the Delinquent Tax Revolving Fund.
  - *Fiduciary fund* statements provide information about the financial relationships like the retirement plan for the County's employees in which the County acts solely as a *trustee or agent* for the benefit of others, to whom the resources in question belong.

The financial statements also include *notes* that explain some of the information in the financial statements and provide data that are more detailed.

The statements are followed by a section of *Required Supplementary Information* that further explains and supports the information in the financial statements.

In addition to these required elements, we have included a section with Combining Statements that provide details about our nonmajor governmental funds and internal service funds, each of which are added together and presented in single columns in the basic financial statements.

Figure A-1 summarizes the major features of the County's financial statements, including the portion of the County government they cover and the types of information they contain. The remainder of this overview section of management's discussion and analysis explains the structure and contents of each of the statements.

Figure A-1	. Major Features of Van B	uren County's Governmen	t-Wide and Fund Financial	Statements		
	Fund Statements					
Type of Statements	Government-wide	<b>Governmental Funds</b>	Proprietary Funds	Fiduciary Funds		
Scope	Entire County government (except fiduciary funds and the County's component units)	Activities of the County that are not proprietary or fiduciary, such as police, fire, and parks	Activities the County operates similar to private businesses; the Delinquent Tax Revolving & Forfeitures, Public Transit	Instances in which the County is the trustee or agent for someone else's resources, such as the retirement plan for County employees		
	• Statement of net assets	Balance sheet	• Statement of net assets	Statement of fiduciary net assets		
Required financial statements	Statement of activities	Statement of revenues, expenditures & changes in fund balances	<ul> <li>Statement of revenues, expenses and changes in fund net assets</li> <li>Statement of cash flows</li> </ul>	Statement of changes in fiduciary net assets		
Accounting basis and measurement focus	Accrual accounting and economic resources focus	Modified accrual accounting and current financial resources focus	Accrual accounting and economic resources focus	Accrual accounting and economic resources focus		
Type of asset/liability information	All assets and liabilities, both financial and capital, short-term and long-term	Only assets expected to be used up and liabilities that come due during the year or soon thereafter, no capital assets included	All assets and liabilities, both financial and capital, and short-term and long-term	All assets and liabilities, both short-term and long-term, the County's funds do not currently contain capital assets, although they can		
Type of inflow/outflow information	All revenues and expenses during year, regardless of when cash is received or paid	Revenues for which cash is received during or soon after the end of the year, expenditures when goods or services have been received and payment is due during the year or soon thereafter	All revenues and expenses during year, regardless of when cash is received or paid	All revenues and expenses during year, regardless of when cash is received or paid		

### **Government-wide Statements**

The government-wide statements report information about the County as a whole using accounting methods similar to those used by private-sector companies. The *Statement of Net Assets* includes all of the government's assets and liabilities. All of the current year's revenues and expenses are accounted for in the *Statement of Activities* regardless of when cash is received or paid.

The two government-wide statements report the County's *net assets* and how they have changed. Net assets, the difference between the County's assets and liabilities, is one way to measure the County's financial health or *position*.

- Over time, increases or decreases in the County's net assets are an indicator of whether or not its financial health is improving or deteriorating, respectively.
- To assess the overall health of the County you need to consider the additional nonfinancial factors such as changes in the County's property tax base and the condition of the County's infrastructure.

The government-wide financial statements of the County are divided into three categories:

- Governmental activities Most of the County's basic services are included here, such as legislative, judicial, executive government, and other activities. Property taxes, intergovernmental revenue, service charges, state, and federal grants finance most of these activities.
- Business-type activities Other functions of the County that are intended to recover all or a significant portion of their costs through user fees and charges are considered business-type activities. These include delinquent tax collections and property foreclosures.
- Component units The County includes other entities in its reports. Although legally separate, these "component units" are important because the County is financially accountable for them. Examples are the Road Commission, Drainage Districts, and the District Public Health Department.

### **Fund Financial Statements**

The fund financial statements provide more detailed information about the County's most *significant funds* – not the County as a whole. Funds are accounting devices that the County uses to keep track of specific sources of funding and spending for particular purposes.

- Some funds are required by State law and by bond covenants.
- The County Board of Commissioners establishes other funds to control and manage money for particular purposes (like Central Dispatch) or to show that it is properly using certain taxes and grants (like aid from the Michigan State Housing Development Authority).

The County has three kinds of funds:

- Governmental funds Most of the County's basic services are included in governmental funds, which focus on (1) how cash and other financial assets that can readily be converted to cash flow in and out and (2) balances left at year-end that are available for spending. Consequently, the governmental fund statements provide a detailed short-term view that helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the County's programs. Because this information does not encompass the additional long-term focus of the government-wide statements, we provide additional information at the bottom of the governmental funds statement, or on the subsequent page, that explain the relationship (or differences) between them.
- Proprietary funds Services for which the County charges customers a fee are generally reported in proprietary funds. Proprietary funds, like the government-wide statements, provide both long- and short-term financial information. There are two different types of these:
  - *Enterprise Funds* are the same as its business-type activities, but provide more detail and additional information, such as cash flows.
  - *Internal Service Funds* report activities that provide supplies and services for the County's other programs and activities such as the County's Office Equipment Fund.
- Fiduciary funds The County is the trustee, or fiduciary, for its employees' pension plans. It is also responsible for other assets that because of a trust arrangement can be used only for the trust beneficiaries. The County is responsible for ensuring that the assets reported in these funds are used for their intended purposes. All of the County's fiduciary activities are reported in a separate statements of fiduciary net assets. We exclude these activities from the County's government-wide financial statements because the County cannot use these assets to finance its operations.

### Financial Analysis of the County as a Whole

• **Net assets.** Total Net Assets increased \$1,741,450 from \$15,889,453 to \$17,630,903, a 11.0% increase. Of the total, \$6,942,980 was unrestricted. This amount may be used to meet the County's ongoing obligations to citizens and creditors. (*See Table A-1*)

Table A-1 Van Buren County's Net Assets

							Total
	Governmen	tal Activities	Business-ty	pe Activities	To	otal	Percentage
	2004	2003	2004	2003	2004	2003	Change
Current and other assets	\$ 14,060,270	\$ 13,288,484	\$ 7,548,504	\$ 8,837,053	\$ 21,608,774	\$ 22,125,537	-2.3%
Capital assets, net	11,807,952	12,114,023	681,715	515,044	12,489,667	12,629,067	-1.1%
Total assets	25,868,222	25,402,507	8,230,219	9,352,097	34,098,441	34,754,604	-1.9%
Long-term debt outstanding	6,196,412	7,088,351	38,805	28,814	6,235,217	7,117,165	-12.4%
Other liabilities	10,157,700	11,620,047	74,621	127,939	10,232,321	11,747,986	-12.9%
Total liabilities	16,354,112	18,708,398	113,426	156,753	16,467,538	18,865,151	-12.7%
Net assets:	·	_		_			
Invested in capital assets,							
net of related debt	6,507,940	5,259,768	681,715	486,230	7,189,655	5,745,998	25.1%
Restricted	3,498,268	1,305,252	-	-	3,498,268	1,305,252	168.0%
Unrestricted	(492,098)	129,089	7,435,078	8,709,114	6,942,980	8,838,203	-21.4%
Total net assets	\$ 9,514,110	\$ 6,694,109	\$ 8,116,793	\$ 9,195,344	\$ 17,630,903	\$ 15,889,453	11.0%

The increase is primarily due to an increase in the Governmental type funds of 42.1%. This was tempered by a decrease in the Business-type funds of 11.7%. The decrease in Business-type fund net assets was primarily due to continued transfers to the General Fund.

Of the total Current and Other Assets figure of \$21,608,774, Cash or Investments accounts for \$4,262,673. That represents 19.7% of the total current assets. Of the total cash and investments amount, \$2,161,383 was in the Delinquent Tax Revolving Fund. The funds primary purpose is to administer collection and distribution of delinquent real property taxes. In previous years, any surplus in the funds was pledged to the payment of debt service and to increased operating costs including transfers to the Child Care Fund and increased health insurance benefit costs. However, it is becoming apparent that this is not sustainable. Beginning in 2005, the General Fund will be responsible for these payments. This will require across the board cuts in General Fund expenditures approximating \$1,600,000.

Receivables of \$17,332,801 represents 50.8% of the current assets. \$3,294,958, or 19.0%, of that amount were Delinquent Tax Receivables.

In 2003 the depreciated cost of the governmental fund capital assets was reported for the first time in the financial statements. The total depreciated cost of the fixed assets at December 31, 2004 was \$11,807,952 a decrease of \$306,071 from \$12,114,023 (as restated).

**Changes in net assets.** The county's net assets (as restated) increased by \$1,741,450. (*See Table A-2*) Governmental Fund net assets increased \$2,820,001. Business-type Fund net assets decreased by \$1,078,551.

Table A-2 Changes in Van Buren County's Net Assets

·	Governmental Activities		Business-type Activities		Total		Total Percentage	
	2004	2003	2004	2003	2004	2003	Change	
Revenues	2001	2002	2001	2002	2001	2000	Change	
Program revenues:								
Charges for services	\$ 5,290,721	\$ 4,979,663	\$ 2,107,152	\$ 1,760,013	\$ 7,397,873	\$ 6,739,676	9.8%	
Operating grants and contributions	14,709,381	15,625,407	648,201	773,516	15,357,582	16,398,923	-6.4%	
Capital grants and contributions	-	-	346,071	_	346,071	-	_	
General revenues:			,		,			
Property taxes	13,502,847	10,138,018	-	-	13,502,847	10,138,018	33.2%	
Grants and contributions not restricted								
to specific programs	739,254	1,407,932	-	-	739,254	1,407,932	-47.5%	
Unrestricted investment earnings	60,392	148,787	-	_	60,392	148,787	-59.4%	
Total revenues	34,302,595	32,299,807	3,101,424	2,533,529	37,404,019	34,833,336	7.4%	
Expenses								
Legislative	176,328	185,448	_	_	176,328	185,448	-4.9%	
Judicial	5,311,498	5,179,676		_	5,311,498	5,179,676	2.5%	
General government	5,494,148	5,208,015	_		5,494,148	5,208,015	5.5%	
Public safety	8,090,509	7,221,310	_	_	8,090,509	7,221,310	12.0%	
Public works	79,325	60,708	_	_	79,325	60,708	30.7%	
Health and welfare	14,489,485	15,672,511	_	_	14,489,485	15,672,511	-7.5%	
Other governmental activities	284,101	191,441	_	_	284,101	191,441	48.4%	
Interest on long-term debt	282,931	319,379	_	_	282,931	319,379	-11.4%	
Jail Commissary	202,701	-	123,625	104,504	123,625	104,504	18.3%	
Delinquent tax collections/forfeitures	_	_	190,876	200,781	190,876	200,781	-4.9%	
Public transit	-	_	1,139,743	994,181	1,139,743	994,181	14.6%	
Total expenses	34,208,325	34,038,488	1,454,244	1,299,466	35,662,569	35,337,954	0.9%	
Net income before transfers	94,270	(1,738,681)	1,647,180	1,234,063	1,741,450	(504,618)	-	
Transfers	2,725,731	2,499,344	(2,725,731)	(2,499,344)	-	-	-	
Change in net assets	2,820,001	760,663	(1,078,551)	(1,265,281)	1,741,450	(504,618)		
Net assets, beginning of year, as restated	6,694,109	5,933,446	9,195,344	10,460,625	15,889,453	16,394,071	-3.1%	
Net assets, end of year	\$ 9,514,110	\$ 6,694,109	\$ 8,116,793	\$ 9,195,344	\$ 17,630,903	\$ 15,889,453	11.0%	

In general, an increase in net assets means that current citizens and taxpayers are paying for services being provided today. A decrease in net assets means that current citizens and taxpayers aren't contributing enough to pay for the services they are currently receiving.

### Financial Analysis of the County's Funds

### **Governmental Funds**

Governmental Funds include the General Fund, Public Safety, Ambulance, WIA, Revenue Sharing Reserve, and Non-Major Funds. For the fiscal year ended December 31, 2004, the county's governmental funds reported a total Fund Balance of \$3,726,882, which was an increase of \$2,055,477 from \$1,671,405 in 2003. Of the \$3,726,882 Total Governmental Fund Balance, the unreserved and undesignated amount was \$3,651,882. The vast majority of this, (\$2,482,228) is in the Revenue Sharing Reserve Fund.

**General Fund.** The total General Fund Fund Balance decreased \$164,378 from \$311,508 to \$147,130 at December 31, 2004. Of this amount, \$72,130 is undesignated. The relative fund balance decline is due to continued increases in benefit costs: property and casualty as well as health insurance. The Board of Commissioners has negotiated and implemented a new health care program, which should reduce the rate of increased benefit costs.

**Special Revenue Funds.** The Special Revenue Funds in total ended the 2004 fiscal year with an Fund Balance of \$3,522,872. This increased \$2,218,131 from \$1,304,741 at the end of the 2003 fiscal year. The Fund Balances for each of the individual funds at December 31, 2004 are as follows:

**Table A-3**Special Revenue Fund Balances

	2003	2004	
	Total	Total	
	Fund	Fund	
<b>Fund</b>	<b>Balance</b>	<b>Balance</b>	<b>Change</b>
D.I. C.C.	Φ 66.645	Ф 22.400	Ф (22.155)
Public Safety	\$ 66,645	\$ 33,490	\$ (33,155)
Ambulance	2,678	2,189	(489)
W/A	18,000	-	(18,000)
Friend of the Court	14,573	47,114	32,541
Revenue Sharing Reserve	-	2,482,228	2,482,228
Court Equity	-	480	480
MSU Building Strong Families	8,079	-	(8,079)
MSU Car Seat Program	425	-	(425)
Jail Enhancement	34,179	26,942	(7,237)
Collection Agency	53,503	99,491	45,988
PSFA Grant	-	2,114	2,114
60% Justice Training	10,198	10,561	363
911 Dispatch	23,900	95	(23,805)
911 Wireless	77,329	115,889	38,560
Planning Commission	406	16	(390)
LEPC	7,456	9,394	1,938
Public Improvement	2,035	464	(1,571)
REP Equipment Grant	-	417	417

Threat Assessment Grant	\$ -	\$ 1,219	\$ 1,219
State Homeland Security Grant	-	98	98
Weapons of Mass Destruction	15,282	9,253	(6,029)
CBRN Terrorism Planning	-	47,163	47,163
Human Services West	69,066	33,894	(35,172)
Dispatch Training	1,889	-	(1,889)
Register of Deeds Automation	80,073	186,834	106,761
Remonumentation	16,793	899	(15,894)
Victim Advocates	29,818	30,090	272
Courthouse Security	38	416	378
Court Officers	119,447	86,049	(33,398)
Drug Enforcement State	44,868	21,744	(23,124)
Drug Enforcement Prosecutor	428	1,251	823
Law Library	56	-	(56)
Sheriff Corrections Training	-	17,608	17,608
Youth Services	4,296	2,131	(2,165)
Community Corrections	33,974	46,682	12,708
Housing	187,608	44,111	(143,497)
Housing Program Income	-	71,447	71,447
Substance Abuse	300	-	(300)
Courthouse Restoration	3,229	509	(2,720)
Social Welfare	29,524	21,995	(7,529)
Family Counseling	17,754	22,534	4,780
FIA	329,903	-	(329,903)
Soldiers' and Sailors' Relief	52	52	-
Veterans' Trust	937	7,773	6,836
Kal-Haven Trail		38,236	38,236
Total	\$ 1,304,741	\$ 3,522,872	\$ 2,218,131

### **Proprietary Funds**

Proprietary Funds include Enterprise Funds (Delinquent Tax Revolving, Delinquent Tax Forfeitures, and Non-Major Funds [Summer Tax Collection, Commissary, Public Transit]) and Internal Service Funds (Computer, Computer Mapping, Tax Services and Fringe Benefits). The Enterprise Funds had total net assets at December 31, 2004 of \$8,116,793. Of that amount, \$681,715 was invested in capital assets net of related debt.

**Enterprise Funds.** The Delinquent Tax Revolving Fund had net assets of \$7,447,133 at the end of the 2003 fiscal year. The net assets decreased \$1,520,734 during the 2004 fiscal year for a new total of \$5,926,399. The fund generated a net income before transfers of \$993,535 during the fiscal year, but then transferred \$2,514,269 to the satisfy debt obligations and to the General Fund, resulting in the decrease in net assets.

Net assets of the Delinquent Tax Forfeitures Fund increased \$435,957 and Non-Major Funds increased \$6,226 during the 2004 fiscal year.

**Internal Service Funds.** Internal Service Funds had net assets of \$65,969 at December 31, 2003 and increased \$164,068 to \$230,037 in 2004.

### **General Fund Budgetary Highlights**

2004 was a very difficult year on both the revenue and expenditure side. Revenues were lower than expected due to decreases in State Revenue sharing. Expenditures were higher than expected because of increased public safety and other costs. In addition, and most importantly the drain on the Proprietary Funds to cover General Fund deficits has been identified. Beginning in 2005 and into 2006, the County will have to cease paying long-term debt obligations from the Delinquent Tax Fund. These costs will have to be incurred from the General Fund. Consequently, aggressive cost reduction will have to take place immediately and for the long term at least as long as bond obligations exists.

### **Description of Significant Capital Asset and Long-Term Debt Activity**

The County's Debt obligations (principal and interest) are as follows:

2005:	\$1,218,793
2006:	\$1,223,508
2007:	\$1,220,563
2008:	\$917,276
2009:	\$932,852
2010:	\$370,200
2011:	\$123,935
2012:	\$123,030

There is no significant debt relief until 2008.

### **Economic Factors and Next Year's Budget and Rates**

As previously stated, the overriding concern is the depletion of the Delinquent Tax Fund to pay for long-term debt and General Fund operations. This is not sustainable and must cease in 2005. Long range planning to address what is essentially a \$1.6 million dollar deficit (DTF budget) will take place in conjunction with amending the 2005 budget and establishing the 2006 and beyond budgets.

### **Contacting the County's Financial Management**

This financial report is designed to provide our citizens, taxpayers, customers, and investors and creditors with a general overview of the County's finances and to demonstrate the County's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Office of the County Administrator, 219 Paw Paw Street, Suite 201, Paw Paw, MI 49079-1492.

# BASIC FINANCIAL STATEMENTS



### Statement of Net Assets December 31, 2004

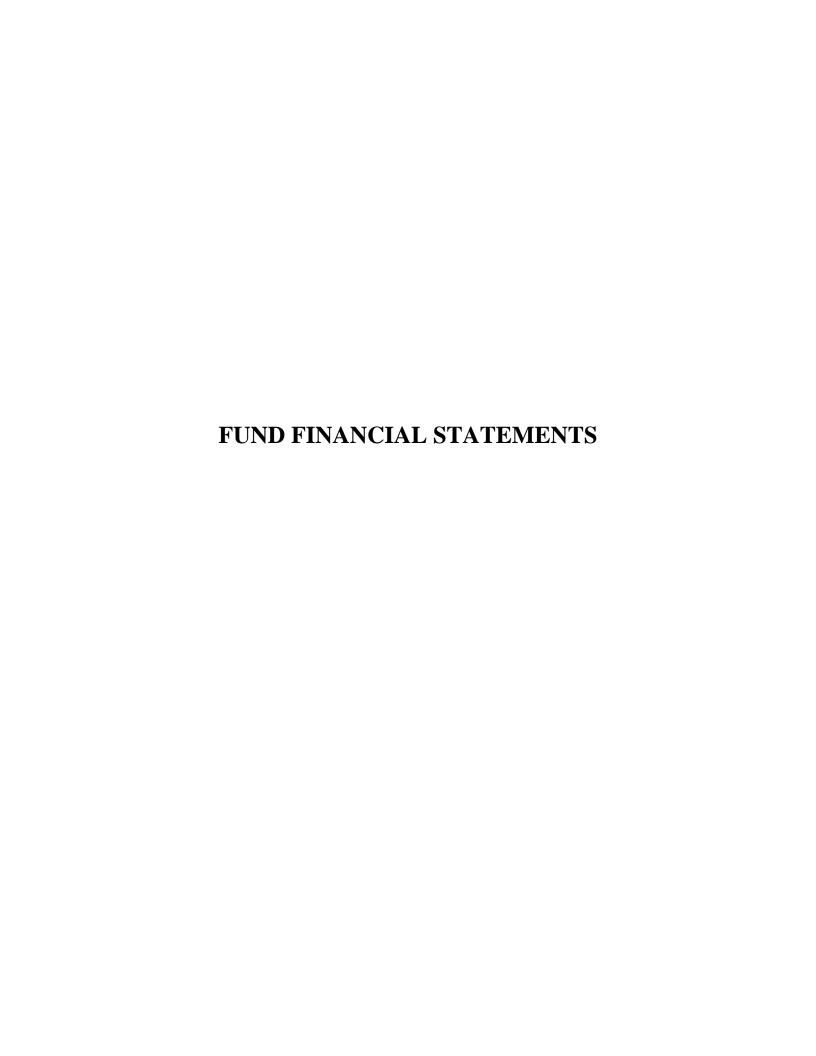
		Pı	ima	ary Governme	ent				
	Go	vernmental		usiness-type			(	Component	
		Activities		Activities		Total		Units	
Assets									
Cash and cash equivalents	\$	560,565	\$	3,702,108	\$	4,262,673	\$	6,656,966	
Receivables, net		13,498,705		3,834,096		17,332,801		52,887,239	
Prepaid items and other assets		1,000		12,300		13,300		634,683	
Capital assets not being depreciated		838,900		-		838,900		8,688,235	
Capital assets being depreciated, net		10,969,052		681,715		11,650,767		39,443,878	
Total assets		25,868,222		8,230,219		34,098,441		108,311,001	
Liabilities									
Accounts payable and accrued expenses		860,198		74,621		934,819		829,635	
Deferred revenue (unearned)		9,297,502		-		9,297,502		1,581,146	
Long-term liabilities:									
Due within one year		980,000		-		980,000		2,416,890	
Due in more than one year		5,216,412		38,805		5,255,217		48,472,190	
Total liabilities		16,354,112		113,426		16,467,538		53,299,861	
Net assets									
Invested in capital assets, net of related debt		6,507,940		681,715		7,189,655		47,030,222	
Restricted for:									
Debt service		1,892		-		1,892		-	
Other purposes		3,496,376		-		3,496,376		_	
Unrestricted (deficit)		(492,098)		7,435,078		6,942,980		7,980,918	
Total net assets	\$	9,514,110	\$	8,116,793	\$	17,630,903	\$	55,011,140	

# Statement of Activities For the Year Ended December 31, 2004

		Program Revenues									
						Operating		Capital			
				Charges		Grants and	G	rants and	N	et (Expense)	
Functions/Programs		Expenses		or Services	C	ontributions	Contributions			Revenue	
Primary government											
Governmental activities:											
Legislative	\$	176,328	\$	-	\$	675	\$	-	\$	(175,653)	
Judicial		5,311,498		1,157,706		1,745,502		-		(2,408,290)	
General government		5,494,148		2,050,582		1,226,152		-		(2,217,414)	
Public safety		8,090,509		1,701,471		1,331,638		-		(5,057,400)	
Public works		79,325		-		-		-		(79,325)	
Health and welfare		14,489,485		317,799		10,374,179		-		(3,797,507)	
Other governmental activities		284,101		63,163		31,235		-		(189,703)	
Interest on long-term debt		282,931		-		-		-		(282,931)	
Total governmental activities		34,208,325		5,290,721		14,709,381				(14,208,223)	
Business-type activities:											
Jail Commissary		123,625		125,275		-		-		1,650	
Delinquent tax collections/forfeitures		190,876		1,792,738		49,611		-		1,651,473	
Public transit		1,139,743		189,139		598,590		346,071		(5,943)	
Total business-type activities		1,454,244		2,107,152		648,201		346,071		1,647,180	
Total primary government	\$	35,662,569	\$	7,397,873	\$	15,357,582	\$	346,071	\$	(12,561,043)	
Component units											
Public works	\$	14,233,696	\$	4,359,245	\$	7,462,974	\$	2,859,506	\$	448,029	
Health and welfare		4,526,740		935,472		2,817,676		-		(773,592)	
Other		85,003								(85,003)	
Total component units	\$	18,845,439	\$	5,294,717	\$	10,280,650	\$	2,859,506	\$	(410,566)	

# Statement of Activities (Concluded) For the Year Ended December 31, 2004

	P	Primary Government							
	Governmental	<b>Business-type</b>		Component					
Functions/Programs	Activities	Activities	Total	Units					
Changes in net assets									
Net (expense) revenue	\$ (14,208,223)	\$ 1,647,180 \$	(12,561,043)	\$ (410,566)					
General revenues:									
Property taxes	13,502,847	-	13,502,847	1,669,422					
Grants and contributions not restricted									
to specific programs	739,254	-	739,254	1,291,941					
Unrestricted investment earnings	60,392	-	60,392	49,591					
Transfers - internal activities	2,725,731	(2,725,731)							
Total general revenues and transfers	17,028,224	(2,725,731)	14,302,493	3,010,954					
Change in net assets	2,820,001	(1,078,551)	1,741,450	2,600,388					
Net assets, beginning of year, as restated	6,694,109	9,195,344	15,889,453	52,410,752					
Net assets, end of year	\$ 9,514,110	\$ 8,116,793 \$	17,630,903	\$ 55,011,140					



### Balance Sheet Governmental Funds December 31, 2004

	 General	Public Safety	A	mbulance	WIA
<u>ASSETS</u>					
Assets					
Cash and cash equivalents	\$ -	\$ 67,412	\$	2,189	\$ 30,000
Taxes receivable	6,121,430	1,088,107		1,924,767	-
Accounts receivable	6,641	-		-	-
Due from other governments	528,180	-		-	-
Due from other funds	578,487	-		-	-
Advances to other funds	15,000	-		-	-
Advances to component units	 60,000				
TOTAL ASSETS	\$ 7,309,738	\$ 1,155,519	\$	1,926,956	\$ 30,000
LIABILITIES, AND FUND BALANCES					
Liabilities					
Interfund payable	\$ 581,526	\$ -	\$	-	\$ -
Accounts payable	228,805	10,359		_	30,000
Accrued liabilities	230,219	23,563		_	-
Due to other governments	-	-		-	-
Due to other funds	628	-		-	-
Advances from other funds	_	_		_	-
Deferred revenue	 6,121,430	1,088,107		1,924,767	-
Total liabilities	 7,162,608	1,122,029		1,924,767	30,000
Fund balances					
Reserved for:					
Advances to other funds	15,000	-		-	-
Advances to component units	60,000	-		-	-
Unreserved, undesignated	72,130	33,490		2,189	-
Unreserved, undesignated, reported in nonmajor:					
Special revenue funds	-	-		-	-
Debt service funds	-	-		-	-
Capital projects funds	 				
Total fund balances	 147,130	33,490		2,189	-
TOTAL LIABILITIES AND FUND BALANCES	\$ 7,309,738	\$ 1,155,519	\$	1,926,956	\$ 30,000

Revenue Sharing Reserve	Nonmajor Funds	Totals
\$ -	\$ 1,159,657	\$ 1,259,258
3,060,715	-	12,195,019
-	17,113	23,754
-	683,826	1,212,006
-	628	579,115
-	-	15,000
 -	-	60,000
\$ 3,060,715	\$ 1,861,224	\$ 15,344,152
\$ -	\$ 348,386	\$ 929,912
-	129,870	399,034
-	56,475	310,257
-	96,450	96,450
578,487	-	579,115
-	5,000	5,000
 -	163,198	9,297,502
 578,487	799,379	11,617,270
-	-	15,000
-	-	60,000
2,482,228	-	2,590,037
-	1,004,965	1,004,965
-	1,892	1,892
 -	54,988	54,988
2,482,228	1,061,845	3,726,882
\$ 3,060,715	\$ 1,861,224	\$ 15,344,152

### Reconciliation of Fund Balances on the Balance Sheet for Governmental Funds to Net Assets of Governmental Activities on the Statement of Net Assets December 31, 2004

Fund balances - total governmental funds	\$ 3,726,882
Amounts reported for <i>governmental activities</i> in the statement of net assets are different because:	
Capital assets used in governmental activities are not financial resources, and therefore	
not reported in the funds.	
Add: capital assets	22,059,767
Subtract: accumulated depreciation	(10,272,736)
Internal service funds are used by management to charge the costs of certain activities, such as insurance and other centralized costs, to individual funds. The assets and liabilities of certain internal service funds are included in governmental activities in the statement of net assets.	
Add: net assets of governmental activities accounted for in internal service funds	230,037
Certain liabilities, such as bonds payable, are not due and payable in the current period, and therefore are not reported in the funds.	
Subtract: bonds payable	(5,355,000)
Subtract: compensated absences	(841,412)
Subtract: accrued interest on long-term liabilities	(33,428)
Net assets of governmental activities	\$ 9,514,110

### Statement of Revenue, Expenditures and Changes in Fund Balances Governmental Funds

### For the Year Ended December 31, 2004

		G 1		Public			XX7X A
Revenue		General		Safety	An	<u>ibulance</u>	WIA
Taxes and special assessments	\$	8,723,938	\$	1,030,838	\$	687,356 \$	_
Intergovernmental	Ψ	3,306,150	Ψ	-	Ψ	-	8,715,535
Licenses and permits		119,374		_		-	-
Fines and forfeits		164,663		-		-	_
Charges for services		2,991,720		-		-	_
Interest and rentals		866,713		-		2,156	-
Other		449,175		9,877		<u> </u>	
Total revenue		16,621,733		1,040,715		689,512	8,715,535
Expenditures							
Current:							
Legislative		179,574		-		-	-
Judicial		3,798,500		-		-	-
General government		4,918,747		-		-	-
Public safety		4,300,315		987,830		-	-
Public works		79,325		-		-	-
Health and welfare		1,084,503		-		690,001	8,733,535
Other		207,896		-		-	-
Debt service:							
Principal		-		-		-	-
Interest		-		-		-	-
Capital outlay		187,020		42,852		-	-
Total expenditures		14,755,880		1,030,682		690,001	8,733,535
Revenue over (under) expenditures		1,865,853		10,033		(489)	(18,000)
Other financing sources (uses)							
Transfers in		1,803,487		-		-	-
Transfers (out)		(3,833,718)		(43,188)		-	-
Total other financing sources (uses)		(2,030,231)		(43,188)			
Net change in fund balances		(164,378)		(33,155)		(489)	(18,000)
Fund balances, beginning of year		311,508		66,645		2,678	18,000
Fund balances, end of year	\$	147,130	\$	33,490	\$	2,189 \$	_

	Revenue Sharing Reserve	Nonmajor Funds	Totals
ф	2.050.715	the state of the s	12.502.045
\$	3,060,715 \$		
	-	2,543,466	14,565,151
	-	7,950	127,324
	-	36,296	200,959
	-	1,164,362	4,156,082
	-	97,716	966,585
	-	324,560	783,612
	3,060,715	4,174,350	34,302,560
	-	-	179,574
	-	1,523,336	5,321,836
	-	264,262	5,183,009
	-	2,361,205	7,649,350
	-	-	79,325
	-	3,811,633	14,319,672
	-	27,723	235,619
	-	930,000	930,000
	-	281,107	281,107
	-	288,450	518,322
	-	9,487,716	34,697,814
	3,060,715	(5,313,366)	(395,254)
	-	5,109,987	6,913,474
	(578,487)	(7,350)	(4,462,743)
	(578,487)	5,102,637	2,450,731
	2,482,228	(210,729)	2,055,477
	-	1,272,574	1,671,405
\$	2,482,228 \$	1,061,845 \$	3,726,882

### Reconciliation of the Statement of Revenue, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities For the Year Ended December 31, 2004

Net change in fund balances - total governmental funds	\$ 2,055,477
Amounts reported for governmental activities in the statement of activities are different because:	
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.	
Add: capital outlay	629,166
Subtract: depreciation expense	(866,501)
Subtract: loss on disposal of capital assets	(52,324)
Bond proceeds provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the statement of net assets. Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets.	
Add: principal payments on long-term liabilities	930,000
Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.	
Subtract: increase in accrued interest on bonds	(1,824)
Subtract: increase in the accrual of compensated absences	(38,061)
Internal service funds are used by management to charge the costs of certain activities, such as insurance and other centralized costs, to individual funds. The net revenue (expense) of certain internal service funds is reported with governmental activities.	
Add: interest revenue from governmental internal service funds	35
Subtract: net operating loss from governmental activities accounted for in internal service funds	(110,967)
Add: internal activities (transfers) accounted for in internal service funds	 275,000
Change in net assets of governmental activities	\$ 2,820,001

### Statement of Revenue, Expenditures and Changes in Fund Balance Budget and Actual

### **General Fund**

### For the Year Ended December 31, 2004

	Original Budget		Final Budget		Actual	Over (Under) Final Budget		
Revenue								
Taxes								
Current property taxes	\$	8,851,637	\$	8,851,637	\$	8,699,119	\$	(152,518)
Delinquent personal tax		15,740		15,740		-		(15,740)
Tax reverted lands		100		100		-		(100)
Trailer park tax		10,000		10,000		7,560		(2,440)
Forest tax		_		-		1,952		1,952
Payment-in-lieu of taxes		4,000		4,000		10,049		6,049
Delinquent tax interest		7,500		7,500		5,258		(2,242)
Total taxes		8,888,977		8,888,977		8,723,938		(165,039)
Intergovernmental								
Cooperative reimbursement program:								
Friend of the Court		1,081,708		1,081,708		937,363		(144,345)
ADC incentive		250,000		250,000		174,913		(75,087)
Emergency preparedness		25,000		25,000		26,987		1,987
Judges		630,242		630,242		632,427		2,185
Juvenile officer		53,000		53,000		52,776		(224)
Judges salary standardization		229,304		229,304		228,620		(684)
Voters registration		1,000		1,000		1,211		211
Welfare fraud		6,000		6,000		225		(5,775)
Convention and tourism tax		247,945		247,945		245,771		(2,174)
Cigarette tax		40,401		40,401		43,859		3,458
Income tax		1,400,971		1,400,971		739,254		(661,717)
Remonumentation		15,000		15,000		14,158		(842)
Caseflow assistance		32,000		32,000		21,920		(10,080)
Marine safety grant		26,000		26,000		27,033		1,033
Liquor control		5,000		5,000		5,977		977
Public safety		124,942		140,128		143,483		3,355
Snowmobile grant		18,411		18,411		10,173		(8,238)
Total intergovernmental		4,186,924		4,202,110		3,306,150		(895,960)
Licenses and permits								
Licenses/permits		9,000		9,000		13,814		4,814
Dog licenses		122,800		122,800		105,560		(17,240)
Total licenses and permits		131,800		131,800		119,374		(12,426)

### Statement of Revenue, Expenditures and Changes in Fund Balance Budget and Actual (Continued)

### **General Fund**

### For the Year Ended December 31, 2004

	Original Budget	Final Budget	Actual	Over (Under) Final Budget
Revenue (continued)				
Fines and forfeits				
Bond forfeitures	\$ 70,000	\$ 70,000	\$ 50,093	\$ (19,907)
Ordinance fines	104,000	104,000	114,570	10,570
Total fines and forfeits	174,000	174,000	164,663	(9,337)
Charges for services				
Costs:				
Family court	11,000	11,000	12,661	1,661
Circuit court	32,000	32,000	41,530	9,530
District court	617,200	617,200	580,816	(36,384)
Bond	18,000	18,000	18,583	583
Fees:				
Friend of the Court	135,000	135,000	72,669	(62,331)
District Court	177,800	177,800	246,148	68,348
Probate Court	74,000	74,000	92,124	18,124
Administration	12,000	12,000	9,000	(3,000)
Clerk	88,200	88,200	109,254	21,054
Register of Deeds	604,025	604,025	367,372	(236,653)
Real estate transfer tax	300,000	300,000	328,704	28,704
UCC filing fees	1,500	1,500	991	(509)
Copies	133,500	133,500	92,782	(40,718)
Land description	1,500	1,500	1,963	463
Treasurer	27,775	27,775	28,067	292
MSU Extension	29,600	29,600	35,487	5,887
Sheriff	923,049	923,049	925,022	1,973
Sheriff animal control	6,250	6,250	8,922	2,672
Other	1,000	1,000	1,480	480
Sales:				
Traffic books	2,150	2,150	3,145	995
Sheriff	15,000	15,000	15,000	
Total charges for services	3,210,549	3,210,549	2,991,720	(218,829)
Interest and rentals				
Interest earned	160,225	160,225	60,357	(99,868)
Rentals	817,312	817,312	806,356	(10,956)
Total interest and rentals	977,537	977,537	866,713	(110,824)

### Statement of Revenue, Expenditures and Changes in Fund Balance Budget and Actual (Continued)

### **General Fund**

### For the Year Ended December 31, 2004

	Original Budget		Final Budget		Actual	Fi	Over (Under) Final Budget	
Revenue (concluded)								
Other revenue								
Contributions/donations	\$ 750	\$	750	\$	1,864	\$	1,114	
Reimbursements	521,012		521,012		442,669		(78,343)	
Other	 1,250		1,250		4,642		3,392	
Total other revenue	 523,012		523,012		449,175		(73,837)	
Total revenue	 18,092,799		18,107,985		16,621,733		(1,486,252)	
Expenditures								
Legislative								
Board of Commissioners	 168,972		168,972		179,574		10,602	
Judicial								
Circuit Court	318,653		318,653		318,234		(419)	
Circuit Court - due process	220,500		220,500		256,616		36,116	
Family Court	1,180,130		1,180,130		1,148,703		(31,427)	
Family Court - due process	192,500		192,500		192,244		(256)	
District Court-East	691,707		691,707		691,501		(206)	
District Court-East - due process	69,250		69,250		74,946		5,696	
District Court-West	640,275		640,275		637,251		(3,024)	
District Court-West - due process	74,000		74,000		96,571		22,571	
Jury Board	6,300		6,300		5,500		(800)	
Probate Court	268,708		268,708		339,739		71,031	
Probate Court - due process	26,500		26,500		29,018		2,518	
State probation	 9,497		9,497		8,177		(1,320)	
Total judicial	 3,698,021		3,698,021		3,798,500		100,479	

### Statement of Revenue, Expenditures and Changes in Fund Balance Budget and Actual (Continued)

### **General Fund**

### For the Year Ended December 31, 2004

	Original	Final		Over (Under)	
	Budget	Budget	Actual	Final Budget	
Expenditures (continued)					
General government					
Legal	\$ 81,500	\$ 81,500	\$ 130,374	\$ 48,874	
Administrator	214,812	214,812	217,266	2,454	
Elections	98,650	98,650	100,957	2,307	
Clerk	428,980	428,980	366,237	(62,743)	
Clerk-Court	· -	-	5,760	5,760	
Equalization	289,349	289,349	297,777	8,428	
Prosecutor	744,954	744,954	771,728	26,774	
Register of Deeds	215,477	215,477	216,833	1,356	
Land description	192,545	192,545	202,677	10,132	
Treasurer	280,275	280,275	274,386	(5,889)	
MSU Extension	526,922	526,922	530,781	3,859	
Computer department	180,591	180,591	171,170	(9,421)	
Building and grounds	998,399	998,399	1,214,977	216,578	
Drain Commissioner	151,959	151,959	157,888	5,929	
Conservation	500	500	-	(500)	
Postage	175,000	175,000	153,687	(21,313)	
Telephone	87,500	87,500	106,249	18,749	
Total general government	4,667,412	4,667,412	4,918,747	251,335	
Public safety					
Sheriff	245,352	245,352	257,060	11,709	
Sheriff patrol	979,670	979,670	991,105	11,435	
Secondary road patrol	133,743	133,743	134,303	560	
Marine safety	86,987	86,987	89,742	2,755	
Sheriff - other areas	631,844	631,844	629,076	(2,768)	
Jail	1,488,638	1,488,638	1,489,559	921	
Alternative work program	73,686	73,686	51,534	(22,152)	
Food service	257,500	257,500	265,464	7,964	
Plat Board	550		225	(325)	
Boundary commission	150	150	-	(150)	

### Statement of Revenue, Expenditures and Changes in Fund Balance Budget and Actual (Continued)

### **General Fund**

### For the Year Ended December 31, 2004

	Original Budget	Final Budget	Actual	Over (Under) Final Budget	
Expenditures (continued) Public safety (concluded)					
Emergency management	\$ 109,828	\$ 109,828	\$ 104,894	\$ (4,934)	
Grant management	37,678	37,678	38,118	441	
Animal control	259,567	259,567	249,235	(10,332)	
Total public safety	4,305,192	4,305,192	4,300,315	(4,877)	
Public works					
Drain - public benefit	55,000	55,000	63,331	8,331	
Department of Public Works administration	7,994	7,994	15,994	8,000	
Total public works	62,994	62,994	79,325	16,331	
Health and welfare					
Home health care - indigent care	5,000	5,000	10,000	5,000	
Contagious diseases	5,000	5,000	23,695	18,695	
Medical examiner	138,206	138,206	153,687	15,481	
Human services	43,215	43,215	40,715	(2,500)	
Public health	545,076	545,076	546,226	1,150	
Mental health	300,000	300,000	300,000	-	
Veterans' burial	10,100	10,100	10,180	80	
Total health and welfare	1,046,597	1,046,597	1,084,503	37,906	
Other					
Insurance	150,000	150,000	207,882	57,882	
Contingencies	201,753	201,753	-	(201,753)	
Miscellaneous		-	14	14	
Total other	351,753	351,753	207,896	(143,857)	

### Statement of Revenue, Expenditures and Changes in Fund Balance Budget and Actual (Concluded)

### **General Fund**

### For the Year Ended December 31, 2004

	 Original Budget	Final Budget	Actual	Fi	Over (Under) nal Budget
Expenditures (concluded) Capital outlay	\$ 193,649	\$ 193,649	\$ 187,020	\$	(6,629)
Total expenditures	14,494,590	14,494,590	14,755,880		261,290
Revenue over (under) expenditures	3,598,209	3,613,395	1,865,853		(1,747,542)
Other financing sources (uses) Transfers in	51,858	51,858	1,803,487		1,751,629
Transfers out	(3,572,901)	(3,572,901)	(3,833,718)		(260,817)
Total other financing sources (uses)	 (3,521,043)	(3,521,043)	(2,030,231)		1,490,812
Net change in fund balance	77,166	92,352	(164,378)		(256,730)
Fund balance, beginning of year	 311,508	311,508	311,508		
Fund balance, end of year	\$ 388,674	\$ 403,860	\$ 147,130	\$	(256,730)

## Statement of Revenue, Expenditures and Changes in Fund Balance

#### **Budget and Actual**

## **Major Special Revenue Funds**

For the Year Ended December 31, 2004

	Public Safety							
	Original Budget		Final Budget		Actual	Over (Under) Final Budget		
Revenue								
Taxes	\$ 1,053,791	\$	1,053,791	\$	1,030,838	\$	(22,953)	
Intergovernmental	-		-		-		-	
Interest and rentals	-		-		-		-	
Other revenue	 10,000		10,000		9,877		(123)	
Total revenue	 1,063,791		1,063,791		1,040,715		(23,076)	
Expenditures								
Current:								
Public safety	1,013,575		1,012,804		987,830		(24,974)	
Health and welfare	-		-		-		-	
Capital outlay	 46,600		46,600		42,852		(3,748)	
Total expenditures	 1,060,175		1,059,404		1,030,682		(28,722)	
Revenue over (under) expenditures	3,616		4,387		10,033		5,646	
Other financing sources								
Transfers out	 (64,724)		(64,724)		(43,188)		21,536	
Net change in fund balances	(61,108)		(60,337)		(33,155)		27,182	
Fund balances, beginning of year	 66,645		66,645		66,645			
Fund balances, end of year	\$ 5,537	\$	6,308	\$	33,490	\$	27,182	

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	Original Budget	Final Budget	Actual	Over (Under) nal Budget	
\$	702,655	\$ 702,655	\$	687,356	\$ (15,299)
	- - -	- - -		2,156	2,156
	702,655	702,655		689,512	(13,143)
	702,655	702,655		690,001	(12,654)
	702,655	702,655		690,001	(12,654)
	-	-		(489)	(489)
·					
	-	-		(489)	(489)
	2,678	2,678		2,678	
\$	2,678	\$ 2,678	\$	2,189	\$ (489)

continued...

#### Statement of Revenue, Expenditures and Changes in Fund Balance Budget and Actual

## **Major Special Revenue Funds (Concluded)**

For the Year Ended December 31, 2004

	Workforce Investment Act								
	Original Budget		Final Budget		Actual		Over (Under) nal Budget		
Revenue									
Taxes	\$ -	\$	-	\$	-	\$	-		
Intergovernmental	9,000,000		9,000,000		8,715,535		(284,465)		
Interest and rentals	-		-		-		-		
Other revenue	 -		-		-				
Total revenue	 9,000,000		9,000,000		8,715,535		(284,465)		
Expenditures									
Current:									
Public safety	-		-		_		-		
Health and welfare	9,000,000		9,000,000		8,733,535		(266,465)		
Capital outlay	 -		-		-				
Total expenditures	 9,000,000		9,000,000		8,733,535		(266,465)		
Revenue over (under) expenditures	-		-		(18,000)		(18,000)		
Other financing sources Transfers out	 -		-		_				
Net change in fund balances	-		-		(18,000)		(18,000)		
Fund balances, beginning of year	 18,000		18,000		18,000				
Fund balances, end of year	\$ 18,000	\$	18,000	\$	-	\$	(18,000)		

**Revenue Sharing Reserve** 

Original Budget	Final Budget		Actual	Over (Under) Final Budget
\$	- \$	- \$	3,060,715	\$ 3,060,715
	- - -	- - -	- - -	- - -
	-	-	3,060,715	3,060,715
	- - -	- - -	- -	- - -
	-	-	-	<u> </u>
	-	-	3,060,715	3,060,715
	-	_	(578,487)	(578,487)
	-	-	2,482,228	2,482,228
\$	- \$	- \$	2,482,228	\$ 2,482,228

#### Statement of Net Assets Proprietary Funds December 31, 2004

		<b>Business-Type Activities</b>								Governmental Activities		
		Delinquent Tax Revolving		Delinquent Tax Fofeitures		Nonmajor Funds		Totals		Internal Service		
Assets												
Current assets:												
Cash and cash equivalents	\$	1,231,471	\$	1,350,493	\$	190,232	\$	2,772,196	\$	231,219		
Delinquent taxes receivable		3,294,958		-		-		3,294,958		-		
Accounts receivable		481,318		10,453		29,669		521,440		7,926		
Due from other governments		-		-		17,698		17,698		-		
Interfund receivable		929,912		-		-		929,912		-		
Inventory, at cost		-		-		7,453		7,453		1,000		
Prepaid items		-		-		4,847		4,847				
Total current assets		5,937,659		1,360,946		249,899		7,548,504		240,145		
Capital assets being depreciated, net						681,715		681,715		20,921		
Total assets		5,937,659		1,360,946		931,614		8,230,219		261,066		
Liabilities												
Current liabilities:												
Accounts payable		9,895		2,242		37,552		49,689		20,944		
Accrued liabilities		-		-		23,567		23,567		-		
Due to other governments		1,365		-		-		1,365		85		
Advances from other funds		-		-		-		-		10,000		
		11,260		2,242		61,119		74,621		31,029		
Long-term debt:												
Due in more than one year		_		_		38,805		38,805				
Total liabilities		11,260		2,242		99,924		113,426		31,029		
Net assets												
Invested in capital assets, net of related debt		-		-		681,715		681,715		20,921		
Unrestricted		5,926,399		1,358,704		149,975		7,435,078		209,116		
Total net assets	\$	5,926,399	\$	1,358,704	\$	831,690	\$	8,116,793	\$	230,037		

#### Statement of Revenue, Expenses and Changes in Fund Net Assets Proprietary Funds

For the Year Ended December 31, 2004

			Governmental Activities		
	Delinquent	Delinquent	pe Activities Nonmajor		Internal
	Tax Revolving	_	Funds	Totals	Service
Operating revenue					
Tax collection fees	\$ 282,151	\$ -	\$ - 5	,	\$ -
Interest on taxes	670,274	-	-	670,274	-
Charges for services		787,862	366,865	1,154,727	3,696,899
Total operating revenue	952,425	787,862	366,865	2,107,152	3,696,899
Operating expenses					
Administration	-	-	150,577	150,577	3,531,854
Operations	-	-	891,001	891,001	-
Maintenance	-	-	84,322	84,322	211,273
Other	8,501	140,443	-	148,944	48,328
Depreciation		-	179,400	179,400	16,411
Total operating expenses	8,501	140,443	1,305,300	1,454,244	3,807,866
Operating income (loss)	943,924	647,419	(938,435)	652,908	(110,967)
Non-operating revenue					
Interest and rentals	38,708	-	2,075	40,783	35
Intergovernmental revenue	-	-	589,994	589,994	_
Other	10,903	-	6,521	17,424	
Total non-operating revenue	49,611		598,590	648,201	35
Income (loss) before capital contributions					
and transfers	993,535	647,419	(339,845)	1,301,109	(110,932)
Capital contributions			346,071	346,071	
Transfers					
Transfers in	-	-	-	-	275,000
Transfers (out)	(2,514,269)	(211,462)	-	(2,725,731)	
Total transfers	(2,514,269)	(211,462)		(2,725,731)	275,000
Change in net assets	(1,520,734)	435,957	6,226	(1,078,551)	164,068
Net assets, beginning of year	7,447,133	922,747	825,464	9,195,344	65,969
Net assets, end of year	\$ 5,926,399	\$ 1,358,704	\$ 831,690	8,116,793	\$ 230,037

#### Statement of Cash Flows Proprietary Funds

#### For the Year Ended December 31, 2004

	Business-Type Activities  Delinquent Delinquent Nonmajor Tax Revolving Tax Forfeitures Funds Totals								Governmental Activities Internal		
	Tax Re	olving	Tax Fo	rfeitures		Funds		Totals		Service	
Cash flows from operating activities											
Cash received from customers	\$ (4	19,898)	\$	786,178	\$	361,288	\$	727,568	\$	_	
Cash received from interfund services		-		-		-		-		3,696,899	
Cash payments to suppliers		(1,246)	(	(149,149)		(630,704)		(781,099)		(3,805,616)	
Cash payments to employees		-		-		(537,392)		(537,392)			
Net cash provided (used) by operating activities	(2	21,144)		637,029		(806,808)		(590,923)		(108,717)	
Cash flows from capital and related financing activi	ties										
Purchase of capital assets		_		_		(346,071)		(346,071)		-	
Capital contributions		-		-		346,071		346,071			
Net cash (used) by capital and related financing activities		-		-		-		<u> </u>			
Cash flows from non-capital financing activities											
Intergovernmental revenue		_		_		589,994		589,994		-	
Other		10,903		_		6,521		17,424		-	
Transfers in		-		-		-		-		275,000	
Transfers (out)	(2,5	14,269)	(	(211,462)		-		(2,725,731)			
Net cash provided (used) by non-capital											
financing activities	(2,5	(03,366)	(	(211,462)		596,515		(2,118,313)		275,000	
Cash flows from investing activities											
Interest and rental earnings		38,708		-		2,075		40,783		35	
Net increase (decrease) in cash											
and cash equivalents	(2,8	85,802)		425,567		(208,218)		(2,668,453)		166,318	
Cash and cash equivalents, beginning of year	4,1	17,273		924,926		398,450		5,440,649		64,901	
Cash and cash equivalents, end of year	\$ 1,2	31,471	\$ 1	,350,493	\$	190,232	\$	2,772,196	\$	231,219	

Continued...

#### Statement of Cash Flows Proprietary Funds

#### For the Year Ended December 31, 2004

			R	usiness-Ty	ne A	Activities			vernmental Activities
	Delinque		Deli	inquent	]	Nonmajor			Internal
	Tax Revol	ving	Tax F	orfeitures		Funds	Totals		Service
Reconciliation of operating income (loss) to									
net cash provided by (used in) operating activities									
Operating income (loss)	\$ 943	,924	\$	647,419	\$	(938,435)	\$ 652,908	\$	(110,967)
Adjustments to reconcile operating income (loss)									
to net cash provided by operating activities:									
Depreciation		-		-		179,400	179,400		16,411
Changes in assets and liabilities:									
Delinquent taxes receivable	(448	,745)		-		-	(448,745)		-
Accounts receivable	$\epsilon$	,334		(1,684)		(13,943)	(9,293)		-
Due from other governments		-		-		8,366	8,366		-
Interfund receivable	(929	,912)		-		-	(929,912)		-
Inventory, at cost		-		-		(4,456)	(4,456)		-
Prepaid expenses		-		-		4,136	4,136		14,635
Interfund payable		-		-		-	-		(18,875)
Accounts payable	7	,255		(8,706)		(51,993)	(53,444)		(9,921)
Accrued expenses		-		-		13,909	13,909		-
Due to other governments		-		-		(13,783)	(13,783)		-
Compensated absences payable		-		-		9,991	9,991		
Net cash provided (used) by operating activities	\$ (421	,144)	\$	637,029	\$	(806,808)	\$ (590,923)	\$	(108,717)

## COUNTY OF VAN BUREN, MICHIGAN Statement of Fiduciary Net Assets December 31, 2004

	Agency Funds
Assets	h 4 <b>7</b> 02 300
Cash and cash equivalents	\$ 4,793,609
Liabilities	Φ 00.05 σ
Accrued liabilities	\$ 88,876
Undistributed receipts	4,704,733
Total liabilities	\$ 4,793,609

# Combining Statement of Net Assets Component Units December 31, 2004

	Road Commission		District Public Health		Department of Public Works		Drain ommission
Assets							
Cash and cash equivalents	\$	2,648,984	\$ 786,778	\$	1,862,024	\$	861,514
Taxes receivable		1,555,000	-		_		-
Special assessments receivable		-	-		_		1,071,022
Accounts receivable		1,163,541	442,871		-		-
Interest receviable		-	-		-		-
Loans receivable		-	-		=		-
Leases receivable		-	-		47,925,507		-
Due from other governments		-	455,755		-		-
Inventory, at cost		530,625	75,423		-		-
Prepaid expenses		-	28,635		=		-
Capital assets not being depreciated		8,688,235	-		-		-
Capital assets being depreciated, net	3	8,726,937	89,257		-		627,684
Total assets	5	3,313,322	1,878,719		49,787,531		2,560,220
Liabilities							
Accounts payable		24,982	49,536		467,531		6,862
Accrued liabilities		86,595	-		-		-
Due to other governments		13,913	-		-		-
Advances from primary government		-	-		=		60,000
Undistributed receipts		120,216	-		=		-
Deferred revenue		1,555,000	26,146		=		-
Long-term debt:							
Due within one year		27,540	39,850		1,930,000		419,500
Due in more than one year		296,789	159,401		47,390,000		626,000
Total liabilities		2,125,035	274,933		49,787,531		1,112,362
Net assets							
Invested in capital assets, net of related debt	4	7,358,781	89,257		-		(417,816)
Unrestricted		3,829,506	1,514,529		-		1,865,674
Total net assets	\$ 5	1,188,287	\$ 1,603,786	\$	-	\$	1,447,858

Dev	velopment rporation	Total	
	poranon		Total
\$	497,666	\$	6,656,966
	-		1,555,000
	-		1,071,022
	-		1,606,412
	1,248		1,248
	272,295		272,295
	-		47,925,507
	-		455,755
	-		606,048
	-		28,635
	-		8,688,235
	-		39,443,878
	771,209		108,311,001
	-		548,911
	-		86,595
	-		13,913
	-		60,000
	-		120,216
	-		1,581,146
	_		2,416,890
	-		48,472,190
	-		53,299,861
	-		47,030,222
	771,209		7,980,918
\$	771,209	\$	55,011,140

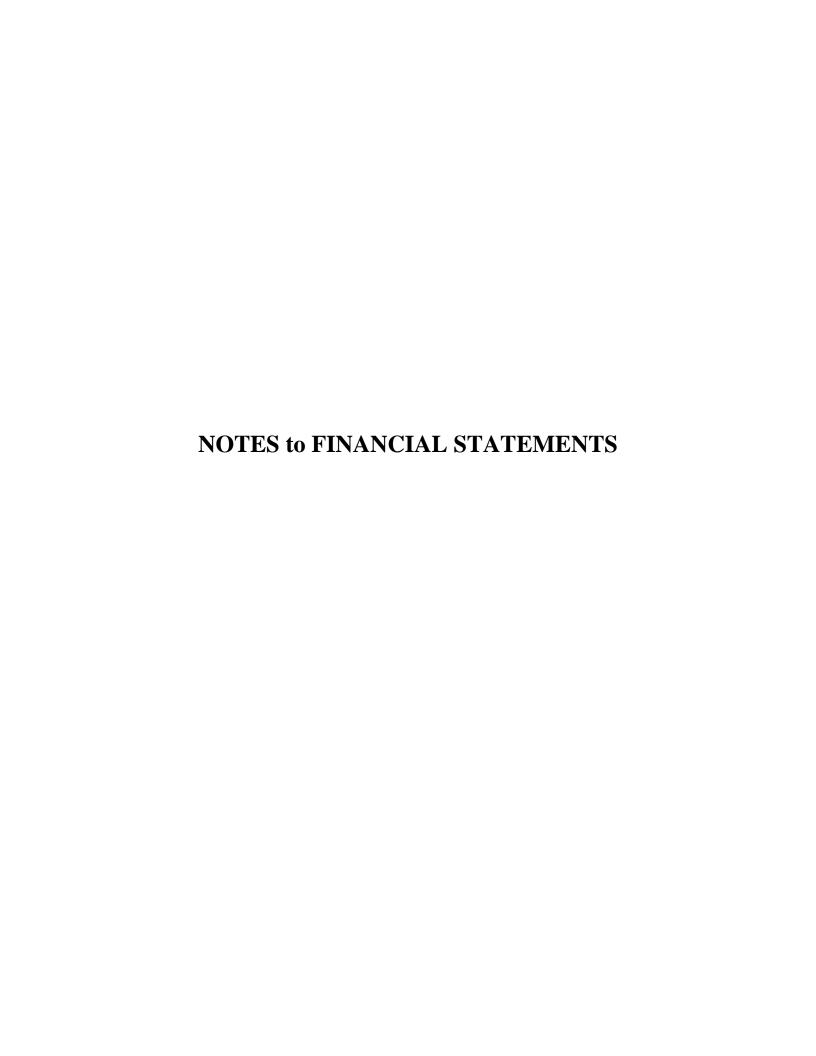
**Economic** 

## **Combining Statement of Activities Component Units**

## For the Year Ended December 31, 2004

	Road Commission	District Public Health	Department of Public Works	Drain Commission
Expenses				
Public works	\$ 9,628,367	\$ -	\$ 4,133,930	\$ 471,399
Health and welfare	-	4,526,740	-	=
Other		-	-	<u>-</u>
Total expenses	9,628,367	4,526,740	4,133,930	471,399
Program revenue				
Charges for services	253,247	935,472	4,105,998	-
Operating grants and contributions	7,462,974	2,817,676	-	-
Capital grants and contributions	2,836,038	-	-	23,468
Total program revenue	10,552,259	3,753,148	4,105,998	23,468
Net (expense) revenue	923,892	(773,592)	(27,932)	(447,931)
General revenue				
Property taxes	1,669,422	-	-	-
Other grants and contributions not				
restricted to particular programs	182,092	802,060	-	290,609
Interest and rentals	-	8,969	27,932	8,165
Total general revenue	1,851,514	811,029	27,932	298,774
Change in net assets	2,775,406	37,437	-	(149,157)
Net assets, beginning of year, as restated	48,412,881	1,566,349		1,597,015
Net assets, end of year	\$ 51,188,287	\$ 1,603,786	\$ -	\$ 1,447,858

Development Corporation         Total           \$ - \$ 14,233,696         4,526,740           85,003         85,003           85,003         18,845,439           - 5,294,717         10,280,650           - 2,859,506         2,859,506           - 18,434,873         (85,003)         (410,566)           - 1,669,422         17,180         1,291,941           4,525         49,591         21,705         3,010,954           (63,298)         2,600,388           834,507         52,410,752           \$ 771,209         \$ 55,011,140	Economic	
\$ - \$ 14,233,696 - 4,526,740 85,003 85,003 85,003 18,845,439 - 5,294,717 - 10,280,650 - 2,859,506 - 18,434,873 (85,003) (410,566) - 1,669,422 17,180 1,291,941 4,525 49,591 21,705 3,010,954 (63,298) 2,600,388 834,507 52,410,752	Development	
\$ - \$ 14,233,696 - 4,526,740 85,003 85,003 85,003 18,845,439 - 5,294,717 - 10,280,650 - 2,859,506 - 18,434,873 (85,003) (410,566) - 1,669,422 17,180 1,291,941 4,525 49,591 21,705 3,010,954 (63,298) 2,600,388 834,507 52,410,752	Corporation	Total
- 4,526,740 85,003 85,003  85,003 18,845,439  - 5,294,717 - 10,280,650 - 2,859,506  - 18,434,873  (85,003) (410,566)  - 1,669,422  17,180 1,291,941 4,525 49,591  21,705 3,010,954  (63,298) 2,600,388  834,507 52,410,752	•	
- 4,526,740 85,003 85,003  85,003 18,845,439  - 5,294,717 - 10,280,650 - 2,859,506  - 18,434,873  (85,003) (410,566)  - 1,669,422  17,180 1,291,941 4,525 49,591  21,705 3,010,954  (63,298) 2,600,388  834,507 52,410,752		
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85,003 18,845,439  - 5,294,717 - 10,280,650 - 2,859,506  - 18,434,873  (85,003) (410,566)  - 1,669,422  17,180 1,291,941 4,525 49,591  21,705 3,010,954  (63,298) 2,600,388  834,507 52,410,752	-	4,526,740
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- 10,280,650 - 2,859,506 - 18,434,873 (85,003) (410,566) - 1,669,422 17,180 1,291,941 4,525 49,591 21,705 3,010,954 (63,298) 2,600,388 834,507 52,410,752		, ,
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- 18,434,873 (85,003) (410,566)  - 1,669,422 17,180 1,291,941 4,525 49,591 21,705 3,010,954 (63,298) 2,600,388 834,507 52,410,752	-	10,280,650
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(85,003) (410,566)  - 1,669,422  17,180 1,291,941 4,525 49,591  21,705 3,010,954  (63,298) 2,600,388  834,507 52,410,752		
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	(63,298)	2,600,388
\$ 771,209 \$ 55,011,140	834,507	52,410,752
	\$ 771,209	\$ 55,011,140



#### Index

#### **Notes to Financial Statements**

			<b>PAGE</b>
I.	SU	MMARY OF SIGNIFICANT ACCOUNTING POLICIES	
	A.		42
	B.		45
	C.	,	45
	D.	of presentation Assets, liabilities and equity	43 48
		, 1 3	
II.	ST	EWARDSHIP, COMPLIANCE AND ACCOUNTABILITY	
	A.	Budgetary information	51
	B.	Excess of expenditures over appropriations	51
III.	DE	TAILED NOTES ON ALL FUNDS	
	A.	Deposits and investments	53
	B.	Receivables	54
	C.	1 7	55
	D.	1 2	55
	Е.	1	57
	F.	Long-term debt	60
IV.	ОТ	THER INFORMATION	
	A.	Risk management	64
	B.	Employee retirement systems & plans	65
	C.	Post-employment benefits	68
	D.	1 2	69
	E.	Contingent liabilities	70
	F.	Restatements	70

#### **Notes to Financial Statements**

#### I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The County of Van Buren, Michigan (the "County" or "government") was incorporated in 1829 and covers an area of approximately 632 square miles in southwest lower Michigan. The County operates under a seven-member elected Board of Commissioners and an appointed County Administrator.

The financial statements of the County have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the County's accounting policies are described below.

#### A. Reporting entity

As required by generally accepted accounting principles, these financial statements present the government and its component units, entities for which the County is considered to be financially accountable. Blended component units, although legally separate entities, are, in substance, part of the government's operations and so data from these units are combined with data of the primary government. Discretely presented component units, on the other hand, are reported in a separate column in the government-wide financial statements to emphasize that they are legally separate from the government.

#### Blended Component Units:

The Van Buren County Building Authority is governed by a five-member Board appointed by the Van Buren County Board of Commissioners. Although legally separate from the County, the Van Buren County Building Authority is reported as if it were part of the primary government because its sole purpose is to finance and construct the County's public buildings. The financial statements of the Van Buren County Building Authority funds have been consolidated with the County's related Debt Service and Capital Projects Funds.

#### Discretely Presented Component Units:

The Van Buren County Road Commission (the "Road Commission"), established pursuant to State statutes, is governed by a three-member board appointed by the County. Its receipts are deposited with the County Treasurer, who invests certain of those deposits. The Road Commission may not issue debt or levy a tax without the approval of the County Board of Commissioners. If approval is granted, such taxes would be levied under the taxing authority of the County and included as part of the County's total tax levy as well as reported in the Road Commission. The Road Commission has a December 31 year end.

#### **Notes to Financial Statements**

The Van Buren/Cass County District Public Health Department is a joint venture between Van Buren and Cass Counties and was established to provide public health services. The District Health Board has representation from and provides services to Van Buren and Cass Counties. The District Public Health Department is considered a component unit of the County because it is legally separate and financially accountable to the County. Each County provides annual appropriations and passes through the statutory amounts of cigarette and hotel liquor tax funding to subsidize operations. The current funding formula approved by the District Health Board requires Van Buren and Cass Counties to provide 60% and 40%, respectively. The financial operations of the District Health Department are recorded in the records of the County of Van Buren, Michigan.

The Van Buren County Department of Public Works (the "DPW") was established pursuant to Michigan Compiled Law 123.732, when the County of Van Buren entered into a program of water supply and sanitary sewer facility construction. The Department of Public Works is under the general control of the County Board of Commissioners and under the immediate control of the Van Buren County Road Commission, which serves as the Board of Public Works. The Department of Public Works is considered a component unit of the County. The Department manages water supply and sanitary sewer system construction projects that are bonded by the County of Van Buren. Bonds issued are authorized by an ordinance or a resolution approved by the Department of Public Works and adopted by the Van Buren County Board of Commissioners. The DPW has a December 31 year end.

The Van Buren County Drain Commission (the "Drain Commission"), oversees all drainage districts established pursuant to the Michigan Drain Code of 1956, which are separate legal entities with the power to contract, to sue and be sued, and to hold, manage and dispose of real and personal property. The County Drain Commission has sole responsibility to administer Chapter 3 and 4 drainage districts. A drainage board or drain commissioner, on behalf of the drainage district, may issue debt and levy special assessments without the prior approval of the County. The full faith and credit of the County may be given for the debt of the drainage district. The Drain Commissioner is required by law to make an annual report to the Board of Commissioners in October. The Drain Commission is financially accountable to the County, as defined by GASB Statement No 14, and is disclosed as a component unit, accordingly. The Drain Commission has a December 31 year end.

#### **Notes to Financial Statements**

The Van Buren County Economic Development Corporation (the "EDC"), organized pursuant to State statutes, was created to provide means and methods for the encouragement and assistance of industrial and commercial enterprises in relocating, purchasing, constructing, improving or expanding within the County so as to provide needed services and facilities to the residents of the County. The governing body of the EDC is appointed by the County, and the EDC is financially accountable to the County, as defined by GASB Statement No. 14, and is disclosed as a component unit, accordingly. The EDC has a December 31 year end.

Complete financial statements for each of the discretely presented component units may be obtained at each entity's administrative offices.

**Van Buren County Building Authority** 

212 Paw Paw Street Paw Paw, Michigan 49079

**Van Buren County Road Commission** P. O. Box 156

Lawrence, Michigan 49064

Van Buren/Cass County District Public Health Department

57418 CR 681 Hartford, Michigan 49057 Van Buren County Department of Public Works

212 Paw Paw Street Paw Paw, Michigan 49079

Van Buren County Economic Development Corporation

212 Paw Paw Street Paw Paw, Michigan 49079

**Van Buren County Drain Commission** 

219 Paw Paw Street, Suite 301 Paw Paw, Michigan 49079

#### **Notes to Financial Statements**

#### B. Government-wide and fund financial statements

The government-wide financial statements (i.e., the statement of net assets and the statement of activities) report information on all of the non-fiduciary activities of the primary government and its component units. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support. Likewise, the primary government is reported separately from certain component units for which the primary government is financially accountable.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

#### C. Measurement focus, basis of accounting, and financial statement presentation

The government-wide financial statements are reported using the *economic resources* measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. Agency funds, a type of fiduciary fund, are unlike all other types of funds, reporting only assets and liabilities. Therefore, agency funds cannot be said to have a measurement focus. They do, however, use the accrual basis of accounting to recognize receivables and payables.

#### **Notes to Financial Statements**

Governmental fund financial statements are reported using the *current financial* resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period or one year for expenditure-driven grants. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, State revenue, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the government.

The County reports the following major governmental funds:

The *general fund* is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The *public safety special revenue fund* accounts for a special millage for public safety operations. Financing is provided through a County tax levy.

The *ambulance special revenue fund* accounts for a special millage for ambulance service operations. Financing is provided through a County tax levy.

The workforce investment act fund accounts for various employment related federal and state grant programs.

The *revenue sharing reserve fund* accounts for accelerated property tax collections held for the replacement of future state shared revenues.

The County reports the following major proprietary funds:

The *delinquent tax revolving fund* accounts for money advanced to other local taxing units and various County funds for their delinquent taxes.

The *delinquent tax forfeitures fund* accounts for the County's administration of delinquent tax property forfeitures.

#### **Notes to Financial Statements**

Additionally, the County reports the following fund types:

Special revenue funds account for revenue sources that are legally restricted to expenditure for specific purposes (not including major capital projects).

Debt service funds account for the servicing of general long-term debt not being financed by proprietary funds.

Capital projects funds. These funds account for the acquisition of capital assets or construction of major capital projects not being financed by proprietary funds.

Enterprise funds. These funds account for those operations that are financed and operated in a manner similar to private business or where the County has decided that the determination of revenues earned, costs incurred and/or net income is necessary for management accountability.

*Internal service funds* account for operations that provide services to other departments or agencies of the government, or to other governments, on a cost-reimbursement basis.

Agency funds are custodial in nature and do not present results of operations or have a measurement focus. Agency funds are accounted for using the modified accrual basis of accounting. These funds are used to account for assets that the government holds for others in an agency capacity.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in both the government-wide and proprietary fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. Governments also have the *option* of following subsequent private-sector guidance for their business-type activities and enterprise funds, subject to this same limitation. The government has elected not to follow subsequent private-sector guidance.

As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are payments in lieu of taxes and various other functions of the government. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Proprietary funds distinguish *operating* revenues and expenses from *non-operating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the enterprise funds and of the government's internal service fund are charges to customers for sales and services. Operating expenses for enterprise funds and internal service funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

#### **Notes to Financial Statements**

Restricted net assets are assets that are subject to restrictions beyond the government's control. The restrictions may be externally imposed or imposed by law.

#### D. Assets, liabilities and equity

#### 1. Deposits and investments

The government's cash and cash equivalents include amounts in demand deposit accounts, certificates of deposit and short-term investments with original maturities of three months or less from the date of acquisition. Investments are stated at fair value.

State statutes authorize the government to deposit in the accounts of federally insured banks, credit unions and savings and loan associations and to invest in obligations of the United States, certain commercial papers, repurchase agreements, banker acceptances and mutual funds composed of otherwise legal investments.

#### 2. Receivables and payables

Transactions between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the non-current portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds." Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances."

Advances between funds are offset by a fund balance reserve account in applicable governmental funds to indicate they are not available for appropriation and are not expendable available financial resources.

All trade and property tax receivables are shown net of an allowance for uncollectibles, as applicable.

#### 3. Inventories and prepaid items

Inventories are valued at cost using the first-in/first-out method. The costs of governmental fund-type inventories are recorded as expenditures when purchased.

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

#### **Notes to Financial Statements**

#### 4. Capital assets

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items, constructed or acquired since 1980), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities, if any, is included as part of the capitalized value of the assets constructed. No such interest expense was incurred during the current fiscal year.

Capital assets of the primary government are depreciated using the straight line method over the following estimated useful lives:

Assets	<u>Years</u>
Buildings	40
Land improvements	15
Equipment, including vehicles	3-7
Infrastructure	20

Capital assets of the Road Commission discretely presented component unit are depreciated using the sum-of-years digit method for road equipment and the straight line method for all other capital assets over the following estimated useful lives:

Assets	<u>Years</u>
Buildings and improvements	40
Equipment	5-10
Infrastructure	8-50

#### **Notes to Financial Statements**

#### 5. Compensated absences

Amounts of vested or accumulated vacation leave are accrued in the government-wide and proprietary financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements. No liability is recorded for nonvesting accumulating rights to receive sick pay benefits. However, a liability is recognized for that portion of accumulating sick leave benefits that it is estimated will be taken as "termination leave" prior to retirement.

#### 6. Long-term obligations

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net assets. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

#### 7. Fund equity

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

#### **Notes to Financial Statements**

#### II. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

#### A. Budgetary information

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for the general and special revenue funds. All annual appropriations lapse at year end. The legal level of budgetary control is at the activity level in the general fund and at the functional level for the special revenue funds. Management may make transfers of appropriations within activities for the general fund and within functions for other governmental funds. Transfers of appropriations between such respective activities or functions require the approval of the Board. The Board made several supplemental budgetary appropriations throughout the year which were not considered material.

The annual budgeting process begins in June of each year. Department heads are required to submit budget requests/recommendations to the County Administrator by the end of July. The County Administrator submits a proposed budget to the Board of Commissioners by the end of October. Following public hearings, the Board of Commissioners has until December 31 to adopt the budget, although it normally targets mid-November for the adoption date.

#### **B.** Excess of Expenditures Over Appropriations

P.A. 621 of 1978, as amended, provides that a local unit shall not incur expenditures in excess of the amount appropriated. During the year ended December 31, 2004, the County incurred expenditures in excess of the amounts appropriated in the General Fund and certain special revenue funds. Budgetary comparisons for the General Fund and Major Special Revenue Funds are included in the basic financial statements. Expenditures in excess of the amounts appropriated in the nonmajor special revenue funds are as follows:

	Budg	<u>get</u>	<u>A</u>	<u>ctual</u>	-	Over udget
Nonmajor Special Revenue Funds:						
MSU Building Strong Families:						
Health and welfare	\$	-	\$	8,079	\$	8,079
MSU Car Seat Program:						
Health and welfare		-		425		425
Jail Enhancement:						
Public safety	7,	996		8,142		146
Capital outlay		-		4,695		4,695
60% Justice Training:						
Public safety	7,	800		10,245		2,445
PFSA Grant:						•
Public safety		-		96,921		96,921
Local Emergency Planning Committee:						•
General government		060		1,496		436

#### **Notes to Financial Statements**

	<u>Budget</u>	<u>Actual</u>	Over <u>Budget</u>
Public Improvement: Capital outlay	\$ -	\$ 235,033	¢ 225 022
Threat Assessment Grant:	Ф -	\$ 235,033	\$ 235,033
Public safety	3,400	5,757	2,357
State Homeland Security Grant:		120.041	120.041
Public safety Law Enforcement Terrorist Prevention:	-	128,041	128,041
Public safety	_	40,710	40,710
Weapons of Mass Destruction:			
Public safety	-	8,057	8,057
CRNB Terrorism Planning:		94.001	94.001
Public safety Human Services West	-	84,001	84,001
General government	108,150	129,592	21,442
Remonumentation:		,	,
General government	81,669	110,681	29,012
Victims Advocate:			
Public safety	2,590	15,522	12,932
Court Officers:	00.260	127.266	47 106
Public safety	80,260	127,366 32,317	47,106 32,317
Capital outlay Drug Enforcement Federal:	-	32,317	32,317
Public safety	5,477	41,915	36,439
Drug Enforcement State:	3,477	41,713	30,437
Public safety	81,329	86,893	5,564
Law Library:	- ,	,	- 4
Judicial	20,000	29,209	9,209
Community Corrections:			
Public safety	275,965	329,547	53,582
Housing Program Income: Health and welfare		42 412	42 412
Substance Abuse:	-	43,413	43,413
Health and welfare	90,653	99,291	8,638
Courthouse Restoration:	70,023	,, <u>2</u> ,1	0,020
Health and welfare	1,500	3,430	1,930
Social Welfare:			
Health and welfare	-	427,621	427,621
FIA Child Care:	• = • = • • •	• • • • • • •	4.40.50
Health and welfare	2,707,500	2,856,185	148,685
Soldiers' and Sailors' Relief: Health and welfare	1 000	2.400	1 400
Kal Haven Trail:	1,000	2,400	1,400
Other	_	27,723	27,723
	_	21,123	21,123

#### **Notes to Financial Statements**

#### III. DETAILED NOTES ON ALL FUNDS

#### A. Deposits and investments

The County maintains pooled and individual fund demand deposits, certificates of deposit and short-term investment accounts for the primary government and discretely presented component units. Certain imprest demand deposit accounts are also maintained by discretely presented component units.

At year end, the carrying amount of the primary government's deposits was \$608,197. The carrying amount of deposits for discretely presented component units was \$4,025,723. The combined bank balance of these deposits was \$5,244,219 of which \$512,673 was covered by federal depository insurance. The remaining balance of \$4,731,546 was uninsured and uncollateralized. Since the bank deposits of the primary government and discretely presented component units are pooled, separate identification of FDIC coverage is not possible.

Investments are categorized for purposes of credit risk as either (1) insured or registered, or securities held by the government or its agent in the government's name, (2) uninsured or unregistered, with securities held by the counterparty's trust department or agent in the government's name, or (3) uninsured or unregistered, with securities held by the counterparty, or by its trust department or agent but not in the government's name.

The government's investment balances at year end, which were all uncategorized as to risk, were as follows:

	Carrying Amount/ <u>Fair Value</u>
Governmental trust pool:	
Primary government	\$ 8,439,909
Component units	2,631,243
	\$11,071,152

The governmental trust pool represents an investment in a liquid asset investment account. These investments are in accordance with those authorized by State statutes. The investment pool operates in accordance with appropriate state laws and regulations. The reported value of the pool is the same as the fair value of the pool shares.

#### **Notes to Financial Statements**

A reconciliation of cash and investments follows:

	Primary <u>Government</u>	Component <u>Units</u>	<u>Total</u>
Cash on hand Carrying amount of deposits Carrying amount of investments	\$ 8,175 608,197 8,439,909	\$ - 4,025,723 2,631,243	\$ 8,175 4,633,920 11,071,152
Total	<u>\$ 9,056,281</u>	<u>\$ 6,656,966</u>	<u>\$ 15,713,247</u>
Statement of Net Assets Cash and cash equivalents	\$ 4,262,672	\$ 6,656,966	\$ 10,919,638
Statement of Fiduciary Net Assets Cash and cash equivalents	4,793,609		4,793,609
Total	<u>\$ 9,056,281</u>	<u>\$ 6,656,966</u>	<u>\$ 15,713,247</u>

#### B. Receivables

Receivables in the governmental activities are as follows:

Taxes Due from other governments Accounts Advance to component unit	\$12,195,019 1,212,006 31,680 60,000
	<u>\$13,498,705</u>
Receivables in the business-type activities are as follows:	
Taxes (delinquent) Accounts Due from other governments	\$ 3,294,958 521,440 17,698

Governmental funds report deferred revenue in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. Governmental funds also defer revenue recognition in connection with resources that have been received, but not earned. At the end of the current fiscal year, the various components of deferred revenue and unearned revenue reported in the governmental funds were as follows:

\$ 3,834,096

#### **Notes to Financial Statements**

	Unava	<u>ailable</u>	<u>I</u>	<u>Unearned</u>	<b>Total</b>
Property taxes receivable (current) Other	\$	- 	\$	9,134,304 163,198	9,134,304 163,198
	<u>\$</u>		\$	9,297,502	\$ 9,297,502

#### C. Accounts payable

Accounts payable and accrued liabilities in the governmental activities are as follows:

Accounts	\$ 453,406
Accrued liabilities	310,257
Due to other governments	 96,535
	\$ 860,198

Accounts payable and accrued liabilities in the business-type activities are as follows:

Accounts	\$ 49,689
Accrued liabilities	23,567
Due to other governments	 1,365
	\$ 74.621

#### D. Interfund receivables and payables

The composition of interfund balances as of December 31, 2004, was as follows:

#### Due to/from other funds:

2 40 40,22 022 2424	<b>Receivable</b>	<b>Payable</b>			
General fund Revenue sharing reserve Nonmajor governmental funds	\$ 578,487 - 628	\$ 628 578,487			
	<u>\$ 579,115</u>	<u>\$ 579,115</u>			
Interfund receivable/payable:	<u>Receivable</u>	<u>Payable</u>			
General fund Nonmajor governmental funds Delinquent tax revolving fund	\$ - 929,912	\$ 581,526 348,386			
	<u>\$ 929,912</u>	<u>\$ 929,912</u>			

#### **Notes to Financial Statements**

#### Advances to/from other funds:

	<u>Re</u>	<u>Payable</u>		
General fund	\$	15,000	\$	-
Nonmajor governmental funds		-		5,000
Internal service funds				10,000
	<u>\$</u>	15,000	\$	15,000

These balances resulted from the time lag between the dates that (1) interfund goods and services are provided or reimbursable expenditures occur, (2) transactions are recorded in the accounting system, and (3) payments between funds are made.

For the year ended December 31, 2004, interfund transfers consisted of the following:

	Tr	ansfers Out	<u>Transfers In</u>		
General fund	\$	3,833,718	\$	1,803,487	
Public safety		43,188		-	
Revenue sharing reserve		578,487		-	
Nonmajor governmental funds		7,350		5,109,987	
Delinquent tax revolving		2,514,269		_	
Delinquent tax forfeitures		211,462		-	
Internal service funds		<u> </u>		275,000	
	\$	7.188.474	\$	7.188.474	

Transfers are used to: (1) move revenues from the fund that is required to collect them to the fund that is required or allowed to expend them; (2) move receipts restricted to or allowed for debt service from the funds collecting the receipts to the debt service fund as debt service payments become due; and (3) use unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

#### **Due to/from other funds - Drain Commission:**

	<u>Receivable</u>		]	<u>Payable</u>
Capital Project Funds:				
Drain	\$	=	\$	150,210
Drain revolving		132,844		-
Maintenance revolving		54,810		-
Lake level	-	<u> </u>		37,444
	<u>\$</u>	187,654	\$	187,654

#### **Notes to Financial Statements**

#### E. Capital assets

Capital assets activity for the primary government for the year ended December 31, 2004, was as follows:

	Beginning Balance * Additions		Disposals			Ending Balance		
<b>Governmental Activities</b>								
Capital assets, not being depreciated:								
Land	\$	838,900	\$	-	\$		\$	838,900
Capital assets, being depreciated:								
Land improvements		162,104		-		-		162,104
Buildings		18,319,994		42,731		-		18,362,725
Equipment		2,470,335		586,435		(311,499)		2,745,271
Total capital assets being depreciated		20,952,433		629,166		(311,499)		21,270,100
Less accumulated depreciation for:								
Land improvements		(38,271)		(10,806)		-		(49,077)
Buildings		(8,236,152)		(437,797)		-		(8,673,949)
Equipment		(1,402,888)		(434,309)		259,175		(1,578,022)
Total accumulated depreciation		(9,677,311)		(882,912)		259,175		(10,301,048)
Total capital assets being depreciated, net		11,275,122		(253,746)		(52,324)		10,969,052
Capital assets, net	\$	12,114,022	\$	(253,746)	\$	(52,324)	\$	11,807,952
<b>Business-Type Activities</b>								
Capital assets, being depreciated:								
Land improvements	\$	82,229	\$	-	\$	-	\$	82,229
Buildings	·	519,292	·	-	·	=		519,292
Equipment		738,658		346,071		(202,502)		882,227
Total capital assets being depreciated		1,340,179		346,071		(202,502)		1,483,748
Less accumulated depreciation for:								
Land improvements		(4,500)		(978)		_		(5,478)
Buildings		(378,180)		(82,224)		_		(460,404)
Equipment		(442,455)		(96,198)		202,502		(336,151)
Total accumulated depreciation		(825,135)		(179,400)		202,502		(802,033)
Total capital assets being depreciated, net		515,044		166,671		-		681,715
Capital assets, net	\$	515,044	\$	166,671	\$	-	\$	681,715

 $<sup>^{\</sup>ast}$  Beginning capital assets of Governmental Activities were increased by \$623,900 to correct an error in the prior year value of land.

#### **Notes to Financial Statements**

Depreciation expense was charged to functions/programs of the primary government as follows:

Depreciation of governmental activities by function:		
Judicial	\$	49,871
General government		101,020
Public safety		496,790
Health and welfare		170,338
Other governmental activities		48,482
Capital assets held by the government's internal		
service funds are charged to the various functions		
based on their usage of the assets		16,411
	\$	882,912
Depreciation of business-type activities by function:		
Public transit	\$	179,400
I dolle trailoit	Ψ	177,400

#### **Discretely presented component units**

Capital assets activity for the Drain Commission for the year ended December 31, 2004, was as follows:

	Beginning			Ending
	Balance	Additions	Disposals	Balance
Component Unit - Drain Commission				
Capital assets being depreciated:				
Infrastructure	\$ 1,058,859	\$ 9,625	\$ -	\$ 1,068,484
Less accumulated depreciation for:				
Infrastructure	(389,377)	(51,423)	-	(440,800)
Capital assets, net	\$ 669,482	\$ (41,798)	\$ -	\$ 627,684

#### **Notes to Financial Statements**

Capital assets activity for the District Public Health for the year ended December 31, 2004, was as follows:

	Beginning						1	Ending
	I	Balance	Additions		Disposals		F	Balance
Component Unit - District Public Health								
Capital assets being depreciated:								
Buildings	\$	25,000	\$	-	\$	-	\$	25,000
Equipment		284,095		8,399		-		292,494
Total capital assets being depreciated		309,095		8,399		-		317,494
Less accumulated depreciation for:								
Buildings		(10,340)		(926)		-		(11,266)
Equipment		(184,794)		(32,177)		-		(216,971)
Total accumulated depreciation		(195,134)		(33,103)		-		(228,237)
Total capital assets being depreciated, net		113,961		(24,704)		_		89,257
Capital assets, net	\$	113,961	\$	(24,704)	\$	-	\$	89,257

Capital assets activity for the Road Commission for the year ended December 31, 2004, was as follows:

	Beginning			Ending
	Balance	Additions	Disposals	Balance
<b>Component Unit - Road Commission</b>				
Capital assets, not being depreciated:				
Land	\$ 68,269	\$ -	\$ -	\$ 68,269
Construction in progress	7,454,331	1,165,635	-	8,619,966
Total capital assets not being depreciated	7,522,600	1,165,635	-	8,688,235
Capital assets, being depreciated:				
Land improvements	93,694	_	_	93,694
Buildings	1,850,750	58,149	-	1,908,899
Equipment	7,911,038	983,432	(537,620)	8,356,850
Infrastructure	55,640,994	3,366,337	(2,250,183)	56,757,148
Total capital assets being depreciated	65,496,476	4,407,918	(2,787,803)	67,116,591
Less accumulated depreciation for:				
Land improvements	(11,350)	(3,405)	-	(14,755)
Buildings	(565,697)	(39,302)	-	(604,999)
Equipment	(6,196,379)	(706,956)	476,520	(6,426,815)
Infrastructure	(20,498,887)	(3,094,381)	2,250,183	(21,343,085)
Total accumulated depreciation	(27,272,313)	(3,844,044)	2,726,703	(28,389,654)
Total capital assets being depreciated, net	38,224,163	563,874	(61,100)	38,726,937
Capital assets, net	\$ 45,746,763	\$ 1,729,509	\$ (61,100)	\$47,415,172

#### **Notes to Financial Statements**

#### F. Long-term debt

General Obligation Bonds. The government issues general obligation bonds to provide funds to construct major capital facilities and refund previously issued bonds. Such bonds are generally repaid from voter-approved property tax levies, interfund transfers and contributions from local municipalities. The County has pledged its full faith and credit for payment on the general obligation bonds. Also, under the terms of certain bond agreements, local units have pledged their full faith and credit to pay the County each year such amounts sufficient to make principal and interest payments on those bonds.

General obligation bonds of the Department of Public Works component unit are offset by capital leases receivable from the local units of government for which the bonds were issued in the County's name. The terms of these capital leases, which relate to water and sewer systems constructed by the County on behalf of the local units, match the debt maturity requirements of the related bonds.

General obligation bonds outstanding at year end are as follows:

	Interest Rate	Beginning Balance	Additi	ons	Deletions	Ending Balance	Due Within One Year
General Obligation Bonds							
Governmental Activities:							
1989 Building Authority Bonds - HSE Building	5.00%	\$ 385,000	0 \$	-	\$ -	\$ 385,000	\$ -
1997A Building Authority Refunding Bonds	4.05% - 4.65%	625,000	0	-	145,000	480,000	155,000
1997B Building Authority Refunding Bonds	4.05% - 4.85%	1,810,000	0	-	265,000	1,545,000	280,000
1997C Building Authority Refunding Bonds	4.05% - 5.05%	890,000	0	-	80,000	810,000	85,000
2000 Building Authority Bonds - Jail	4.35% - 4.70%	1,460,000	0	-	180,000	1,280,000	190,000
Total Governmental Activities		5,170,000	0	-	670,000	4,500,000	710,000
Component Unit - Department of Public Works:							
1986 Sanitary Sewage Dispoal System No. 6 - Village of Lawrence	5.00%	295,000	0	-	15,000	280,000	15,000
1997 Water Supply System Bonds - Covert	4.00% - 4.40%	1,150,000	0	-	275,000	875,000	275,000
1998 Sewage Disposal and Water Supply Bonds - Casco/South Haven	4.25% - 6.25%	6,085,000	0	-	150,000	5,935,000	150,000
1998 MMBA Michigan State Revolving Loan Fund - Village of Lawton	2.25%	1,585,000	0	-	85,000	1,500,000	85,000
1998 Water Supply System No. 2 - Village of Paw Paw	2.50%	670,000	0	-	35,000	635,000	35,000
1999 Sewage Disposal and Water Supply Bonds - Casco/South Haven	4.75% - 5.30%	5,755,000	0	-	5,480,000	275,000	125,000
1999 Water Supply and Sewage Disposal System - City of Hartford	5.00% - 6.00%	385,000	0	-	15,000	370,000	15,000
2000 Sewage Disposal and Water Supply Bonds - Casco/South Haven	5.00% - 6.75%	10,190,000	0	-	310,000	9,880,000	325,000
2000 Sewage Disposal System No. 6 - Village of Paw Paw	4.40% - 6.00%	710,000	0	-	25,000	685,000	25,000
2001 Sewage Disposal System - Sister Lakes Area	4.00% - 6.00%	10,625,000	0	-	625,000	10,000,000	625,000
2001 Water Supply System No. 1 - Village of Paw Paw - Refunding	3.50% - 4.55%	1,000,000	0	-	90,000	910,000	115,000
2002 Water Supply System - Covert	3.50% - 4.75%	4,950,000	0	-	50,000	4,900,000	50,000
2003 Water Supply System - Covert	3.00% - 4.375%	7,500,000	0	-	-	7,500,000	50,000
Casco-South Haven Water System Treatment	2.00% - 5.00%		- 5,57	75,000	-	5,575,000	40,000
Total Component Unit - Department of Public Works		50,900,000	0 5,57	75,000	7,155,000	49,320,000	1,930,000
Total General Obligation Bonds		\$ 56,070,000	0 \$ 5,57	75,000	\$ 7,825,000	\$ 53,820,000	\$ 2,640,000

#### **Notes to Financial Statements**

Annual debt service requirements to maturity for general obligation bonds, are as follows:

Years Ending	<b>Governmental Activities</b>				Component Units		
December 31	Prin	cipal	Interest Principal		Principal	Interest	
2005	\$ 7	10,000 \$	204,870	\$	1,930,000 \$	2,175,480	
2006	7	45,000	172,560		2,090,000	2,093,111	
2007	7'	75,000	138,438		2,130,000	1,996,233	
2008	8	15,000	102,276		2,300,000	1,896,361	
2009	8′	70,000	62,853		2,400,000	1,786,864	
2010 - 2014	5	85,000	32,165		14,105,000	7,209,960	
2015 - 2019		-	-		16,880,000	3,747,723	
2020 - 2024		-	_		7,485,000	565,908	
Total	\$ 4,50	00,000 \$	713,162	\$	49,320,000 \$	21,471,640	

*Drain Bonds*. The Drain Commission component unit issues drain bonds to fund various drain capital projects. Drain bonds outstanding at year end are as follows:

	Interest	Beginning				Ending	Du	ie Within
	Rate	Balance	Additions		Deletions	Balance	0	ne Year
Drain Bonds								
Component Unit - Drain Commission:								
Drain Bonds - North Phoenix Drain Bonds	1.45% - 2.35%	\$ 725,000	\$	- \$	145,000	\$ 580,000	\$	145,000

Annual debt service requirements to maturity for drain bonds, are as follows:

<b>Years Ending</b>	<b>Component Units</b>						
December 31	P	rincipal	Interest				
2005	\$	145,000 \$	9,969				
2006		145,000	7,685				
2007		145,000	4,930				
2008		145,000	1,704				
Total	\$	580,000 \$	24,288				

#### **Notes to Financial Statements**

*Notes Payable*. The County issues notes payable for the acquisition of equipment and to fund various drain capital projects. Notes payable outstanding at year end are as follows:

	Interest Rate	Beginning Balance	Additions	Deletions	Ending Balance	Due Within One Year
Notes Payable						
Governmental Activities:						
2000 Municipal Purchase Notes - 911 System	4.40% - 4.75%	\$ 1,115,000 \$	- 5	260,000	\$ 855,000	\$ 270,000
Component Unit - Drain Commission						
Drain Note - Heinz Drainage District #00819	4.25%	6,250	-	6,250	-	-
Drain Note - Lambert Drainage District #01218	5.13%	19,000	-	19,000	-	-
Drain Note - Gettig Drainage District #00724	3.90%	22,000	-	11,000	11,000	11,000
Drain Note - Swanson Drainage District #02088	4.17%	16,000	-	8,000	8,000	8,000
Drain Note - Rogers Creek Intercounty Drain Note	2.98%	45,000	-	15,000	30,000	15,000
Drain Note - Peterson Drain Note	1.95%	295,000	-	147,500	147,500	147,500
Drain Note - Simmons Drain Note	2.00%	33,900	-	11,300	22,600	11,300
Drain Note - Gratowski Drain Note	2.75%	24,000	-	8,000	16,000	8,000
Drain Note - Haven Sediment Basin Drain Note	2.95%	150,000	-	37,500	112,500	37,500
Drain Note - Gruss Drain Note	2.95%	24,000	-	6,000	18,000	6,000
Drain Note - Abernathy Drain Note	2.95%	86,000	-	21,500	64,500	21,500
Drain Note - Millard Drainage District	2.75%	26,100	-	8,700	17,400	8,700
Drain Note - Graham Drain Note	4.00%		18,000	-	18,000	
Total Component Unit - Drain Commission		747,250	18,000	299,750	465,500	274,500
Total Notes Payable		\$ 1,862,250 \$	18,000	5 559,750	\$ 1,320,500	\$ 544,500

Annual debt service requirements to maturity for notes payable, are as follows:

Years Ending	<b>Governmental Activities</b>			Component Units				
December 31	Principal		Interest	P	rincipal	Interest		
2005	\$	270,000 \$	33,922	\$	274,500 \$	11,655		
2006		285,000	20,948		114,000	5,985		
2007		300,000	7,125		71,000	2,357		
2008		-			6,000	221		
Total	\$	855,000 \$	61,995	\$	465,500 \$	20,218		

### **Notes to Financial Statements**

*Changes in Long-Term Debt*. Long-term liability activity for the year ended December 31, 2004, was as follows:

	Beginning Balance		Additions		Deletions			Ending Balance	Due Within One Year		
Governmental Activities											
General obligation bonds	\$	5,170,000	\$	-	\$	670,000	\$	4,500,000	\$	710,000	
Notes payable		1,115,000		-		260,000		855,000		270,000	
Compensated absences		803,351		38,061		-		841,412			
Total governmental activities	\$	7,088,351	\$	38,061	\$	930,000	\$	6,196,412	\$	980,000	
<b>Business-Type Activities</b>											
Compensated absences	\$	28,814	\$	9,991	\$	-	\$	38,805	\$	-	
Component Unit - Department of Public Works											
General Obligation Bonds	\$	50,900,000	\$	5,575,000	\$	7,155,000	\$	49,320,000	\$	1,930,000	
Component Unit - Drain Commission Drain Bonds Notes Payable	\$	725,000 747,250	\$	18.000	\$	145,000 299,750	\$	580,000 465,500	\$	145,000 274,500	
Notes I ayable	_	747,230		10,000		277,130		405,500		274,300	
Total Component Unit - Drain Commission	\$	1,472,250	\$	18,000	\$	444,750	\$	1,045,500	\$	419,500	
Component Unit - Road Commission											
Capital leases	\$	249,191	\$	-	\$	192,800	\$	56,391	\$	27,540	
Compensated absences		270,706		-		2,768		267,938			
Total Component Unit - Road Commission	\$	519,897	\$	-	\$	195,568	\$	324,329	\$	27,540	
Component Unit - District Public Health Compensated absences	\$	200.915	\$		\$	1.664	\$	199,251	\$	39,850	
Compensated absences	ψ	200,713	φ		φ	1,004	φ	177,431	φ	37,030	

For the governmental activities, compensated absences are generally liquidated by the general fund.

#### **Notes to Financial Statements**

#### IV. OTHER INFORMATION

#### A. Risk Management

#### **Primary Government:**

The County is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The County is insured with private carriers for employee health care and life insurance. The County is a member of the Michigan Municipal League Worker's Compensation Fund for its worker's compensation coverage. The County is a state-pool member of the Michigan Municipal League Liability & Property Pool (MML) for it general and automobile liability, motor vehicle physical damage and property damage insurance coverage. The County's participation in these funds is comparable to purchasing private insurance. Settled claims have not exceeded this commercial coverage in any of the past three fiscal years.

The County makes annual contributions to MML based on actuarial studies using historical data and insurance industry statistics. These contributions are paid from the general fund (i.e., the Insurance Fund) using premiums paid into it by other funds of the County. Such contributions as received by MML are allocated between its general and member retention funds. Economic resources in the MML's general fund are expended for reinsurance coverage, claim payments and certain general and administrative costs, whereas resources in the member retention fund are used for loss payments and defense costs up to the members self-insurance retention limits along with certain other member-specific costs.

#### **Component Units:**

The Health Department participates in a State pool, the Michigan Municipal Liability and Property Pool, with other municipalities for property, liability, bonding, and casualty losses. The pool is organized under Public Act 138 of 1982, as amended. The Department also participates in a State pool, the Michigan Municipal League Workers' Compensation Fund, with other municipalities for worker's compensation losses. The pool is organized under Public Act 137 of 1969, as amended. The Department has no liability for additional assessments based on the claims filed against the pools nor do they have any right to dividends.

The Road Commission is exposed to various risks of loss related to property loss, torts, errors and omissions, employee injuries, as well as medical benefits provided to employees. The Road Commission has purchased commercial insurance for medical benefit claims. The Road Commission participates in the Michigan County Road Commission Self-Insurance Pool for claims relating to general liability, excess liability, auto liability, errors and omissions, physical damage (equipment, building and contents). The Road Commission uses the Accident Fund of Michigan for workers' compensation insurance. Settled claims for the commercial insurance have not exceeded the amount of insurance coverage in any of the past 3 fiscal years.

#### **Notes to Financial Statements**

The county road commissions in the State of Michigan established a trust fund, known as the Michigan County Road Commission Self-Insurance Pool (Pool) pursuant to the provisions of Public Act 138 of 1982. The Pool is to provide for joint and cooperative action relative to members' financial and administrative resources for the purpose of providing risk management services along with property and liability protection. Membership is restricted to road commissions and related road commission activities with the state.

The Michigan County Road Commission Self-Insurance Pool program operates as a common risk-sharing management program for road commissions in Michigan, member premiums are used to purchase excess insurance coverage and to pay member claims in excess of deductible amounts.

#### B. Employee Retirement Systems and Plans

#### **Defined Contribution Plan**

The County of Van Buren, Michigan provides pension benefits to all of its full-time employees and the employees of the Van Buren/Cass County District Public Health Department through the Van Buren County Pension Plan, a defined contribution plan. The System is administered by a third-party financial institution. Plan benefit provisions were established and may be amended under the Authority of the County Board of Commissioners. In a defined contribution plan, benefits depend solely on amounts contributed to the plan plus investment earnings. As established by 401(a) and 501(a) of the Internal Revenue Code of 1986, as amended, the County contributes 5-10% of employees gross earnings. No employee contributions are required.

In accordance with these requirements, the County and District Public Health Department contributed \$473,558 and \$96,881, respectively, during the year ending December 31, 2004.

#### **Police Officers Labor Counsel Collective Bargaining Unit**

Effective December 2001, all members of the Police Officers Labor Council Collective Bargaining Unit are eligible to participate in the Municipal Employees Retirement System of Michigan (MERS), an agent multiple-employer, defined benefit pension plan. The system is administered by the MERS retirement board. MERS provides retirement and disability benefits, as well as death benefits to plan members and beneficiaries.

Act No. 427 of the Public Acts of 1984, as amended, establishes and amends the benefit provisions of the participants in MERS. A publicly available financial report that includes financial statements and required supplementary information for MERS may be obtained by writing to the Municipal Employees Retirement System of Michigan, 447 N. Canal Road, Lansing, Michigan 48917, or by calling (800) 767-6377.

#### **Notes to Financial Statements**

#### **Funding Policy**

The County is required to contribute at an actuarially determined rate; the current rate is 7.39% of annual covered payroll. County employees are required to contribute 5.00% of their annual covered payroll. The contribution requirements of the County are established and may be amended by the Retirement Board of MERS. The contribution requirements of plan members are established and may be amended by the County Board of Commissioners, depending on the MERS contribution program adopted by the County.

#### **Annual Pension Cost**

For the year ended December 31, 2004, the County's annual pension cost of \$236,616 for MERS was equal to the County's required and actual contributions. The required contribution was determined as part of the December 31, 2003 actuarial valuation using the entry age actuarial cost method. The actuarial assumptions included (a) a rate of return on the investment of present and future assets of 8%, (b) projected salary increase of 4.5% per year compounded annually, attributable to inflation, (c) additional projected salary increases of 0% to 8.4% per year, depending on age, attributable to seniority/merit, and (d) the assumption that benefits will increase 4.5% per year after retirement for certain retirees depending on the benefit option selected. The actuarial value of MERS assets was determined on the basis of a valuation method that assumes the fund earns the expected rate of return, and includes an adjustment to reflect fair value. The County's unfunded actuarial accrued liability is being amortized over a period of 30 years as a level percentage of projected payroll on an open basis as of December 31, 2004, the date of the latest actuarial valuation.

#### **Trend Information**

Fiscal Year <u>Ending</u>	Annual Pension <u>Cost (APC)</u>	Percentage of APC <u>Contributed</u>	Net Pension <u>Obligation</u>
12/31/2002	\$242,201	100%	\$ -0-
12/31/2003	203,447	100%	-0-
12/31/2004	236,616	100%	-O-

#### **Schedule of Funding Progress**

Actuarial Valuation <u>Date</u>	Actuarial Value of <u>Assets</u>	Actuarial Accrued Liability (AAL) - <u>Entry Age</u>	Unfunded Actuarial Accrued Liability (UAAL)	Funded <u>Ratio</u>	Covered <u>Payroll</u>	UAAL as a Percentage of Covered <u>Payroll</u>
12/31/2002	\$1,977,745	\$4,147,229	\$2,169,484	48%	\$2,530,263	86%
12/31/2003	2,496,994	4,695,842	2,198,848	53%	2,912,348	76%
12/31/2004	4,386,534	7,940,619	3,554,085	55%	4,334,250	82%

#### **Notes to Financial Statements**

#### Road Commission Single Employer-Defined Benefit Plan

#### Plan Description

The Van Buren County Road Commission Pension Plan is a single employer-defined benefit plan administered through Fifth Third Bank. The plan covers substantially all full-time employees meeting the specified age and years of service requirements. The plan had 56 active participants, and 37 retirees as of January 1, 2005. The plan does not issue a separate report or include the Plan in a pension trust fund as the Road Commission does not maintain a fiduciary responsibility over the Plan.

#### Employee Contributions

Eligible employees are required to contribute 4% to 5% of their annual compensation to the Plan. Such aggregate contributions amounted to \$134,123 for the year ended December 31, 2004.

#### Employer Contributions

The Road Commission made \$223,811 in contributions to the Plan during 2004, as determined by actuarial valuation. Contribution requirements and benefit provisions are established and may be amended by the Board of County Road Commissioners.

#### Annual Pension Cost and Net Pension Obligation

The Road Commission's annual pension cost and net pension obligation for the current year were as follows:

Net pension obligation, end of year	<u>\$ -</u>
Increase (decrease) in net pension obligation Net pension obligation, beginning of year	
Annual required contribution/pension cost Contribution made	\$ 223,811 

The annual required contribution for the current year was determined as part of a December 31, 2002 actuarial valuation using the entry age normal contribution method. The actuarial assumptions included 7% investment rate of return on the investments, compounded annually and projected salary increases of 4% per year compounded annually, attributable to inflation and to seniority/merit. The entry age normal cost method was used as the actuarial cost method. Assets in excess of actuarial accrued liabilities are being amortized as a level percent of payroll over a period of 15 years on an open basis.

#### **Notes to Financial Statements**

#### **Three-Year Trend Information**

Year Ended	Annual Pension <u>Cost (APC)</u>	Percentage of APC <u>Contributed</u>	N Pen <u>Oblig</u>	sion
2002	\$ 166,870	100%	\$	-
2003	196,981	100		_
2004	223,811	100		_

#### **Schedule of Funding Progress**

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) Entry Age (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio Total	Covered Payroll (c)	UAAL as a Percentage of Covered Payroll ((b-a)/c)
12/31/02	\$3,829,869	\$4,965,564	\$1,135,695	77%	\$1,825,033	62%
12/31/03	3,722,086	5,283,149	1,561,063	70%	1,981,462	79%
12/31/04	4,316,363	5,435,019	1,118,656	79%	2,001,070	56%

#### C. Post-Employment Benefits

In addition to providing pension benefits, the County of Van Buren, Michigan has elected to provide post-employment health benefits to retirees of the County. The Van Buren County Board of Commissioners established the plan and may amend it and the related contribution requirements, subject to the County's various collective bargaining agreements. The County pays the full cost of coverage for these benefits on an as-you-go basis. Also, retirees can purchase coverage for their dependents at the County's group rates. Currently, 4 retirees are eligible for post-employment health benefits. For the fiscal year ended December 31, 2004, the County made payments for post-employment health benefit premiums of \$49,201. The County obtains health care coverage through private insurers.

#### **Notes to Financial Statements**

#### **Road Commission**

The Road Commission, in addition to the pension benefits described in the pension Note IV.B., provides post-retirement health care benefits and payment of Blue Cross health premiums to persons who have retired from the Road Commission. The Road Commission provides post-employment health and dental care benefits, in accordance with labor contracts and personnel policy, to all employees who retire under the provisions of the Van Buren County Road Commission Pension Plan or completing 12 years of service; after having attained age 62 or more, the Road Commission will pay 95% or 100% (depending on the plan) of the premium or subscription rate for the continuance of the hospital and surgical coverage for the employee and his/her then eligible spouse. The Road Commission will also continue to pay 95% or 100% (depending on the plan) of the premium or subscription rate for the health insurance for widows of employees who have had 15 or more years of service with the Road Commission or widows of employees who are killed on the job. Currently, 31 retirees met those eligibility requirements. Expenditures for post-employment health care benefits are recognized when insurance premiums are paid. Premiums paid by the Road Commission in 2004, totaled \$215,384, less \$6,088 reimbursed by the retirees for a net total cost of \$209,294.

#### D. Property taxes

Property taxes are levied on December 1 of each year, which is the lien date, and are due in full on March 1 of the year following the levy, at which time uncollected taxes become delinquent. The December 1 levy is recorded as a receivable and deferred revenue at year end because it is intended to fund expenditures of the following fiscal year. Property taxes are levied on the assessed taxable value of the property as established by local units, accepted by the County and equalized under State statute at approximately 50% of the current estimated market value.

The assessed and taxable value of real and personal property for the 2003 levy, for which revenue was recognized in 2004, was \$1,924,114,407. The general operating tax rate for this levy was 4.6302 mills with an additional .3658 mills, .8818 mills, and .5486 mills assessed for ambulance operations, Road Commission operations, and Sheriff Department operations, respectively.

#### **Notes to Financial Statements**

#### E. Contingent liabilities

The County is a defendant in various lawsuits. Although the outcome of these lawsuits is not presently determinable, in the opinion of the County and its attorney, the resolution of these matters will not have a material adverse effect on the financial condition of the County.

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the County expects such amounts, if any, to be immaterial.

#### F. Restatements

Beginning net assets of governmental activities were increased by \$623,900 to correct an error in the value of capital assets (i.e., land) in the prior year.

Beginning net assets of the District Public Health Dept. component unit were decreased by \$19,904 to correct for certain capital assets that were over-depreciated in the prior year.

\* \* \* \* \* \*

# COMBINING AND INDIVIDUAL FUND FINANCIAL STATEMENTS AND SCHEDULES

### Combining Balance Sheet Nonmajor Governmental Funds December 31, 2004

		Special Revenue		Debt Service	Capital Projects	Totals
<u>ASSETS</u>						
Assets						
Cash and cash equivalents	\$	1,102,777	\$	1,892	\$ 54,988 \$	1,159,657
Accounts receivable		17,113		-	-	17,113
Due from other governments		683,826		-	-	683,826
Due from other funds	-	628		-	-	628
TOTAL ASSETS	\$	1,804,344	\$	1,892	\$ 54,988 \$	1,861,224
Liabilities Interfund payable Accounts payable Accrued liabilities Due to other governments Advances from other funds Deferred revenue	\$	348,386 129,870 56,475 96,450 5,000 163,198	\$	- - - - -	\$ - \$ - - - -	348,386 129,870 56,475 96,450 5,000 163,198
Total liabilities		799,379		-	-	799,379
Fund balances						
Unreserved, undesignated		1,004,965		1,892	54,988	1,061,845
TOTAL LIABILITIES AND FUND BALANCES	\$	1,804,344	\$	1,892	\$ 54,988 \$	1,861,224

# Combining Statement of Revenue, Expenditures and Changes in Fund Balances Nonmajor Governmental Funds For the Year Ended December 31, 2004

	Special Revenue	Debt Service	Capital Projects	Totals
Revenue			Ţ.	
Intergovernmental	\$ 2,543,466	\$ -	\$ -	\$ 2,543,466
Licenses and permits	7,950	-	-	7,950
Fines and forfeits	36,296	-	-	36,296
Charges for services	1,164,362	-	-	1,164,362
Interest and rentals	97,373	-	343	97,716
Other	 324,560	-		324,560
Total revenue	 4,174,007	-	343	4,174,350
Expenditures				
Current:				
Judicial	1,523,336	-	-	1,523,336
General government	264,262	-	-	264,262
Public safety	2,361,205	-	-	2,361,205
Health and welfare	3,811,633	-	-	3,811,633
Other	27,723	-	-	27,723
Debt service:				
Principal	-	930,000	-	930,000
Interest	-	281,107	-	281,107
Capital outlay	 288,450	-		288,450
Total expenditures	 8,276,609	1,211,107	<u>-</u>	9,487,716
Revenue over (under) expenditures	 (4,102,602)	(1,211,107)	343	(5,313,366)
Other financing sources (uses)				
Transfers in	3,897,499	1,212,488	_	5,109,987
Transfers (out)	 (7,350)	-		(7,350)
Total other financing sources (uses)	 3,890,149	1,212,488		5,102,637
Net change in fund balances	(212,453)	1,381	343	(210,729)
Fund balances, beginning of year	 1,217,418	511	54,645	1,272,574
Fund balances, end of year	\$ 1,004,965	\$ 1,892	\$ 54,988	\$ 1,061,845

## Combining Balance Sheet Nonmajor Special Revenue Funds December 31, 2004

	riend of e Court	Court Equity	MSU Building Strong Families
<u>ASSETS</u>			
Assets			
Cash and cash equivalents	\$ 65,488	\$ 480	\$ -
Accounts receivable	-	-	-
Due from other governments	13,784	-	-
Due from other funds	 -	-	-
TOTAL ASSETS	\$ 79,272	\$ 480	\$ _
LIABILITIES AND FUND BALANCES			
Liabilities			
Interfund payable	\$ -	\$ -	\$ -
Accounts payable	6,512	-	-
Accrued liabilities	25,646	-	-
Due to other governments	-	-	-
Advance from other funds	-	-	-
Deferred revenue	-	-	
Total liabilities	32,158	-	-
Fund balances			
Unreserved, undesignated	 47,114	480	
TOTAL LIABILITIES			
AND FUND BALANCES	\$ 79,272	\$ 480	\$ 

MSU Car Seat Program		En	Jail hancement			911 Dispatch	PSFA Grant		
\$	-	\$	27,770	\$	98,823	\$ 10,561	\$ 32,442	\$	2,114
	-		-		4,200	-	-		-
\$	-	\$	27,770	\$	103,023	\$ 10,561	\$ 32,442	\$	2,114
\$	- - - -	\$	700 128 - -	\$	2,703 829 - -	\$ - - - - -	\$ 13,548 16,934 1,865	\$	- - - - -
	-		828		3,532	-	32,347		-
	_		26,942		99,491	10,561	95		2,114
\$	_	\$	27,770	\$	103,023	\$ 10,561	\$ 32,442	\$	2,114

## Combining Balance Sheet Special Revenue Funds (Continued) December 31, 2004

	911 Wireless		Planning Commission		Local Emergency Planning Committee	
<u>ASSETS</u>						
Assets						
Cash and cash equivalents Accounts receivable	\$	81,685	\$	376	\$	8,766
Due from other governments		35,199		-		-
Due from other funds		-		-		628
TOTAL ASSETS	\$	116,884	\$	376	\$	9,394
LIABILITIES AND FUND BALANCES						
Liabilities						
Interfund payable	\$	_	\$	_	\$	_
Accounts payable		-		360		-
Accrued liabilities		995		-		-
Due to other governments		-		-		-
Advance from other funds		-		-		-
Deferred revenue		-		-		
Total liabilities		995		360		-
Fund balances						
Unreserved, undesignated		115,889		16		9,394
TOTAL LIABILITIES AND FUND BALANCES	\$	116,884	\$	376	\$	9,394

Public Improvement		REP Threat Equipment SAP Assessment Grant Grant Grant		Equipment		Security Training Grant	]	Emergency Alert System
\$ 464	\$	417	\$	-	\$ 1,219	\$	\$	-
- - -		- - -		10,259	- - -	- - -		- - -
\$ 464	\$	417	\$	10,259	\$ 1,219	\$ 772	\$	<u>-</u>
\$ -	\$	-	\$	10,259	\$ -	\$ -	\$	-
-		-		-	-	-		-
-		-		-	-	-		-
_		_		-	-	772		
-		-		10,259	-	772		-
 464		417		-	1,219			
\$ 464	\$	417	\$	10,259	\$ 1,219	\$ 772	\$	

## Combining Balance Sheet Special Revenue Funds (Continued) December 31, 2004

	State La Homeland Security Grant		La	Law Enforcement Terrorism Prevention Program		Weapons of Mass Destruction	
<u>ASSETS</u>							
Assets							
Cash and cash equivalents	\$	-	\$	-	\$	9,538	
Accounts receivable		-		-		-	
Due from other governments		127,077		40,710		-	
Due from other funds		-		-		-	
TOTAL ASSETS	\$	127,077	\$	40,710	\$	9,538	
LIABILITIES AND FUND BALANCES  Liabilities Interfund payable Accounts payable	\$	108,234 18,745	\$	40,710	\$	285	
Accrued liabilities		-		-		-	
Due to other governments		-		-		-	
Advance from other funds		-		-		-	
Deferred revenue		-		-			
Total liabilities		126,979		40,710		285	
Fund balances							
Unreserved, undesignated		98		_		9,253	
TOTAL LIABILITIES AND FUND BALANCES	\$	127,077	\$	40,710	\$	9,538	

Te	CRBN errorism lanning	Human Services West	Dispatch Training	Register of Deeds Automation				C	Disaster contingency	Remonu- mentation
\$	27,163	\$ 48,543	\$ -	-	\$	186,834	\$	5,000	\$ -	
	20,000	- - -	- - -	-		- - -		- - -	25,337	
\$	47,163	\$ 48,543	\$ _	-	\$	186,834	\$	5,000	\$ 25,337	
\$	- - - -	\$ - 14,649 - - -	\$ - - - -	- - -	\$	- - - -	\$	- - - - 5,000	\$ 21,938 2,500 - - -	
	-	14,649	-	-		-		5,000	24,438	
	47,163	33,894	-	-		186,834		-	899_	
\$	47,163	\$ 48,543	\$ -	-	\$	186,834	\$	5,000	\$ 25,337	

## Combining Balance Sheet Special Revenue Funds (Continued) December 31, 2004

	Victims Advocates		Courthouse Security		Court Officers	
<u>ASSETS</u>						
Assets						
Cash and cash equivalents	\$	17,054	\$	1,029	\$	88,025
Accounts receivable		14055		-		-
Due from other governments		14,057		-		-
Due from other funds		-		-		-
TOTAL ASSETS	\$	31,111	\$	1,029	\$	88,025
LIABILITIES AND FUND BALANCES						
Liabilities						
Interfund payable	\$	-	\$	-	\$	-
Accounts payable		-		-		-
Accrued liabilities		1,021		613		1,976
Due to other governments		-		-		-
Advance from other funds		-		-		-
Deferred revenue		-		-		
Total liabilities		1,021		613		1,976
Fund balances						
Unreserved, undesignated		30,090		416		86,049
TOTAL LIABILITIES AND FUND BALANCES	\$	31,111	\$	1,029	\$	88,025
AND FUND BALANCES	Ψ	21,111	Ψ	1,027	Ψ	00,023

Drug nforcement Federal	E	Drug nforcement State	Drug Enforcement Prosecutor		ent Enforcem		Law Library				Safe Neighborhood Grant		Sheriff Corrections Training	
\$ -	\$	2,343	\$	1,251	\$	3,856	\$	-	\$	17,608				
2,606		13,493 8,883		-		432		18,515		-				
\$ 2,606	\$	24,719	\$	1,251	\$	4,288	\$	18,515	\$	17,608				
\$ 2,606	\$	-	\$	-	\$	-	\$	16,163	\$	-				
-		1,139 1,836		-		4,288		2,352		-				
_		1,030		-		-		2,332		-				
-		-		-		-		-		-				
-		-		-		-		-		-				
2,606		2,975		-		4,288		18,515		-				
 -		21,744		1,251				-		17,608				
\$ 2,606	\$	24,719	\$	1,251	\$	4,288	\$	18,515	\$	17,608				

## Combining Balance Sheet Special Revenue Funds (Continued) December 31, 2004

		Youth Services		community corrections		Housing
<u>ASSETS</u>						
Assets						
Cash and cash equivalents	\$	4,733	\$	11,005	\$	35,576
Accounts receivable  Due from other governments		-		37,854		18,557
Due from other funds				-		-
	_		_		_	
TOTAL ASSETS	\$	4,733	\$	48,859	\$	54,133
LIABILITIES AND FUND BALANCES						
Liabilities						
Interfund payable	\$	_	\$	_	\$	_
Accounts payable	Ψ	728	Ψ	376	Ψ	_
Accrued liabilities		1,874		1,801		_
Due to other governments		-,-,-		-,		_
Advance from other funds		_		_		_
Deferred revenue		-		-		10,022
Total liabilities		2,602		2,177		10,022
Fund balances						
Unreserved, undesignated		2,131		46,682		44,111
TOTAL LIABILITIES AND FUND BALANCES	\$	4,733	\$	48,859	\$	54,133

Housing Program	Live Scan		Substance					Family Counseling		
 Income	Grant		Abuse		Restoration		Welfare		Counseling	
\$ 71,447	\$	-	\$ - -	\$	509	\$	174,399	\$	22,614	
-		-	8,666		-		-		-	
		<u>-</u>			<del>-</del>					
\$ 71,447	\$	- :	\$ 8,666	\$	509	\$	174,399	\$	22,614	
\$ -	\$	- ;	\$ 978	\$	-	\$	-	\$	-	
-		-	7,218 470		-		-		80	
-		-	4/0		-		-		-	
 -		-	-		-		152,404		- -	
-		-	8,666		-		152,404		80	
 71,447		<u>-</u>			509		21,995		22,534	
\$ 71,447	\$ 	- :	\$ 8,666	\$	509	\$	174,399	\$	22,614	

## Combining Balance Sheet Special Revenue Funds (Concluded) December 31, 2004

		FIA Child Care	Soldiers' and Sailors' Relief		Veterans' Trust
<u>ASSETS</u>					
Assets					
Cash and cash equivalents	\$	-	\$ 5	2 \$	7,773
Accounts receivable		298,122		-	-
Due from other governments  Due from other funds		-		<u>-</u>	<u>-</u>
TOTAL AGGREGA	ф	200.122		<b>2</b>	5.550
TOTAL ASSETS	\$	298,122	\$ 5	2 \$	7,773
LIABILITIES AND FUND BALANCES					
Liabilities					
Interfund payable	\$	147,498	\$	- \$	-
Accounts payable		56,039		-	-
Accrued liabilities		04.505		-	-
Due to other governments Advance from other funds		94,585		-	-
Deferred revenue		<u>-</u>			
Total liabilities		298,122		-	-
Fund balances					
Unreserved, undesignated		-	5	2	7,773
TOTAL LIABILITIES					
AND FUND BALANCES	\$	298,122	\$ 5	2 \$	7,773

K	al-Haven Trail	Total
\$	35,048	\$ 1,102,777
	3,188	17,113
	-	683,826
	-	628
\$	38,236	\$ 1,804,344
\$	- -	\$ 348,386 129,870
	_	56,475
	_	96,450
	_	5,000
	-	163,198
	-	799,379
	38,236	1,004,965
\$	38,236	\$ 1,804,344

## $Combining\ Statement\ of\ Revenue,\ Expenditures,\ and$

## **Changes in Fund Balances**

## Nonmajor Special Revenue Funds For the Year Ended December 31, 2004

	Friend of the Court	Court Equity	MSU Building Strong Families
Revenue			
Intergovernmental	\$ 48,674	\$ -	\$ -
Licenses and permits	-	-	-
Fines and forfeits	-	-	-
Charges for services	51,649	-	-
Interest and rentals	1,619	-	-
Other revenue		-	-
Total revenue	101,942	-	
Expenditures			
Current:			
Judicial	1,447,582	46,545	-
General government	-	-	-
Public safety	-	-	-
Health and welfare	-	-	8,079
Other	-	-	-
Capital outlay		1,975	-
Total expenditures	1,447,582	48,520	8,079
Revenue over (under) expenditures	(1,345,640)	(48,520)	(8,079)
Other financing sources			
Transfers in	1,378,181	49,000	-
Transfers out			
Total other financing sources (uses)	1,378,181	49,000	
Net change in fund balances	32,541	480	(8,079)
Fund balances, beginning of year	14,573	-	8,079
Fund balances, end of year	\$ 47,114	\$ 480	\$ -

MSU Car Seat Jail Program Enhancement		Collection Agency	60% Justice Training	911 Dispatch	PSFA Grant	
\$ - \$	-	\$ -	\$ 10,608	\$ -	\$ 99,035	
-	-	-	-	-	-	
-	10,600	139,112	-	250,970	-	
-	-	-	-	-	- -	
 _	10,600	139,112	10,608	250,970	99,035	
-	-	-	-	-	-	
-	8,142	93,124	10,245	836,778	96,921	
425	-	-	-	-	-	
 -	4,695	-	- -	713	-	
425	12,837	93,124	10,245	837,491	96,921	
(425)	(2,237)	45,988	363	(586,521)	2,114	
-	(5,000)	- -	-	562,716	- -	
-	(5,000)	-	-	562,716	-	
(425)	(7,237)	45,988	363	(23,805)	2,114	
 425	34,179	53,503	10,198	23,900	<u>-</u>	
\$ - \$	26,942	\$ 99,491	\$ 10,561	\$ 95	\$ 2,114	

## Combining Statement of Revenue, Expenditures, and Changes in Fund Balances (Continued)

### **Special Revenue Funds**

## For the Year Ended December 31, 2004

	911 reless	Planning Commission	Local Emergency Planning Committee
Revenue			
Intergovernmental	\$ -	\$ -	\$ 3,434
Licenses and permits	-	-	-
Fines and forfeits	-	-	-
Charges for services	171,829	-	-
Interest and rentals	-	-	-
Other revenue	 -		
Total revenue	 171,829	_	3,434
Expenditures			
Current:			
Judicial	-	-	-
General government	-	5,390	1,496
Public safety	118,102	-	-
Health and welfare	-	-	-
Other	-	-	-
Capital outlay	 12,817	-	
Total expenditures	 130,919	5,390	1,496
Revenue over (under) expenditures	 40,910	(5,390)	1,938
Other financing sources			
Transfers in	-	5,000	-
Transfers out	 (2,350)	-	
Total other financing sources (uses)	 (2,350)	5,000	
Net change in fund balances	38,560	(390)	1,938
Fund balances, beginning of year	 77,329	406	7,456
Fund balances, end of year	\$ 115,889	\$ 16	\$ 9,394

Pub Improv		REP Equipment Grant	SAP Grant	Threat Assessment Grant	Security Training Grant	Emergency Alert System
\$	- \$	56,404	\$ 32,137	\$ 6,976	\$ 3,734	\$ 2,693
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	56,404	32,137	6,976	3,734	2,693
	-	-	-	-	-	-
	-	55,987	32,137	5,757	3,734	2,752
	-	-	-	-	-	-
2	35,033	-	-	-	-	
2	35,033	55,987	32,137	5,757	3,734	2,752
(2	35,033)	417	-	1,219	-	(59)
2	33,462	- -	- -	- -	-	59
2	33,462	_	-	-	-	59
	(1,571)	417	-	1,219	-	-
	2,035	-	-	-	-	
\$	464 \$	417	\$ -	\$ 1,219	\$ -	\$ -

## $Combining\ Statement\ of\ Revenue, Expenditures, and$

## Changes in Fund Balances (Continued) Special Revenue Funds

## For the Year Ended December 31, 2004

	S	State omeland Security Grant	To Pr	Enforcement errorism evention rogram	Weapons of Mass Destruction	
Revenue						
Intergovernmental	\$	128,139	\$	40,710	\$	2,028
Licenses and permits		-		-		-
Fines and forfeits		-		-		-
Charges for services		-		-		-
Interest and rentals		-		-		-
Other revenue		-		-		
Total revenue		128,139		40,710		2,028
Expenditures						
Current:						
Judicial		-		-		-
General government		-		-		-
Public safety		128,041		40,710		8,057
Health and welfare		-		-		-
Other		-		-		-
Capital outlay				-		
Total expenditures		128,041		40,710		8,057
Revenue over (under) expenditures		98		-		(6,029)
Other financing sources						
Transfers in		_		-		_
Transfers out		-		-		
Total other financing sources (uses)		_		-		
Net change in fund balances		98		-		(6,029)
Fund balances, beginning of year				-		15,282
Fund balances, end of year	\$	98	\$		\$	9,253

T	CRBN errorism Planning	Human Services West	Register Dispatch of Deeds Training Automation		Disaster Contingency	Remonu- mentation
\$	131,164 \$	5 - \$	-	\$ -	\$ -	\$ 63,137
	-	-	-	-	-	-
	-	_	_	122,530	-	_
	-	94,420	-	1,334	-	-
	-	-	-			1,400
	131,164	94,420	-	123,864	-	64,537
	-	-	-	-	-	-
	-	129,592	-	17,103	-	110,681
	84,001	-	4,239	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	84,001	129,592	4,239	17,103	-	110,681
	47,163	(35,172)	(4,239)	106,761		(46,144)
	- -	- -	2,350	-	-	30,250
	-	-	2,350	-	-	30,250
	47,163	(35,172)	(1,889)	106,761	-	(15,894)
		69,066	1,889	80,073		16,793
\$	47,163 \$	33,894 \$	_	\$ 186,834	\$ -	\$ 899

## Combining Statement of Revenue, Expenditures, and Changes in Fund Balances (Continued)

## Special Revenue Funds

## For the Year Ended December 31, 2004

	Victims Advocates		rthouse curity	Court Officers	<u>s</u>
Revenue					
Intergovernmental	\$ 14,057	\$	_	\$	_
Licenses and permits	-		_		_
Fines and forfeits	_		_		-
Charges for services	-		-		-
Interest and rentals	-		-		-
Other revenue	 1,737		-	126,	285
Total revenue	 15,794		-	126,	285
Expenditures					
Current:					
Judicial	-		-		-
General government	-		-		-
Public safety	15,522		40,876	127,	366
Health and welfare	-		-		-
Other	-		-		-
Capital outlay	-		-	32,	317
Total expenditures	 15,522		40,876	159,	683
Revenue over (under) expenditures	 272		(40,876)	(33,	398)
Other financing sources					
Transfers in	_		41,254		-
Transfers out	-				
Total other financing sources (uses)	 -		41,254		
Net change in fund balances	272		378	(33,	398)
Fund balances, beginning of year	 29,818		38	119,	447_
Fund balances, end of year	\$ 30,090	\$	416	\$ 86,	049

Enfo	Drug orcement ederal	En	Drug forcement State	Drug Enforcement Prosecutor		Law Library	Safe Neighborhood Grant	Sheriff Corrections Training
\$	-	\$	33,223	\$	- \$	\$ -	\$ 18,515	\$ -
	-		28,663	1,1	- 33	6,500	-	-
	-			-,-	-	-	-	27,472
	28,275		1,883		-	-	-	- -
	28,275		63,769	1,1	33	6,500	18,515	27,472
	-		-		-	29,209	-	-
	- 41,915		86,893	2	-	-	27.075	9,864
	41,915		80,893	3	10	-	27,975	9,804
	-		-		-	-	-	-
						-		
	41,915		86,893	3	10	29,209	27,975	9,864
	(13,640)		(23,124)	8	23	(22,709)	(9,460)	17,608
	13,640		-		- -	22,653	9,460	- -
	13,640		-		-	22,653	9,460	
	-		(23,124)	8	23	(56)	-	17,608
	-		44,868	4	28	56	-	-
\$	_	\$	21,744	\$ 1,2	51 5	\$ -	\$ -	\$ 17,608

## Combining Statement of Revenue, Expenditures, and Changes in Fund Balances (Continued)

## **Special Revenue Funds**

## For the Year Ended December 31, 2004

	Youth Services	nmunity rections	Housing
Revenue			
Intergovernmental	\$ -	\$ 325,667	\$ 181,156
Licenses and permits	-	-	-
Fines and forfeits	-	-	-
Charges for services	-	17,188	-
Interest and rentals	-	-	-
Other revenue	16,403		30,211
Total revenue	 16,403	342,855	211,367
Expenditures			
Current:			
Judicial	-	-	-
General government	-	-	-
Public safety	133,225	329,547	-
Health and welfare	-	-	354,864
Other	-	-	-
Capital outlay	 300	600	
Total expenditures	 133,525	330,147	354,864
Revenue over (under) expenditures	 (117,122)	12,708	(143,497)
Other financing sources			
Transfers in	114,957	-	-
Transfers out	-	-	-
Total other financing sources (uses)	 114,957	-	
Net change in fund balances	(2,165)	12,708	(143,497)
Fund balances, beginning of year	 4,296	33,974	187,608
Fund balances, end of year	\$ 2,131	\$ 46,682	\$ 44,111

Pro	using gram come	Live Scan Grant	Substance Abuse	Courthouse Restoration	Social Welfare	Family Counseling
\$	-	\$ 13,985	\$ 95,502	\$ -	\$ 420,092	\$ -
	-	-	-	-	-	7,950
	-	-	-	-	-	-
	-	-	-	-	-	-
	114,860			710		
	114,860	13,985	95,502	710	420,092	7,950
	-	-	-	-	-	-
	-	10.005	-	-	-	-
	43,413	18,985	99,291	3,430	427,621	3,170
	-	-	-	-	-	-
	-	-	-	-	-	
	43,413	18,985	99,291	3,430	427,621	3,170
	71,447	(5,000)	(3,789)	(2,720)	(7,529)	4,780
	-	5,000	3,489	-	-	-
	-	5,000	3,489	-	-	<u> </u>
	71,447	-	(300)	(2,720)	(7,529)	4,780
	-	-	300	3,229	29,524	17,754
\$	71,447	\$ -	\$ -	\$ 509	\$ 21,995	\$ 22,534

## Combining Statement of Revenue, Expenditures, and Changes in Fund Balances (Concluded) Special Revenue Funds

## For the Year Ended December 31, 2004

		FIA Child Care		oldiers' l Sailors' Relief	Veterans' Trust	
Revenue						
Intergovernmental	\$	792,805	\$	- \$	19,591	
Licenses and permits		-		-	-	
Fines and forfeits		-		-	-	
Charges for services		309,849		-	-	
Interest and rentals		-		-	-	
Other revenue				-		
Total revenue		1,102,654		-	19,591	
Expenditures						
Current:						
Judicial		-		-	-	
General government		-		-	-	
Public safety		-		-	-	
Health and welfare		2,856,185		2,400	12,755	
Other		-		-	-	
Capital outlay				-		
Total expenditures		2,856,185		2,400	12,755	
Revenue over (under) expenditures		(1,753,531)		(2,400)	6,836	
Other financing sources						
Transfers in		1,423,628		2,400	-	
Transfers out		-		-		
Total other financing sources (uses)		1,423,628		2,400		
Net change in fund balances		(329,903)		-	6,836	
Fund balances, beginning of year		329,903		52	937	
Fund balances, end of year	\$	_	\$	52 \$	7,773	

Kal-	Haven		
T	'rail		Total
\$	-	\$	2,543,466
	-		7,950
	-		36,296
	63,163		1,164,362
	-		97,373
	2,796		324,560
-	65,959		4,174,007
	-		1,523,336
	-		264,262
	-		2,361,205
	-		3,811,633
	27,723		27,723
	-		288,450
	27,723		8,276,609
	29 226		(4 102 602)
	38,236		(4,102,602)
	_		3,897,499
	-		(7,350)
			(7,550)
			3,890,149
	38,236		(212,453)
			1,217,418
	20.22.5	Φ.	
\$	38,236	\$	1,004,965

## Schedule of Revenue, Expenditures, and Changes in Fund Balances - Budget and Actual

## Nonmajor Special Revenue Funds For the Year Ended December 31, 2004

		F	riend o	of the Cou	rt	
		mended Budget	A	ctual		Over (Under) Budget
Revenue						
Intergovernmental	\$	112,590	\$	48,674	\$	(63,916)
Licenses and permits		-		-		-
Fines and forfeits		-		-		-
Charges for services		72,620		51,649		(20,971)
Interest and rentals		1,000		1,619		619
Other revenue		-		-		
Total revenue		186,210		101,942		(84,268)
Expenditures						
Current:						
Judicial		1,585,417		1,447,582		(137,835)
General government		-		-		-
Public safety		-		-		-
Health and welfare		-		-		-
Other		-		-		-
Capital outlay		9,500		-		(9,500)
Total expenditures		1,594,917		1,447,582		(147,335)
Revenue over (under) expenditures		(1,408,707)	(	1,345,640)		63,067
Other financing sources						
Transfers in		1,378,181		1,378,181		-
Transfers out		-		-		
Total other financing sources (uses)		1,378,181		1,378,181		
Net change in fund balances		(30,526)		32,541		63,067
Fund balances, beginning of year		14,573		14,573		
Fund balances, end of year	\$	(15,953)	\$	47,114	\$	63,067

	C	ourt Equity		MSU Building Strong Families			ilies
	nended Budget	Actual	Over (Under) Budget	Amended Budget		Actual	Over (Under) Budget
\$	- \$	- \$	-	\$	- \$	- \$	_
·	-	-	-	•	-	-	-
	-	-	-		-	-	-
	-	-	-		-	-	-
	-	-	-		-	-	-
	_	_			_	_	_
	53,000	46,545	(6,455)		-	-	-
	-	-	-		_	-	-
	-	-	-		-	8,079	8,079
	-	-	-		-	-	-
	3,000	1,975	(1,025)	-	-	-	-
	56,000	48,520	(7,480)		-	8,079	8,079
	(56,000)	(48,520)	7,480		-	(8,079)	(8,079)
	56,000	49,000	(7,000)		- -	- -	-
	56,000	49,000	(7,000)		_	-	-
	-	480	480		-	(8,079)	(8,079)
	-	-		8,07	9	8,079	-
\$	- \$	480 \$	480	\$ 8,07	9 \$	- \$	(8,079)

#### Schedule of Revenue, Expenditures, and

#### **Changes in Fund Balances - Budget and Actual (Continued)**

# Nonmajor Special Revenue Funds

	MSU Car Seat Program					
		nended udget	Actual	Over (Under) Budget		
Revenue						
Intergovernmental	\$	- \$	- 3	\$ -		
Licenses and permits		-	-	-		
Fines and forfeits		-	-	-		
Charges for services		-	-	-		
Interest and rentals		-	-	-		
Other revenue		-	-			
Total revenue		-	-			
Expenditures						
Current:						
Judicial		-	-	-		
General government		-	-	-		
Public safety		-	-	-		
Health and welfare		-	425	425		
Other		-	-	-		
Capital outlay		-	-			
Total expenditures		-	425	425		
Revenue over (under) expenditures		-	(425)	(425)		
Other financing sources						
Transfers in		-	-	-		
Transfers out		-	-			
Total other financing sources (uses)		-	-			
Net change in fund balances		-	(425)	(425)		
Fund balances, beginning of year		425	425			
Fund balances, end of year	\$	425 \$	-	\$ (425)		

Jail	Enhancement		Collection Agency			<b>y</b>
mended Budget	Actual	Over (Under) Budget		nended Budget	Actual	Over (Under) Budget
\$ - \$	- \$	-	\$	-	\$ -	\$ -
-	-	-		-	-	-
7,000	10,600	3,600		92,713	139,112	46,399
-	-	- -		- -	-	- -
 7,000	10,600	3,600		92,713	139,112	46,399
-	-	-		-	-	-
7,996	8,142	146		103,220	93,124	(10,096)
-	-	-		-	-	-
- -	4,695	4,695		500	- -	(500)
7,996	12,837	4,841		103,720	93,124	(10,596)
(996)	(2,237)	(1,241)		(11,007)	45,988	56,995
-	(5,000)	(5,000)		-	-	- -
 -	(5,000)	(5,000)		-	-	-
(996)	(7,237)	(6,241)		(11,007)	45,988	56,995
 34,179	34,179			53,503	53,503	-
\$ 33,183 \$	26,942 \$	6 (6,241)	\$	42,496	\$ 99,491	\$ 56,995

#### Schedule of Revenue, Expenditures, and

#### **Changes in Fund Balances - Budget and Actual (Continued)**

# **Nonmajor Special Revenue Funds**

	60% Justice Training					
		mended Budget	Actual		Over Under) Sudget	
Revenue						
Intergovernmental	\$	7,800 \$	10,608	\$	2,808	
Licenses and permits		-	-		-	
Fines and forfeits		-	-		_	
Charges for services		-	-		-	
Interest and rentals		-	-		-	
Other revenue		-				
Total revenue		7,800	10,608		2,808	
Expenditures						
Current:						
Judicial		-	-		-	
General government		-	-		-	
Public safety		7,800	10,245		2,445	
Health and welfare		-	-		-	
Other		-	-		-	
Capital outlay		-			-	
Total expenditures		7,800	10,245		2,445	
Revenue over (under) expenditures		-	363		363	
Other financing sources						
Transfers in		-	-		-	
Transfers out		-	-		-	
Total other financing sources (uses)		-	-			
Net change in fund balances		-	363		363	
Fund balances, beginning of year		10,198	10,198			
Fund balances, end of year	\$	10,198 \$	10,561	\$	363	

9	11 Dispatch			P	FSA Grant	
amended Budget	Actual	Over (Under) Budget	Amended Budget		Actual	Over (Under) Budget
\$ - \$	- \$	-	\$	- \$	99,035	\$ 99,035
-	-	-		-	-	-
240,000	250,970	10,970		-	-	-
-	-	-		-	-	-
-				-	-	
240,000	250,970	10,970		-	99,035	99,035
-	-	-		-	-	-
- 964 172	- 836,778	(27.205)		-	- 06.021	- 96,921
864,173	630,776	(27,395)		-	96,921 -	90,921
-	-	-		-	-	-
 2,900	713	(2,187)		-	-	-
867,073	837,491	(29,582)		-	96,921	96,921
 (627,073)	(586,521)	40,552		-	2,114	2,114
601,440	562,716	(38,724)		-	-	-
601,440	562,716	(38,724)		_	_	-
(25,633)	(23,805)	1,828		-	2,114	2,114
23,900	23,900	<u>-</u>		-	<u>-</u>	
\$ (1,733) \$	95 \$	1,828	\$	- \$	2,114	\$ 2,114

#### Schedule of Revenue, Expenditures, and

#### **Changes in Fund Balances - Budget and Actual (Continued)**

#### **Nonmajor Special Revenue Funds**

		91	911 Wireless				
	Ameno Budg		Actual	Over (Under) Budget			
Revenue							
Intergovernmental	\$	- \$	- :	\$ -			
Licenses and permits		-	-	-			
Fines and forfeits		-	-	-			
Charges for services	12	22,672	171,829	49,157			
Interest and rentals		-	-	-			
Other revenue		-	-				
Total revenue	12	22,672	171,829	49,157			
Expenditures							
Current:							
Judicial		-	-	-			
General government		-	-	-			
Public safety	13	34,748	118,102	(16,646)			
Health and welfare		-	-	-			
Other		-	-	-			
Capital outlay	1	5,500	12,817	(2,683)			
Total expenditures	15	50,248	130,919	(19,329)			
Revenue over (under) expenditures	(2	27,576)	40,910	68,486			
Other financing sources							
Transfers in		_	-	-			
Transfers out		-	(2,350)	(2,350)			
Total other financing sources (uses)		-	(2,350)	(2,350)			
Net change in fund balances	(2	27,576)	38,560	66,136			
Fund balances, beginning of year		77,329	77,329				
Fund balances, end of year	\$ 4	19,753 \$	115,889	\$ 66,136			

Planning Commission				<b>Local Emergency Planning Committee</b>				
	Amended Budget Actual		Over (Under) Budget	Amended Budget		Actual	Over (Under) Budget	
\$	- \$	- \$	-	\$	1,200	\$ 3,434	\$ 2,234	
	-	-	-		-	-	-	
	-	-	-		-	-	-	
	-	-	-		-	-	-	
	-	-			1,200	3,434	2,234	
	- 8,500	5,390	(3,110)		- 1,060	- 1,496	436	
	-	-	-		-	-,.,,	-	
	-	-	- -		-	-	-	
	-	-			-	-	-	
	8,500	5,390	(3,110)		1,060	1,496	436	
	(8,500)	(5,390)	3,110		140	1,938	1,798	
	8,500	5,000	(3,500)		- -	-	-	
	8,500	5,000	(3,500)		-	-	-	
	-	(390)	(390)		140	1,938	1,798	
	406	406	_		7,456	7,456	-	
\$	406 \$	16 \$	(390)	\$	7,596	\$ 9,394	\$ 1,798	

#### Schedule of Revenue, Expenditures, and

#### **Changes in Fund Balances - Budget and Actual (Continued)**

### **Nonmajor Special Revenue Funds**

		nt		
		nended udget	Actual	Over (Under) Budget
Revenue				
Intergovernmental	\$	-	\$ -	\$ -
Licenses and permits		-	-	-
Fines and forfeits		-	-	-
Charges for services		-	-	-
Interest and rentals		-	-	-
Other revenue			-	-
Total revenue		-		
Expenditures				
Current:				
Judicial		-	-	_
General government		-	-	-
Public safety		-	-	-
Health and welfare		-	-	-
Other		-	-	-
Capital outlay		-	235,033	235,033
Total expenditures		-	235,033	235,033
Revenue over (under) expenditures		-	(235,033)	(235,033)
Other financing sources				
Transfers in		-	233,462	233,462
Transfers out		-	-	<u> </u>
Total other financing sources (uses)		-	233,462	233,462
Net change in fund balances		-	(1,571)	(1,571)
Fund balances, beginning of year		2,035	2,035	
Fund balances, end of year	\$	2,035	\$ 464	\$ (1,571)

REP I	<b>Equipment Grant</b>	-	SAP Grant				
amended Budget	Actual	Over (Under) Budget		mended Budget	Actual	Over (Under) Budget	
\$ 47,974 \$	56,404 \$	8,430	\$	43,000	\$ 32,137	\$ (10,863)	
-	-	-		-	-	-	
-	-	-		-	-	-	
-	-	-		-	-	-	
-				-			
 47,974	56,404	8,430		43,000	32,137	(10,863)	
-	-	-		-	-	-	
- 57,974	- 55,987	(1,987)		43,000	32,137	(10,863)	
57,974	33,967	(1,967)		43,000	32,137	(10,803)	
-	-	-		-	-	-	
 -	-			-	-		
57,974	55,987	(1,987)		43,000	32,137	(10,863)	
(10,000)	417	10,417		-	-	-	
 -	- -	- -		-	-	-	
-	-			-	-	-	
(10,000)	417	10,417		-	-	-	
 -	-			-	-	-	
\$ (10,000) \$	417 \$	10,417	\$	-	\$ -	\$ -	

#### Schedule of Revenue, Expenditures, and

#### **Changes in Fund Balances - Budget and Actual (Continued)**

#### **Nonmajor Special Revenue Funds**

	<b>Threat Assessment Grant</b>					
		nended Sudget	Actual	Over (Under) Budget		
Revenue						
Intergovernmental	\$	6,976 \$	6,976	\$ (0)		
Licenses and permits		-	-	-		
Fines and forfeits		-	-	-		
Charges for services		-	-	-		
Interest and rentals		-	-	-		
Other revenue		-	-			
Total revenue		6,976	6,976	(0)		
Expenditures						
Current:						
Judicial		-	-	-		
General government		-	-	-		
Public safety		3,400	5,757	2,357		
Health and welfare		-	-	-		
Other		-	-	-		
Capital outlay		-	-	-		
Total expenditures		3,400	5,757	2,357		
Revenue over (under) expenditures		3,576	1,219	(2,357)		
Other financing sources						
Transfers in		-	-	-		
Transfers out		-	-			
Total other financing sources (uses)		-	-			
Net change in fund balances		3,576	1,219	(2,357)		
Fund balances, beginning of year		-				
Fund balances, end of year	\$	3,576 \$	1,219	\$ (2,357)		

Secu	rity Training Gra	nt	Emerg	gency Alert Syste	em
mended Budget	Actual	Over (Under) Budget	mended Budget	Actual	Over (Under) Budget
\$ 95,950	\$ 3,734 \$	(92,216)	\$ 4,069 \$	2,693	5 (1,376)
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
 -			 -		-
 95,950	3,734	(92,216)	4,069	2,693	(1,376)
-	-	-	-	-	-
- 04.200	2.724	- (90.466)	- 5.406	- 2.752	(0.674)
84,200	3,734	(80,466)	5,426	2,752	(2,674)
-	-	-	-	-	-
 -	-		 -	-	_
84,200	3,734	(80,466)	5,426	2,752	(2,674)
 11,750		(11,750)	 (1,357)	(59)	1,298
			1 257	50	(1.200)
-	-	- -	1,357	59 -	(1,298)
-	-		1,357	59	(1,298)
11,750	-	(11,750)	-	-	-
 -	-		-	-	-
\$ 11,750	\$ - 9	\$ (11,750)	\$ - \$	- :	\$ -

#### Schedule of Revenue, Expenditures, and

#### **Changes in Fund Balances - Budget and Actual (Continued)**

# **Nonmajor Special Revenue Funds**

	State Homeland Security Grant					
		nended Budget	Actual	Over (Under) Budget		
Revenue						
Intergovernmental	\$	12,000 \$	128,139	\$ 116,139		
Licenses and permits		-	-	-		
Fines and forfeits		-	-	-		
Charges for services		-	-	-		
Interest and rentals		-	-	-		
Other revenue		-	-			
Total revenue		12,000	128,139	116,139		
Expenditures						
Current:						
Judicial		-	-	-		
General government		-	-	-		
Public safety		-	128,041	128,041		
Health and welfare		-	-	-		
Other		-	-	-		
Capital outlay		-	-			
Total expenditures		-	128,041	128,041		
Revenue over (under) expenditures		12,000	98	(11,902)		
Other financing sources						
Transfers in		-	_	-		
Transfers out		-	-			
Total other financing sources (uses)						
Net change in fund balances		12,000	98	(11,902)		
Fund balances, beginning of year		-	-			
Fund balances, end of year	\$	12,000 \$	98	\$ (11,902)		

Law Enforcement Terrorism Prevention Program

Weapons of Mass Destruction

Teri	rorism	Prevention Pro		Weapons of Mass Destruction					
Amended Budget		Actual	Over (Under) Budget	Amend Budge		Actual	Over (Under) Budget		
\$	- \$	40,710	40,710	\$	- \$	2,028	\$ 2,028		
	-	-	-		-	-	-		
	-	-	-		-	-	-		
	-	-	-		-	-	-		
	-	-			-	-	-		
	-	40,710	40,710		-	2,028	2,028		
	-	-	-		-	-	-		
	-	40,710	40,710		-	- 8,057	8,057		
	-	40,710	40,710		-	-	6,037		
	-	-	-		-	-	-		
	-	-			-	-	-		
	-	40,710	40,710		-	8,057	8,057		
	-	-			-	(6,029)	(6,029		
		_			_				
	_	-	-		_	-			
	_	-	_		_	_	-		
	_	-			-	(6,029)	(6,029		
	-	<u>-</u>	<u>-</u>	15	5,282	15,282	-		
\$	- \$	- :	\$ -	\$ 15	5,282 \$	9,253	\$ (6,029		

#### Schedule of Revenue, Expenditures, and

#### **Changes in Fund Balances - Budget and Actual (Continued)**

# Nonmajor Special Revenue Funds

	CRBN Terrorism Planning					
	Ameno Budg		Actual	Over (Under) Budget		
Revenue						
Intergovernmental	\$	- \$	131,164	\$ 131,164		
Licenses and permits		-	-	-		
Fines and forfeits		-	-	-		
Charges for services		-	-	-		
Interest and rentals		-	-	-		
Other revenue		-	-			
Total revenue		-	131,164	131,164		
Expenditures						
Current:						
Judicial		_	-	-		
General government		-	-	_		
Public safety		-	84,001	84,001		
Health and welfare		-	-	-		
Other		-	-	-		
Capital outlay		-	-	<u>-</u>		
Total expenditures		-	84,001	84,001		
Revenue over (under) expenditures		-	47,163	47,163		
Other financing sources						
Transfers in		-	-	-		
Transfers out		-	-			
Total other financing sources (uses)		-	-			
Net change in fund balances		-	47,163	47,163		
Fund balances, beginning of year		-				
Fund balances, end of year	\$	- \$	47,163	\$ 47,163		

Hı	ıman Services W	est	Dispatch Training				
amended Budget	Actual	Over (Under) Budget		Amended Budget		Actual	Over (Under) Budget
\$ -	\$ -	\$ -	\$	4,678	\$	- \$	(4,678)
-	-	-		-		-	-
-	-	-		4,678		-	(4,678)
114,840	94,420	(20,420)				-	-
-	-	-		-		-	-
114,840	94,420	(20,420)		9,356		-	(9,356)
-	-	-		-		-	-
108,150	129,592	21,442		4,678 4,678		4 220	(4,678)
-	-	-		4,078		4,239	(439)
-	-	-		-		-	-
 -				-		-	-
108,150	129,592	21,442		9,356		4,239	(5,117)
 6,690	(35,172)	(41,862)		-		(4,239)	(4,239)
-	-	-		-		2,350	2,350
-	-	-		-		2,350	2,350
 6,690	(35,172)	(41,862)		-		(1,889)	(1,889)
69,066	69,066	_		1,889		1,889	_
\$ 75,756	\$ 33,894	\$ (41,862)	\$	1,889	\$	- \$	(1,889)

#### Schedule of Revenue, Expenditures, and

#### **Changes in Fund Balances - Budget and Actual (Continued)**

# Nonmajor Special Revenue Funds

	<b>Register of Deeds Automation</b>						
		ended ıdget	Actual	Over (Under) Budget			
Revenue							
Intergovernmental	\$	- \$	-	\$ -			
Licenses and permits		-	-	-			
Fines and forfeits		-	-	-			
Charges for services		145,000	122,530	(22,470)			
Interest and rentals		100	1,334	1,234			
Other revenue		-	-	-			
Total revenue		145,100	123,864	(21,236)			
Expenditures							
Current:							
Judicial		-	-	-			
General government		160,000	17,103	(142,897)			
Public safety		-	-	-			
Health and welfare		-	-	-			
Other		-	-	-			
Capital outlay		-	-	<u> </u>			
Total expenditures		160,000	17,103	(142,897)			
Revenue over (under) expenditures		(14,900)	106,761	121,661			
Other financing sources							
Transfers in		-	-	-			
Transfers out		-					
Total other financing sources (uses)		-	-				
Net change in fund balances		(14,900)	106,761	121,661			
Fund balances, beginning of year		80,073	80,073				
Fund balances, end of year	\$	65,173 \$	186,834	\$ 121,661			

	Disaster Co	ntingency		Remonumentation					
Amended Budget			Over (Under) Budget		Amended Budget		Actual		Over (Under) Budget
\$	- \$	- \$	-	\$	66,469	\$	63,137	\$	(3,332)
	-	-	-		-		-		-
	-	-	-		-		-		-
	<u>-</u>	-	- -		400		1,400		1,000
	-	-	<u>-</u>		66,869		64,537		(2,332)
	-	-	-		- 81,669		- 110,681		29,012
	-	-	-		-		-		27,012
	-	-	-		-		-		-
	-	-	<u>-</u> -		<u>-</u>		-		-
	-	-	<u>-</u>		81,669		110,681		29,012
	-	-	<u>-</u> -		(14,800)		(46,144)		(31,344)
	-	-	-		15,000		30,250		15,250
	-	-			15,000		30,250		15,250
	-	-	-		200		(15,894)		(16,094)
	-	-			16,793		16,793		-
\$	- \$	- \$		\$	16,993	\$	899	\$	(16,094)

#### Schedule of Revenue, Expenditures, and

### **Changes in Fund Balances - Budget and Actual (Continued)**

#### **Nonmajor Special Revenue Funds**

	Victims Advocates						
		nended Sudget	Actual		Over (Under) Budget		
Revenue							
Intergovernmental	\$	2,670 \$	14,057	\$	11,387		
Licenses and permits		-	-		-		
Fines and forfeits		-	-		-		
Charges for services		-	-		-		
Interest and rentals		-	-		-		
Other revenue		1,000	1,737		737		
Total revenue		3,670	15,794		12,124		
Expenditures							
Current:							
Judicial		-	-		-		
General government		-	-		-		
Public safety		2,590	15,522		12,932		
Health and welfare		-	-		-		
Other		-	-		-		
Capital outlay		-	-		-		
Total expenditures		2,590	15,522		12,932		
Revenue over (under) expenditures		1,080	272		(808)		
Other financing sources							
Transfers in		-	-		-		
Transfers out		-	-				
Total other financing sources (uses)		-	-				
Net change in fund balances		1,080	272		(808)		
Fund balances, beginning of year		29,818	29,818				
Fund balances, end of year	\$	30,898 \$	30,090	\$	(808)		

	Cour	thouse Security		Court Officers				
	mended Budget	Actual	Over (Under) Budget	Amended Budget	Actual	Over (Under) Budget		
\$	10,000 \$	- \$	(10,000)	\$	- \$ -	\$ -		
	-	-	-			-		
	-	-	-		- -	-		
·	<del>-</del> -	- -	- -	100,000	126,285	26,285		
	10,000	-	(10,000)	100,000	126,285	26,285		
	-	-	-		-	-		
	44,218	40,876	(3,342)	80,260	127,366	47,106		
	-	· -	-			-		
	-	-	- -		32,317	32,317		
	44,218	40,876	(3,342)	80,260	159,683	79,423		
	(34,218)	(40,876)	(6,658)	19,740	(33,398)	(53,138)		
			10.00					
	1,168	41,254	40,086	(20,000	- - -	20,000		
	1,168	41,254	40,086	(20,000	)) -	20,000		
	(33,050)	378	33,428	(260	(33,398)	(33,138)		
	38	38	<u>-</u>	119,447	7 119,447	-		
\$	(33,012) \$	416 \$	33,428	\$ 119,187	7 \$ 86,049	\$ (33,138)		

#### Schedule of Revenue, Expenditures, and

#### **Changes in Fund Balances - Budget and Actual (Continued)**

# **Nonmajor Special Revenue Funds**

	Drug Enforcement Federal					
		ended ıdget	Actual	Over (Under) Budget		
Revenue						
Intergovernmental	\$	- \$	-	\$ -		
Licenses and permits		-	-	-		
Fines and forfeits		-	-	-		
Charges for services		-	-	-		
Interest and rentals		-	-	-		
Other revenue		5,000	28,275	23,275		
Total revenue		5,000	28,275	23,275		
Expenditures						
Current:						
Judicial		-	-	-		
General government		-	-	-		
Public safety		5,477	41,915	36,439		
Health and welfare		-	-	-		
Other		-	-	-		
Capital outlay		-	-	<u> </u>		
Total expenditures		5,477	41,915	36,439		
Revenue over (under) expenditures		(477)	(13,640)	(13,164)		
Other financing sources						
Transfers in		-	13,640	13,640		
Transfers out		-	-			
Total other financing sources (uses)		-	13,640	13,640		
Net change in fund balances		(477)	-	477		
Fund balances, beginning of year		-				
Fund balances, end of year	\$	(477) \$	-	\$ 477		

Drug l	Enforcement Stat	te	Drug Enforcement Prosecutor			
mended Budget	Actual	Over (Under) Budget	Amended Budget		Actual	Over (Under) Budget
\$ 32,550 \$	33,223 \$	673	\$	- \$	-	\$ -
36,558	28,663	(7,895)		1,000	1,133	133
10,000	- - 1,883	- - (8,117)		- - -	- - -	- - -
79,108	63,769	(15,339)		1,000	1,133	133
-	-	-		-	-	-
81,329	86,893	5,564		3,000	310	(2,690)
- 1,000	- - -	- (1,000)		- - -	- -	-
82,329	86,893	4,564		3,000	310	(2,690)
 (3,221)	(23,124)	(19,903)		(2,000)	823	2,823
- -	- -	- -		-	- -	-
-	-			-	-	-
(3,221)	(23,124)	(19,903)		(2,000)	823	2,823
 44,868	44,868			428	428	
\$ 41,647 \$	21,744 \$	(19,903)	\$	(1,572) \$	1,251	\$ 2,823

#### Schedule of Revenue, Expenditures, and

# **Changes in Fund Balances - Budget and Actual (Continued)**

# **Nonmajor Special Revenue Funds**

	Law Library				
		nended udget	Actual	Over (Under) Budget	
Revenue					
Intergovernmental	\$	-	\$ -	\$ -	
Licenses and permits		-	-	-	
Fines and forfeits		6,500	6,500	-	
Charges for services		-	-	-	
Interest and rentals		-	-	-	
Other revenue		-	-		
Total revenue		6,500	6,500		
Expenditures					
Current:					
Judicial		20,000	29,209	9,209	
General government		-	-	-	
Public safety		-	-	-	
Health and welfare		-	-	-	
Other		-	-	-	
Capital outlay		-	-	<u>-</u>	
Total expenditures		20,000	29,209	9,209	
Revenue over (under) expenditures		(13,500)	(22,709)	(9,209)	
Other financing sources Transfers in Transfers out		13,500	22,653	9,153	
Total other financing sources (uses)		13,500	22,653	9,153	
Net change in fund balances		-	(56)	(56)	
Fund balances, beginning of year		56	56	<u>-</u>	
Fund balances, end of year	\$	56	\$ -	\$ (56)	

	Safe Ne	ighborhood Grar	nt	Sheriff Corrections Training				
	mended Budget	Actual	Over (Under) Budget	Amendo Budge		Actual	Over (Under) Budget	
\$	50,000 \$	18,515 \$	(31,485)	\$	- \$	-	\$ -	
	-	-	-		-	-	-	
	-	-	-	11	,000	27,472	16,472	
	-	-	-		-	-	-	
	-	-			-	-	-	
	50,000	18,515	(31,485)	11	,000	27,472	16,472	
	-	-	-		-	-	-	
	-	-	-	4.4	-	-	- (1.125)	
	89,078	27,975	(61,103)	11	,000	9,864	(1,136)	
	_	-	-		-	_	-	
	-	-	-		-	-	-	
	89,078	27,975	(61,103)	11	,000	9,864	(1,136)	
	(39,078)	(9,460)	29,618		-	17,608	17,608	
	21 225	0.460	(11.5(5)					
	21,225	9,460	(11,765)		-	-	-	
	21,225	9,460	(11,765)		-	-	-	
_	(17,853)	-	17,853		-	17,608	17,608	
	-	-			-			
\$	(17,853) \$	- \$	17,853	\$	- \$	17,608	\$ 17,608	

#### Schedule of Revenue, Expenditures, and

### **Changes in Fund Balances - Budget and Actual (Continued)**

#### **Nonmajor Special Revenue Funds**

	Youth Services					
		mended Budget	Actual	Over (Under) Budget		
Revenue						
Intergovernmental	\$	-	\$ -	\$ -		
Licenses and permits		-	-	-		
Fines and forfeits		-	-	-		
Charges for services		-	-	-		
Interest and rentals		-	-	-		
Other revenue		15,819	16,403	584		
Total revenue		15,819	16,403	584		
Expenditures						
Current:						
Judicial		-	-	-		
General government		-	-	-		
Public safety		140,599	133,225	(7,374)		
Health and welfare		-	-	-		
Other		-	-	-		
Capital outlay		300	300			
Total expenditures		140,899	133,525	(7,374)		
Revenue over (under) expenditures		(125,080)	(117,122)	7,958		
Other financing sources						
Transfers in		116,889	114,957	(1,932)		
Transfers out		-	-			
Total other financing sources (uses)		116,889	114,957	(1,932)		
Net change in fund balances		(8,191)	(2,165)	6,026		
Fund balances, beginning of year		4,296	4,296			
Fund balances, end of year	\$	(3,895)	\$ 2,131	\$ 6,026		

Com	munity Correction	ns	<b>Housing</b>						
amended Budget	Actual	Over (Under) Amended Budget Budget Actual						Over (Under) Budget	
\$ 261,372	325,667	64,295	\$	649,200	\$ 181,156	\$ (468,044)			
-	-	-		-	-	-			
12,000	17,188	5,188		-	-	-			
-	-	- -		-	30,211	30,211			
 273,372	342,855	69,483		649,200	211,367	(437,833)			
-	-	-		-	-	-			
- 275,965	329,547	53,582		-	-	-			
-	-	-		649,200	354,864	(294,336)			
 1,500	600	(900)		-	-	-			
277,465	330,147	52,682		649,200	354,864	(294,336)			
(4,093)	12,708	16,801		-	(143,497)	(143,497)			
-	- -	<u>-</u>		-	-	- -			
-	-	<u>-</u> _		-	-	-			
(4,093)	12,708	16,801		-	(143,497)	(143,497)			
 33,974	33,974			187,608	187,608				
\$ 29,881	46,682	6 16,801	\$	187,608	\$ 44,111	\$ (143,497)			

#### Schedule of Revenue, Expenditures, and

#### **Changes in Fund Balances - Budget and Actual (Continued)**

# **Nonmajor Special Revenue Funds**

	<b>Housing Program Income</b>					
	Amended Budget			Actual	Over (Under) Budget	
Revenue						
Intergovernmental	\$	-	\$	-	\$ -	
Licenses and permits		-		-	-	
Fines and forfeits		-		-	-	
Charges for services		-		-	-	
Interest and rentals		-		-	-	
Other revenue		-		114,860	114,860	
Total revenue		-		114,860	114,860	
Expenditures						
Current:						
Judicial		-		-	-	
General government		-		-	-	
Public safety		-		-	-	
Health and welfare		-		43,413	43,413	
Other		-		-	-	
Capital outlay		-		-		
Total expenditures		_		43,413	43,413	
Revenue over (under) expenditures		-		71,447	71,447	
Other financing sources						
Transfers in		-		-	-	
Transfers out		-		-		
Total other financing sources (uses)		_		-		
Net change in fund balances		-		71,447	71,447	
Fund balances, beginning of year		-		-		
Fund balances, end of year	\$	-	\$	71,447	\$ 71,447	

L	ive Scan Grant		Substance Abuse				
mended Budget	Actual	Over (Under) Budget		mended Budget	Actual	Over (Under) Budget	
\$ 15,000 \$	S 13,985 \$	(1,015)	\$	72,000 \$	95,502	3 23,502	
-	-	-		-	-	-	
-	-	-		-	-	-	
-	-	-		-	-	-	
-	_	-		-	-	-	
15,000	13,985	(1,015)		72,000	95,502	23,502	
-	-	-		-	-	-	
-	-	-		-	-	-	
18,985 1,015	18,985	(1.015)		00.652	- 00.201	9 629	
1,015	-	(1,015)		90,653	99,291	8,638	
-	-	-		-	-	-	
 20,000	18,985	(1,015)		90,653	99,291	8,638	
(5,000)	(5,000)			(18,653)	(3,789)	14,864	
5,000	5,000	-		24,318	3,489	(20,829)	
5,000	5,000	-		24,318	3,489	(20,829)	
-	-	-		5,665	(300)	(5,965)	
-	-			300	300	-	
\$ - 5	\$ - \$	·	\$	5,965 \$	<u> </u>	\$ (5,965)	

#### Schedule of Revenue, Expenditures, and

#### **Changes in Fund Balances - Budget and Actual (Continued)**

# **Nonmajor Special Revenue Funds**

	<b>Courthouse Restoration</b>					
		nended udget	Actual	Over (Under) Budget		
Revenue						
Intergovernmental	\$	- \$	-	\$ -		
Licenses and permits		-	-	-		
Fines and forfeits		-	-	-		
Charges for services		-	-	-		
Interest and rentals		-	-	-		
Other revenue		500	710	210		
Total revenue		500	710	210		
Expenditures						
Current:						
Judicial		-	-	-		
General government		-	-	-		
Public safety		-	-	-		
Health and welfare		1,500	3,430	1,930		
Other		-	-	-		
Capital outlay		-	-			
Total expenditures		1,500	3,430	1,930		
Revenue over (under) expenditures		(1,000)	(2,720)	(1,720)		
Other financing sources						
Transfers in		1,000	-	(1,000)		
Transfers out		-	-			
Total other financing sources (uses)		1,000	_	(1,000)		
Net change in fund balances		-	(2,720)	(2,720)		
Fund balances, beginning of year		3,229	3,229			
Fund balances, end of year	\$	3,229 \$	509	\$ (2,720)		

	S	ocial Welfare		Family Counseling					
Amer Bud		Actual	Over (Under) Budget		mended Budget	Actual	Over (Under) Budget		
\$	- \$ -	420,092 \$	420,092	\$	9,000	\$ - 7,950	\$ - (1,050)		
	-	-	-		-	-	-		
	-	-	- -		-	-	-		
	-	420,092	420,092		9,000	7,950	(1,050)		
	-	-	-		-	-	-		
	-	427,621	427,621		9,000	3,170	(5,830)		
	-	- -	<u>-</u>		-		<u> </u>		
	-	427,621	427,621		9,000	3,170	(5,830)		
	-	(7,529)	(7,529)		-	4,780	4,780		
	_	-	_		_	-	-		
	-	-			-	-	-		
-	-	-			_	-	-		
	-	(7,529)	(7,529)		-	4,780	4,780		
	29,524	29,524	_		17,754	17,754	-		
\$	29,524 \$	21,995 \$	(7,529)	\$	17,754	\$ 22,534	\$ 4,780		

#### Schedule of Revenue, Expenditures, and

#### **Changes in Fund Balances - Budget and Actual (Continued)**

# **Nonmajor Special Revenue Funds**

	FIA Child Care						
	Amended Budget			Actual		Over (Under) Budget	
Revenue							
Intergovernmental	\$	1,014,000	\$	792,805	\$	(221,195)	
Licenses and permits		-		-		-	
Fines and forfeits		-		_		-	
Charges for services		275,000		309,849		34,849	
Interest and rentals		-		_		-	
Other revenue		-		-			
Total revenue		1,289,000		1,102,654		(186,346)	
Expenditures							
Current:							
Judicial		-		-		-	
General government		-		-		-	
Public safety		-		-		-	
Health and welfare		2,707,500		2,856,185		148,685	
Other		-		-		-	
Capital outlay		-		-			
Total expenditures		2,707,500		2,856,185		148,685	
Revenue over (under) expenditures		(1,418,500)		(1,753,531)		(335,031)	
Other financing sources							
Transfers in		1,418,500		1,423,628		5,128	
Transfers out		-		-			
Total other financing sources (uses)		1,418,500		1,423,628		5,128	
Net change in fund balances		-		(329,903)		(329,903)	
Fund balances, beginning of year		329,903		329,903			
Fund balances, end of year	\$	329,903	\$		\$	(329,903)	

Soldiers'	and Sailors' Rel	ief			Veterans' Trust			
Amended Budget Actu		Over (Under) Budget	Amended Budget		Actual	Over (Under) Budget		
\$ - \$	- \$	-	\$	15,000	\$ 19,591	\$ 4,591		
-	-	-		-	-	-		
-	-	-		-	-	-		
-	-	-		-	-	-		
-	-	-		-	-			
 -	-	<u>-</u>		15,000	19,591	4,591		
-	-	-		-	-	-		
-	-	-		-	-	-		
1,000	2,400	1,400		15,000	12,755	(2,245)		
 -	-	- -		-	-	- -		
 1,000	2,400	1,400		15,000	12,755	(2,245)		
 (1,000)	(2,400)	(1,400)		-	6,836	6,836		
1.000	2.400	1 400						
 1,000	2,400	1,400		<u>-</u>	-	<u> </u>		
 1,000	2,400	1,400		-	-			
-	-	-		-	6,836	6,836		
52	52			937	937			
\$ 52 \$	52 \$		\$	937	\$ 7,773	\$ 6,836		

# Combining Balance Sheet Nonmajor Debt Service Funds December 31, 2004

	911 ystem	Building Authority 1989 HSE Building 1997A	Building Authority 1990 DSS Building 1997B
Assets Cash and cash equivalents	\$ 1,892	\$	- \$ -
Fund balances Unreserved, undesignated	\$ 1,892	\$	- \$ -

A 19	Building Authority 1991 HSW Renovation 1997C			Building Authority Jail			Total			
\$		_	\$		_	\$	1,892			
\$		_	\$		_	\$	1,892			

# Combining Statement of Revenue, Expenditures and Changes in Fund Balances Nonmajor Debt Service Funds For the Year Ended December 31, 2004

			Building Authority 1989 HSE Building 1997A	Building Authority 1990 DSS Building 1997B
Revenue				
Other	\$	- \$		\$ -
Expenditures				
Debt service:				
Principal		260,000	145,000	265,000
Interest and fiscal charges		44,799	48,080	84,145
Total expenditures		304,799	193,080	349,145
Revenue (under) expenditures		(304,799)	(193,080)	(349,145)
Other financing sources				
Transfers in		306,180	193,080	349,145
Net change in fund balances		1,381	-	-
Fund balances, beginning of year		511		
Fund balances, end of year	\$	1,892 \$	-	\$ -

Building Authority 1991 HSW Renovation 1997C	Building Authority Jail	<b>Total</b>
\$ -	\$ -	\$ -
80,000	180,000	930,000
41,015	63,068	281,107
121,015	243,068	1,211,107
(121,015)	(243,068)	(1,211,107)
121,015	243,068	1,212,488
-	-	1,381
	-	511
\$ -	\$ -	\$ 1,892

# Combining Balance Sheet Nonmajor Capital Project Funds December 31, 2004

	Building Authority 911 Construction System Jail					Total	
<u>ASSETS</u>							
Assets Cash and cash equivalents	\$	32,393	\$	22,595	\$	54,988	
Fund balances Unreserved, undesignated	\$	32,393	\$	22,595	\$	54,988	

#### Combining Statement of Revenue, Expenditures and Changes in Fund Balances Nonmajor Capital Project Funds For the Year Ended December 31, 2004

	Building Authority					
		911	Construction			
		System	Jail			Total
Revenue						
Interest and rentals	\$	138	\$	205	\$	343
Expenditures Capital outlay		-		_		
Net change in fund balances		138		205		343
Fund balances, beginning of year		32,255		22,390		54,645
Fund balances, end of year	\$	32,393	\$	22,595	\$	54,988

#### Combining Statement of Net Assets Nonmajor Enterprise Funds December 31, 2004

	Com	nmissary	Public Transit	Summer Tax Collection
Assets				_
Current assets:				
Cash and cash equivalents	\$	7,347 \$	172,366	\$ -
Accounts receivable	Ψ	7,547 ψ	29,669	φ -
Due from other governments		-	17,698	_
Inventory, at cost		-	7,453	_
Prepaid expenses		-	4,847	-
Total current assets		7,347	232,033	<u>-</u> -
Capital assets being depreciated, net		-	681,715	
Total assets		7,347	913,748	<u>-</u> _
Liabilities				
Current liabilities:				
Accounts payable		364	37,188	-
Accrued expenses		-	23,567	-
Total current liabilities		364	60,755	-
Long-term debt, due in more than one year		-	38,805	-
Total liabilities		364	99,560	
Net assets				
Invested in capital assets		-	681,715	-
Unrestricted		6,983	132,473	
Total net assets	\$	6,983 \$	814,188	\$ -

I	mestead Denial nterest	Total
\$	10,519 \$	190,232
	-	29,669
	-	17,698
	-	7,453
	-	4,847
	10,519	249,899
	-	681,715
	10,519	931,614
	_	37,552
	_	23,567
	-	61,119
	-	38,805
	_	99,924
	-	681,715
	10,519	149,975
\$	10,519 \$	

#### Combining Statement of Revenue, Expenses and Changes in Fund Net Assets Nonmajor Enterprise Funds For the Year Ended December 31, 2004

	Commissary		Public Transit	Summer Tax Collection	
Operating revenue					
Charges for services	\$	125,275	\$ 189,139	\$	24,300
Operating expense					
Administration		_	150,577		_
Operations		123,625	725,444		24,300
Maintenance		-	84,322		_
Depreciation		-	179,400		
Total operating expense		123,625	1,139,743		24,300
Operating income (loss)		1,650	(950,604)		
Non-operating revenue					
Interest revenue		-	2,075		_
Intergovernmental revenue		-	589,994		-
Other		-	6,521		
Total non-operating revenue			598,590		
Net income (loss) before capital contributions		1,650	(352,014)		-
Capital contributions		-	346,071		
Change in net assets		1,650	(5,943)		-
Net assets, beginning of year		5,333	820,131		
Net assets, end of year	\$	6,983	\$ 814,188	\$	

]	mestead Denial nterest	Total
\$	28,151	\$ 366,865
	-	150,577
	17,632	891,001
	-	84,322
	-	179,400
	17,632	1,305,300
	10,519	(938,435)
	-	2,075
	-	589,994
	-	6,521
	-	598,590
	10,519	(339,845)
	-	346,071
	10,519	6,226
	-	825,464
\$	10,519	\$ 831,690

#### Combining Statement of Cash Flows Nonmajor Enterprise Funds For the Year Ended December 31, 2004

	Commissary	Public Transit	Summer Tax Collection
Cash flows from operating activities			
Cash received from customers	\$ 125,275 \$	183,562	\$ 24,300
Cash payments to suppliers	(127,060)	(461,712)	(24,300)
Cash payments to employees		(537,392)	
Net cash provided (used) by operating activities	(1,785)	(815,542)	
Cash flows from capital and related financing activiti	es		
Purchase of capital assets	-	(346,071)	-
Capital contributions		346,071	
Net cash (used) by capital and related financing activities		-	<u>-</u>
Cash flows from non-capital financing activities			
Intergovernmental revenue	-	589,994	-
Other		6,521	
Net cash provided (used) by non-capital			
financing activities		596,515	
Cash flows from investing activities			
Interest earnings		2,075	-
Net increase (decrease) in			
cash and cash equivalents	(1,785)	(216,952)	-
Cash and cash equivalents, beginning of year	9,132	389,318	
Cash and cash equivalents, end of year	\$ 7,347 \$	172,366	\$ <u>-</u>

	mestead	
	Denial	
I	nterest	Total
\$	28,151	\$ 361,288
	(17,632)	(630,704)
	-	(537,392)
	10,519	(806,808)
	-	(346,071)
	-	346,071
	-	-
	-	589,994
	-	6,521
		596,515
		370,313
	-	2,075
	10,519	(208,218)
		398,450
\$	10,519	\$ 190,232

Continued...

#### Combining Statement of Cash Flows Nonmajor Enterprise Funds (Concluded) For the Year Ended December 31, 2004

	Commissary			Public	Summer Tax
				Transit	Collection
Reconciliation of operating income (loss) to					
net cash provided by (used in) operating activities					
Operating income (loss)	\$	1,650	\$	(950,604)	\$ -
Adjustments to reconcile operating income (loss)					
to net cash provided by operating activities:					
Depreciation		-		179,400	-
Changes in assets and liabilities:					
Accounts receivable		-		(13,943)	-
Due from other governments		-		8,366	-
Inventory, at cost		-		(4,456)	-
Prepaid expenses		-		4,136	-
Accounts payable		(3,435)		(48,558)	-
Accrued expenses		-		13,909	-
Due to other governments		-		(13,783)	-
Compensated absences payable		-		9,991	
Net cash provided (used) by operating activities	\$	(1,785)	\$	(815,542)	\$ 

De	linquent		
	Tax		
For	rfeitures		Total
¢	10.510	ф	(029 425)
\$	10,519	\$	(938,435)
	_		179,400
			,
	-		(13,943)
	-		8,366
	-		(4,456)
	-		4,136
	-		(51,993)
	=		13,909
	=		(13,783)
	=		9,991

10,519 \$

(806,808)

#### Combining Statement of Net Assets Internal Service Funds December 31, 2004

	Co	Computer		Computer Mapping		Tax Services
Assets						
Current assets:						
Cash and cash equivalents	\$	23,534	\$	5,636	\$	25,643
Accounts receivable		-		_		7,926
Inventories		1,000		-		_
Total current assets		24,534		5,636		33,569
Capital assets being depreciated, net		20,921		-		
Total assets		45,455		5,636		33,569
Current liabilities						
Accounts payable		16,197		_		-
Due to other governments		85		_		-
Advances from other funds		-		-		
Total liabilities		16,282				
Net assets						
Invested in capital assets		20,921		_		_
Unrestricted		8,252		5,636		33,569
Total net assets	\$	29,173	\$	5,636	\$	33,569

	Fringe	
I	Benefits	Total
\$	176,406	\$ 231,219
	-	7,926
	-	1,000
	176,406	240,145
	-	20,921
	176,406	261,066
	4,747	20,944
	-	85
	10,000	10,000
ī	14,747	31,029
	-	20,921
	161,659	209,116
\$	161,659	\$ 230,037

#### Combining Statement of Revenue, Expenses and Changes in Fund Net Assets Internal Service Funds For the Year Ended December 31, 2004

	Сотр	uter	Computer Mapping	Tax Services
Operating revenue Charges for services	\$	- \$	s 4,893	\$ -
Operating expense Personnel	<u> </u>	_	- 1,050	_
Materials and supplies Other		11,273 48,328	-	-
Depreciation		16,411	-	
Total operating expense	2	76,012	<u>-</u>	
Operating income (loss)	(2	76,012)	4,893	-
Non-operating revenue Interest earned on investments			-	<u> </u>
Income (loss) before transfers	(2	76,012)	4,893	-
Transfers in	2	75,000		
Change in net assets		(1,012)	4,893	-
Net assets, beginning of year		30,185	743	33,569
Net assets, end of year	\$	29,173 \$	5,636	\$ 33,569

35 35	Fringe	
3,531,854 3,531,854 - 211,273 - 48,328 - 16,411  3,531,854 3,807,866  160,152 (110,967)  35 35  160,187 (110,932) - 275,000  160,187 164,068	Benefits	Total
3,531,854 3,531,854 - 211,273 - 48,328 - 16,411  3,531,854 3,807,866  160,152 (110,967)  35 35  160,187 (110,932) - 275,000  160,187 164,068		
- 211,273 - 48,328 - 16,411 3,531,854 3,807,866 160,152 (110,967) 35 35 160,187 (110,932) - 275,000 160,187 164,068	\$ 3,692,006	\$ 3,696,899
- 211,273 - 48,328 - 16,411 3,531,854 3,807,866 160,152 (110,967) 35 35 160,187 (110,932) - 275,000 160,187 164,068		
- 48,328 - 16,411 3,531,854 3,807,866 160,152 (110,967) 35 35 160,187 (110,932) - 275,000 160,187 164,068	3,531,854	3,531,854
- 16,411  3,531,854 3,807,866  160,152 (110,967)  35 35 160,187 (110,932)  - 275,000  160,187 164,068	-	211,273
3,531,854 3,807,866 160,152 (110,967) 35 35 160,187 (110,932) - 275,000 160,187 164,068	-	48,328
160,152 (110,967)  35 35  160,187 (110,932)  - 275,000  160,187 164,068	 -	16,411
160,152 (110,967)  35 35  160,187 (110,932)  - 275,000  160,187 164,068		
35 35 160,187 (110,932) - 275,000 160,187 164,068	3,531,854	3,807,866
35 35 160,187 (110,932) - 275,000 160,187 164,068		
160,187 (110,932) - 275,000 160,187 164,068	160,152	(110,967)
160,187 (110,932) - 275,000 160,187 164,068		
- 275,000 160,187 164,068	35	35
- 275,000 160,187 164,068		
160,187 164,068	160,187	(110,932)
	 -	275,000
1,472 65,969	160,187	164,068
	1,472	 65,969
\$ 161,659 \$ 230,037	\$ 161,659	\$ 230.037

#### Combining Statement of Cash Flows Internal Service Funds For the Year Ended December 31, 2004

	Co	mputer	nputer pping	Tax Services
Cash flows from operating activities				
Cash received from interfund services Cash payments to suppliers	\$	(251,466)	\$ 4,893	\$ - -
Net cash provided (used) by operating activities		(251,466)	4,893	-
Cash flows from non-capital financing activities Transfers in		275,000	-	-
Cash flows from investing activities Interest earnings		-	-	
Net increase (decrease) in cash and cash equivalents		23,534	4,893	-
Cash and cash equivalents, beginning of year		-	743	25,643
Cash and cash equivalents, end of year	\$	23,534	\$ 5,636	\$ 25,643

Fringe	
 Benefits	Total
\$ 3,692,006	\$ 3,696,899
(3,554,150)	(3,805,616)
137,856	(108,717)
-	275,000
35	35
137,891	166,318
38,515	64,901
\$ 176,406	\$ 231,219

Continued...

#### Combining Statement of Cash Flows Internal Service Funds (Concluded) For the Year Ended December 31, 2004

	 Computer	omputer Iapping	Tax Services
Reconciliation of operating income (loss) to net cash provided by (used in) operating activities			
Operating income (loss)	\$ (276,012)	\$ 4,893	\$ -
Adjustments to reconcile operating income (loss)			
to net cash provided by operating activities:			
Depreciation	16,411	-	-
Changes in assets and liabilities:			
Prepaid expenses	14,635	-	-
Interfund payable	(18,875)	-	-
Accounts payable	 12,375	-	
Net cash provided (used) by operating activities	\$ (251,466)	\$ 4,893	\$ <u>-</u> _

	Fringe	
I	Benefits	Total
\$	160,152 \$	(110,967)
	-	16,411
	- - (22,296)	14,635 (18,875) (9,921)
\$	137,856 \$	(108,717)

## Combining Statement of Assets and Liabilities Agency Funds December 31, 2004

	 Trust and Agency	District Court		Friend of the Court		Inmate Trust		Payroll Clearing		Total
Assets										
Cash and cash equivalents	\$ 4,419,167	\$	247,581	\$	14,937	\$	23,048	\$	88,876	\$ 4,793,609
Liabilities										
Accrued liabilities	\$ -	\$	-	\$	-	\$	-	\$	88,876	\$ 88,876
Undistributed receipts	 4,419,167		247,581		14,937		23,048			4,704,733
Total liabilities	\$ 4,419,167	\$	247,581	\$	14,937	\$	23,048	\$	88,876	\$ 4,793,609

# COUNTY OF VAN BUREN, MICHIGAN Combining Statement of Changes in Assets and Liabilities All Agency Funds

#### For the Year Ended December 31, 2004

	]	Beginning Balance	Additions	I	Deductions	Ending Balance
Trust and Agency Fund						
Assets Cash and cash equivalents	\$	3,991,800	\$ 30,972,370	\$	30,545,003	\$ 4,419,167
Liabilities			 			 , , , , , ,
Undistributed receipts	\$	3,991,800	\$ 30,972,370	\$	30,545,003	\$ 4,419,167
<u>District Court</u>						
Assets  Cash and cash equivalents	\$	277,228	\$ 3,008,733	\$	3,038,380	\$ 247,581
Liabilities Undistributed receipts	\$	277,228	\$ 3,008,733	\$	3,038,380	\$ 247,581
Eviand of the Count						
Friend of the Court						
Assets Cash and cash equivalents	\$	14,937	\$ 8,783,234	\$	8,783,234	\$ 14,937
Liabilities Undistributed receipts	\$	14,937	\$ 8,783,234	\$	8,783,234	\$ 14,937

Continued...

## Combining Statement of Changes in Assets and Liabilities (Concluded) All Agency Funds

#### For the Year Ended December 31, 2004

	Beginning Balance		Additions	Deductions			Ending Balance	
<u>Inmate Trust</u>								
Assets  Cash and cash equivalents	\$	23,048	\$ 931,202	\$	931,202	\$	23,048	
Liabilities Undistributed receipts	\$	23,048	\$ 931,202	\$	931,202	\$	23,048	
Payroll Clearing Fund								
Assets Cash and cash equivalents	\$	13,727	\$ 5,088,472	\$	5,013,323	\$	88,876	
Liabilities Accrued liabilities	\$	13,727	\$ 5,088,472	\$	5,013,323	\$	88,876	
Total - All Agency Funds								
Assets Cash and cash equivalents	\$	4,320,740	\$ 48,784,011	\$	48,311,142	\$	4,793,609	
Liabilities Accrued liabilities	\$	13,727	\$ 5,088,472	\$	, ,	\$	88,876	
Undistributed receipts  Total liabilities	\$	4,307,013 4,320,740	\$ 43,695,539 48,784,011	\$	43,297,819 48,311,142	\$	4,704,733 4,793,609	

## Combining Statement of Net Assets Department of Public Works Component Unit December 31, 2004

	Lawrence Sewer #6			Covert Water #10	
Assets					
Cash and cash equivalents	\$ 19	\$	175	\$	-
Leases receivable	 279,981		909,825		875,000
Total assets	 280,000		910,000		875,000
Liabilities					
Accounts payable	-		-		-
Long-term liabilities:					
Due within one year	15,000		115,000		275,000
Due in more than one year	 265,000		795,000		600,000
Total liabilities	 280,000		910,000		875,000
Net assets					
Unrestricted	\$ -	\$	-	\$	-

Н	Casco/South Haven Water & Sewer #1		Lawton Paw Paw Wastewater Water #2			H	asco/South aven Water & Sewer #2	Hartford Water & Sewer	H	asco/South aven Water & Sewer #3
\$	425 5,934,575	\$	1,500,000	\$	2 634,998	\$	28 5,849,972	\$ 150 369,850	\$	9,880,000
	5,935,000		1,500,000		635,000		5,850,000	370,000		9,880,000
	-		-		-		-	-		-
	150,000		85,000		35,000		165,000	15,000		325,000
	5,785,000		1,415,000		600,000		5,685,000	355,000		9,555,000
	5,935,000		1,500,000		635,000		5,850,000	370,000		9,880,000
\$	-	\$	-	\$	-	\$	-	\$ -	\$	_

continued...

## Combining Statement of Net Assets Department of Public Works Component Unit December 31, 2004

	 Paw Paw Sewer #6			2002 Covert Water
Assets				
Cash and cash equivalents	\$ -	\$	-	\$ 38
Leases receivable	 685,000		10,000,000	4,899,962
Total assets	 685,000		10,000,000	4,900,000
Liabilities				
Accounts payable	-		-	-
Long-term liabilities:				
Due within one year	25,000		625,000	50,000
Due in more than one year	 660,000		9,375,000	4,850,000
Total liabilities	 685,000		10,000,000	4,900,000
Net assets				
Total net assets	\$ -	\$	-	\$ 

2003 Covert Water	Total
\$ 1,861,187 6,106,344	\$ 1,862,024 47,925,507
7,967,531	49,787,531
467,531	467,531
50,000	1,930,000
7,450,000	47,390,000
7,967,531	49,787,531
\$ -	\$ 

#### Combining Statement of Revenue, Expenses and Changes in Fund Net Assets Department of Public Works Component Unit For the Year Ended December 31, 2004

	awrence ewer #6	Paw Paw Water #1	Covert Water #10
Revenue			
Charges for services	\$ 29,750	\$ 132,190	\$ 319,219
Interest	-	-	
Total revenue	 29,750	132,190	319,219
Expenses			
Debt service:			
Principal	15,000	90,000	275,000
Interest and fiscal fees	14,750	42,190	44,219
Construction costs	-	-	
Total expenses	 29,750	132,190	319,219
Change in net assets	-	-	-
Net assets, beginning of year	-		
Net assets, end of year	\$ -	\$ -	\$ -

Hav	sco/South ven Water Sewer #1	awton stewater	Paw Paw Water #2	Casco/South Haven Water & Sewer #2	Hartford Water & Sewer	Hav	sco/South ven Water Sewer #3
\$	434,788	\$ 119,706	\$ 51,684	\$ 394,013	\$ 34,933	\$	861,431
	434,788	119,706	51,684	394,013	34,933		861,431
	150,000 284,788	85,000 34,706	35,000 16,684	100,000 294,013	15,000 19,933		310,000 551,431
	434,788	119,706	51,684	394,013	34,933		861,431
	-	-	-	-	-		-
	-	-	-	-	-		
\$	-	\$ -	\$ -	\$ -	\$ -	\$	-

continued...

# COUNTY OF VAN BUREN, MICHIGAN Combining Statement of Revenue, Expenses and Changes in Fund Net Assets (Concluded) Department of Public Works Component Unit For the Year Ended December 31, 2004

	aw Paw ewer #6	Sis	ster Lakes Sewer	2002 Covert Water
Revenue				
Charges for services Interest	\$ 59,958 -	\$	1,099,963	\$ 258,763
Total revenue	 59,958		1,099,963	258,763
Expenses				
Debt service:				
Principal	25,000		625,000	50,000
Interest and fiscal fees	34,958		474,963	208,763
Construction costs	 -		_	
Total expenses	 59,958		1,099,963	258,763
Change in net assets	-		-	-
Net assets, beginning of year	 _			
Net assets, end of year	\$ -	\$	-	\$ _

2003	
Covert	
Water	Total
\$ 309,600	\$ 4,105,998
27,932	27,932
337,532	4,133,930
-	1,775,000
309,613	2,331,011
27,919	27,919
337,532	4,133,930
-	-
-	-
\$ -	\$ -

## Combining Balance Sheet / Statement of Net Assets Drain Commission Component Unit December 31, 2004

				Capital Pro	jects	<b>Funds</b>
		Drain	]	Drain Revolving		aintenance Revolving
Assets						
Cash and cash equivalents	\$	903,469	\$	(64,944)	\$	(17,505)
Special assessments receivable		1,057,822		-		-
Due from other funds		-		132,844		54,810
Capital assets being depreciated, net		-		-		
Total assets	\$	1,961,291	\$	67,900	\$	37,305
Liabilities						
Accounts payable	\$	1,969	\$	-	\$	_
Due to other funds		150,210		-		_
Advances from primary government		-		60,000		-
Deferred revenue		1,071,022		-		-
Long term debt:						
Due within one year		-		-		-
Due in more than one year		_		-		
Total liabilities		1,223,201		60,000		-
Fund balances						
Unreserved, undesignated		738,090		7,900		37,305
Total liabilities and net assets	_\$	1,961,291	\$	67,900	\$	37,305

#### **Net assets**

Invested in capital assets, net of related debt Unrestricted

Total net assets

Lake Level	-	Total	GASB 3 Adjustme			tatement Net Assets
\$ 40,494	\$	861,514	\$	_	\$	861,514
13,200		1,071,022		-		1,071,022
-		187,654	(187	,654)		-
-		-	627	,684		627,684
\$ 53,694	\$	2,120,190	440	,030		2,560,220
\$ -	\$	1,969	4	,893		6,862
37,444		187,654	(187	,654)		_
-		60,000		-		60,000
-		1,071,022	(1,071	,022)		-
-		-	419	,500		419,500
 -		-	626	,000		626,000
37,444		1,320,645	(208	,283)		1,112,362
 16,250		799,545	(799	,545)		-
\$ 53,694	\$	2,120,190	1			
			(417	,816)		(417,816)
			1,865			1,865,674
			\$ 1,447	050	\$	1 117 050
			\$ 1,447	,000	φ	1,447,858

#### Combining Statement of Revenue, Expenditures and Changes in Fund Balances / Statement of Activities Drain Commission Component Unit For the Year Ended December 31, 2004

		Capital Pr	ojects Funds
		Drain	Maintenance
	 Drain	Revolving	Revolving
Revenue			
Special assessments	\$ 440,096	\$ -	\$ -
Interest and rentals	7,374	-	479
Other revenue	 290,609	-	
Total revenue	 738,079	<u>-</u>	479
Expenditures / expenses			
Public works	389,652	-	-
Debt service:			
Principal	444,750	-	-
Interest	 31,295		
Total expenditures / expenses	 865,697		
Revenue over (under) expenditures	(127,618)	-	479
Other financing sources			
Proceeds from debt	 18,000		
Net change in fund balances / net assets	(109,618)	-	479
Fund balances / net assets, beginning of year	 847,708	7,900	36,826
Fund balances / net assets, end of year	\$ 738,090	\$ 7,900	\$ 37,305

Lake Level	- Total		GASB 34 Adjustments		tatement Activities
\$ 13,750 312	\$	453,846 8,165 290,609	\$	(430,378)	\$ 23,468 8,165 290,609
14,062		752,620		(430,378)	322,242
12,500		402,152		37,952	440,104
-		444,750 31,295		(444,750)	31,295
12,500		878,197		(406,798)	471,399
1,562		(125,577)		(23,580)	(149,157)
 -		18,000		(18,000)	
1,562		(107,577)		(41,580)	(149,157)
14,688		907,122		689,893	1,597,015
\$ 16,250	\$	799,545	\$	648,313	\$ 1,447,858



#### **SINGLE AUDIT**

For The Year Ended December 31, 2004



### COUNTY OF VAN BUREN, MICHIGAN SINGLE AUDIT

#### **Table Of Contents**

#### Year Ended December 31, 2004

	<b>PAGE</b>
Schedule of Expenditures of Federal Awards	1-2
Notes to Schedule of Expenditures of Federal Awards	3-4
Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards	5-6
Independent Auditors' Report on Compliance With Requirements Applicable to Major Programs and Internal Control over Compliance in Accordance With OMB Circular A-133	7-9
Schedule of Findings and Questioned Costs	10-12

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#### Schedule of Expenditures of Federal Awards For the Year Ended December 31, 2004

		Pass-through	
Federal/Pass-through Grantor	CFDA	Grantor	Federal
Program Title	Number	Number	Expenditures
U.S. Department of Agriculture			
Passed-through the Michigan Department of Career Development:			
Food Stamps	10.561	none	\$ 205,550
U.S. Department of Housing and Urban Development			
Passed-through the Michigan State Housing Development Authority:			
Community Development Block Grant	14.228	MSC-2002-5830-RR	5,000
Community Development Block Grant	14.228	MSC-2002-5830-HO	86,709
HOME Investment Partnership	14.239	M-2002-2830-HOA	22,647
Total U.S. Department of Housing and Urban Development			114,356
U.S. Department of Justice			
Passed-through the Michigan Department of State Police:			
State Homeland Security Grant Program Radiological Emergency Planning	16.007	none	56,404
State Homeland Security Grant Program Exercise Grant	16.007	none	2,229
State Homeland Security Grant Program Part II Solution Area Planner	16.007	none	32,137
Sime Homeway Security State Hogeway and Hogeway How Hamile	10.007	none	32,127
Southwest Enforcement Team (SWET)	16.580	7088-5-03-B	33,360
Passed-through the Family Independence Agency:			
Juvenile Accountability Incentive Block Grant	16.523	JAIBG-03-80001	15,894
Passed-through the Michigan Department of Community Health:			
Byrne Formula - Media Communications	16.579	2003DBBX0049	2,693
Byrne Formula - Livescan	16.579	2003DBBX0049	13,985
Byrne Formula	16.579	2004DBBX0052	95,502
Passed-through Grand Valley State University:			
Project Safe Neighborhood Gun Investigator	16.609	2003-GP-CX-0561	18,515
Total U.S. Department of Justice			270,719
•			270,712
U.S. Department of Labor  Passed-through the Michigan Department of Labor and Economic Growth:			
· · · · · · · · · · · · · · · · · · ·	17 207		470.659
Employment Services	17.207	none	479,658
Re-employment Services	17.207	none	21,629
Trade Adjustment Assistance	17.245	none	168,869
Welfare-to-Work	17.253	none	451,739
Workforce Investment Act - Adult	17.258	none	801,543
Workforce Investment Act - Youth	17.259	none	931,737
Workforce Investment Act			
Workforce Investment Act:	17.260	_	002.000
Dislocated Workers	17.260	none	803,000
Dislocated Workers National Emergency Grant	17.260	none	38,765
Dislocated Workers			

continued...

#### Schedule of Expenditures of Federal Awards (Concluded) For the Year Ended December 31, 2004

		Pass-through	
Federal/Pass-through Grantor	CFDA	Grantor	Federal
Program Title	Number	Number	Expenditures
U.S. Department of Labor (concluded)			
Passed-through the Michigan Department of Labor and Economic Growth (concluded):			
Workforce Investment Act (concluded):			
Administration	17.258,	none	\$ 210,418
Displaced Homemakers	17.259,	none	77,625
Incentives	& 17.260	none	74,878
Incumbent Workers	CC 17.200	none	51,389
Statewide Activities		none	44,648
Statewide Benton Harbor Youth works - Statewide		none	295,000
Reed Act:			
WF	17.UKN	none	1,787,541
Service Center	17.UKN	none	216,977
Accessability	17.UKN	none	16,849
·			
Total U.S. Department of Labor			6,479,189
U.S. Department of Transportation			
Passed-through the Michigan Department of State Police:			
Click-It or Ticket Mobilization	20.600	PT-04-63	5,983
2003-2004 Hazardous Materials Emergency Planning Grant	20.703	none	2,800
Total U.S. Department of Transportation			8,783
U.S. Department of Health and Human Services			
Passed-through the Michigan Department of Labor and Economic Growth			
and the Family Independence Agency:			
Temporary Assistance for Needy Families - Work First	93.558	none	1,438,822
Temporary Assistance for Needy Families - Work First	75.550	none	1,130,022
Project Zero Transportation	93.558	none	103,000
Temporary Assistance for Needy Families - Work First	75.550	none	103,000
Family Independence Agency Support Services	93.558	none	175,000
Faining independence Agency Support Services	93.336	none	173,000
Passed-through the Family Independence Agency:	00.7.0	GG/GOX 6.4.00003	501.051
Title IV-D CRP	93.563	CS/COM-04-80003	681,271
Title IV-D CRP	93.563	CS/COM-05-80003	255,152
Title IV-D Medical Support	93.563	CS/MED-04-80003	25,473
Title IV-D Medical Support	93.563	CS/MED-05-80003	13,784
Title IV-D Incentive Payments	93.563	none	174,913
Total U.S. Department of Health and Human Services			2,867,415
U.S. Department of Homeland Security			
Passed-through the Michigan Department of State Police:			
Law Enforcement Terrorism Prevention Program	97.004	none	40,710
Homeland Security Grant Program	97.004	none	125,729
State Homeland Security Grant Program Part II Training	97.004	none	3,734
Emergency Management Performance Grant	97.042	none	26,987
Supplemental Planning Grant	97.051	FY02-EMD/TPSG/EX	20,000
Total U.S. Department of Homeland Security			217,160
Total Expenditures of Federal Awards			\$ 10,163,172

# **Notes to Schedule of Expenditures of Federal Awards**

#### 1. GENERAL

The accompanying Schedule of Expenditures of Federal Awards presents the activity of all federal awards programs of the County of Van Buren, Michigan (the "County"). Federal awards received directly from federal agencies, as well as federal awards passed through other government agencies, are included on the Schedule.

The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the financial statements.

The County of Van Buren, Michigan reporting entity is defined in Note I of the County's financial statements. The County of Van Buren, Michigan's financial statements include the operations of the Van Buren County District Public Health Department and Van Buren County Road Commission discretely presented component units, which received \$1,333,654 and \$485,466 in federal awards, respectively, which is not included in the Schedule for the year ended December 31, 2004. Our audit did not include the operations of the Van Buren County District Public Health Department or Van Buren County Road Commission discretely presented component units because they engaged other auditors to perform those audits.

The County of Van Buren, Michigan's financial statements also include the operations of the Van Buren County Public Transit enterprise fund, which received \$391,078 in federal awards which is not included in the Schedule during the year ended December 31, 2004. Our audit did not include the operations of the Van Buren County Public Transit enterprise fund because they engaged other auditors to perform that audit.

#### 2. BASIS OF ACCOUNTING

The accompanying Schedule of Expenditures of Federal Awards is presented using the modified accrual basis of accounting which is described in Note I of the County's basic financial statements.

# **Notes to Schedule of Expenditures of Federal Awards (Concluded)**

# 3. PAYMENTS TO SUBRECIPIENTS

The County administers certain federal awards programs through subrecipients. Those subrecipients are not considered part of the County of Van Buren, Michigan reporting entity. Of the federal expenditures presented in the schedule, the County of Van Buren, Michigan provided federal awards to subrecipients as follows:

		Amount
	CFDA	Provided to
Program title	Number	Subrecipients
Food Stamps	10.561	\$ 205,550
Employment Services	17.207	479,658
Re-employment Services	17.207	21,629
Trade Adjustment Assistance	17.245	168,869
Welfare-to-Work	17.253	451,739
Workforce Investment Act - Adult	17.258	801,543
Workforce Investment Act - Youth	17.259	931,737
Workforce Investment Act:		
Dislocated Workers	17.260	803,000
National Emergency Grant	17.260	38,765
National Reserve	17.260	5,000
Rapid Response #1240	17.260	1,924
Administration	17.258,	210,418
Displaced Homemakers	17.259,	77,625
Incentives	& 17.260	74,878
Incumbent Workers		51,389
Statewide Activities		44,648
Statewide Benton Harbor Youth works - Statewide		295,000
Reed Act:		
WF	17.UKN	1,787,541
Service Center	17.UKN	216,977
Accessability	17.UKN	16,849
Temporary Assistance for Needy Families - Work First	93.558	1,438,822
Temporary Assistance for Needy Families - Work First		
Project Zero Transportation	93.558	103,000
Temporary Assistance for Needy Families - Work First		
Family Independence Agency Support Services	93.558	175,000
		\$ 8,401,561

\* \* \* \* \* \*



# INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

August 5, 2005

To the Board of Commissioners of the County of Van Buren, Michigan Paw Paw, Michigan

We have audited the financial statements of the *County of Van Buren*, *Michigan*, as of and for the year ended December 31, 2004, and have issued our report thereon dated August 5, 2005. We did not audit the financial statements of the Public Transit enterprise fund, which represents 11.6% of the assets and 12.3% of the revenues of the aggregate remaining (nonmajor) funds, respectively. We also did not audit the financial statements of the Road Commission or District Public Health component units, which represent 49.2% and 1.7%, respectively, of the assets and 57.8% and 21.3%, respectively, of the revenues of the aggregate discretely presented component units. Those financial statements were audited by other auditors whose reports were furnished to us, and our opinion, insofar as it relates to the amounts included for the Public Transit fund and Road Commission and District Public Health component units, is based on the reports of the other auditors. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### **Internal Control over Financial Reporting**

In planning and performing our audit, we considered the County of Van Buren, Michigan's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide an opinion on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses.

A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our report and the reports of other auditors noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

# **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the County of Van Buren, Michigan's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests and the report of the other auditors disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

However, we noted other matters involving the internal control over compliance and/or financial reporting that we have reported to the management of the County of Van Buren, Michigan in a separate letter dated August 5, 2005.

This report is intended solely for the information and use of the audit committee, management, others within the organization, Board of Commissioners, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Rehmann Loham



# INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO MAJOR PROGRAMS AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

August 5, 2005

To the Board of Commissioners of the County of Van Buren, Michigan Paw Paw, Michigan

#### Compliance

We have audited the compliance of the *County of Van Buren*, *Michigan* with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to its major federal programs for the year ended December 31, 2004. The County of Van Buren, Michigan's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to its major federal programs is the responsibility of the County of Van Buren, Michigan's management. Our responsibility is to express an opinion on the County of Van Buren, Michigan's compliance based on our audit.

The County of Van Buren, Michigan's financial statements include the operations of the Van Buren County District Public Health Department and Van Buren County Road Commission discretely presented component units, which received \$1,333,654 and \$485,466 in federal awards, respectively, which is not included in the Schedule for the year ended December 31, 2004. Our audit, did not include the operations of the Van Buren County District Public Health Department or Van Buren County Road Commission discretely presented component units because they engaged other auditors to perform those audits.

The County of Van Buren, Michigan's basic financial statements include the operations of the Van Buren County Public Transit enterprise fund, which received \$391,078 in federal awards which is not included in the Schedule of Expenditures of Federal Awards during the year ended December 31, 2004. Our audit, described below, did not include the operations of the Van Buren County Public Transit enterprise fund because they engaged other auditors to perform that audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the County of Van Buren, Michigan's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the County of Van Buren, Michigan's compliance with those requirements.

In our opinion, the County complied, in all material respects, with the requirements referred to above that are applicable to its major federal programs for the year ended December 31, 2004.

#### **Internal Control over Compliance**

The management of the County of Van Buren, Michigan is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the County of Van Buren, Michigan's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants caused by error or fraud that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

# **Schedule of Expenditures of Federal Awards**

Our audit was performed for the purpose of forming an opinion on the basic financial statements taken as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by OMB Circular A-133 and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

We have audited the basic financial statements of the *County of Van Buren*, *Michigan* as of and for the year ended December 31, 2004, and have issued our report thereon dated August 5, 2005. We did not audit the financial statements of the Public Transit enterprise fund, which represents 11.6% of the assets and 12.3% of the revenues of the aggregate remaining (nonmajor) funds, respectively. We also did not audit the financial statements of the Road Commission or District Public Health component units, which represent 49.2% and 1.7%, respectively, of the assets and 57.8% and 21.3%, respectively, of the revenues of the aggregate discretely presented component units. Those financial statements were audited by other auditors whose reports were furnished to us, and our opinion, insofar as it relates to the amounts included for the Public Transit fund and Road Commission and District Public Health component units, is based on the reports of the other auditors.

This report is intended solely for the information and use of the audit committee, management, others within the organization, Board of Commissioners, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties

Rehmann Loham

# **Schedule of Findings and Questioned Costs**

# For the Year Ended December 31, 2004

# **SECTION I - SUMMARY OF AUDITORS' RESULTS**

# **Financial Statements**

Type of auditors' report issued:	<u>Unqualified</u>
Internal control over financial reporting:	
Material weakness(es) identified?	yes <u>X</u> no
Reportable condition(s) identified not considered to be material weaknesses?	yesX_ none reported
Noncompliance material to financial statements noted?	yes <u>X</u> no
<u>Federal Awards</u>	
Internal Control over major programs:	
Material weakness(es) identified?	yes <u>X</u> no
Reportable condition(s) identified not considered to be material weaknesses?	yesX_ none reported
Type of auditors' report issued on compliance for major programs:	<u>Unqualified</u>
Any audit findings disclosed that are required to be reported in accordance with Circular A-133, Section 510(a)?	yes <u>X</u> no

# **Schedule of Findings and Questioned Costs (Continued)**

# For the Year Ended December 31, 2004

# **SECTION I - SUMMARY OF AUDITORS' RESULTS (Continued)**

Identification of major program:

<u>CFDA Number</u>	Name of Federal Program or Cluster
10.561	Food Stamps Employment/Training
17.207	Employment Services
17.245	Trade Adjustment Assistance
17.253	Welfare to Work Act
17.255, 17.258, 17.259 and 17.260	Workforce Investment Act
17.UKN	Reed Act
93.558	Temporary Assistance for Needy Families
Dollar threshold used to distinguish	
between Type A and Type B programs:	<u>\$300,000</u>
Auditee qualified as low-risk auditee?	yes <u>X</u> no
SECTION II – FINANCIAL STATEMENT FI	NDINGS
None.	
SECTION III – FEDERAL AWARD FINDING	SS AND QUESTIONED COSTS
None.	

# **Schedule of Findings and Questioned Costs (Concluded)**

For the Year Ended December 31, 2004

#### SECTION IV – PRIOR YEAR FEDERAL AWARD FINDINGS

#### **2004-1** Grant Management

In the prior year, it was noted that the County lacked sufficient oversight over its various federal and state grant programs to ensure material compliance with grantor requirements. Through a combination of management oversight, and the creation of a new Grants Manager position, this finding has been resolved to the auditors' satisfaction.

# 2004-2 Community Development Block Grant (CDBG) – Accounting and Reporting

In the prior year, the County requested draws of federal funds well in advance of its immediate cash needs, and filed certain financial reports that did not agree or reconcile with the County's internal accounting records. In 2004, a new policy was initiated to more closely monitor this process, and to ensure that grant draws coincide with eligible disbursements. Accordingly, this finding has been resolved to the auditors' satisfaction.

\* \* \* \* \* \*



August 5, 2005

The Board of Commissioners County of Van Buren, Michigan Paw Paw, Michigan

We have audited the financial statements of **Van Buren County** for the year ended December 31, 2004, and have issued our report thereon dated August 5, 2005. Professional standards require that we provide you with the following information related to our audit.

# Our Responsibility Under Auditing Standards Generally Accepted in the United States of America and OMB Circular A-133

As stated in our engagement letter dated January 11, 2005, our responsibility, as described by professional standards, is to plan and perform our audit to obtain reasonable, but not absolute, assurance that the financial statements are free of material misstatement and are fairly presented in accordance with accounting principles generally accepted in the United States of America. Because an audit is designed to provide reasonable, but not absolute assurance and because we did not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us.

In planning and performing our audit, we considered Van Buren County's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. We also considered internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

As part of obtaining reasonable assurance about whether Van Buren County's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit. Also, in accordance with OMB Circular A-133, we examined, on a test basis, evidence about Van Buren County's compliance with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* applicable to each of its major federal programs for the purpose of expressing an opinion on Van Buren County's compliance with those requirements. While our audit provides a reasonable basis for our opinion, it does not provide a legal determination on Van Buren County's compliance with those requirements.

# **Significant Accounting Policies**

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we advised management about the appropriateness of accounting policies and their application. The significant accounting policies used by Van Buren County are described in Note I to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year. We noted no transactions entered into by Van Buren County during the year that were both significant and unusual, and of which, under professional standards, we are required to inform you, or transactions for which there is a lack of authoritative guidance or consensus.

# **Accounting Estimates**

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were:

• Management's estimate of the useful lives of depreciable fixed assets is based on the length of time it is believed that those assets will provide some economic benefit in the future. We evaluated the key factors and assumptions used to develop the useful lives of those assets in determining that they are reasonable in relation to the financial statements taken as a whole.

#### **Audit Adjustments**

For purposes of this letter, professional standards define an audit adjustment as a proposed correction of the financial statements that, in our judgment, may not have been detected except through our auditing procedures. An audit adjustment may or may not indicate matters that could have a significant effect on Van Buren County's financial reporting process (that is, cause future financial statements to be materially misstated). We proposed numerous adjusting journal entries, all of which were approved and recorded by management, which in our judgment had a significant effect on Van Buren County's financial reporting process.

#### **Disagreements with Management**

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

# **Consultations with Other Independent Accountants**

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

# **Issues Discussed Prior to Retention of Independent Auditors**

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as Van Buren County's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

#### **Difficulties Encountered in Performing the Audit**

We encountered no difficulties in dealing with management in performing our audit.

This letter and the accompanying memorandum are intended for the use of the Board of Commissioners, management, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

Rehmann Lohson

# **VAN BUREN COUNTY**

#### **Comments and Recommendations**

#### For the Year Ended December 31, 2004

During our audit we became aware of certain issues regarding internal control and financial reporting. This memorandum summarizes our comments and suggestions regarding these matters. This memorandum does not affect our report dated August 5, 2005 on the financial statements of Van Buren County.

# **Grant Administration and Reporting**

As is the case with many municipal governments, it has been the County's practice to account for its operations on a cash basis throughout the year, and to make the necessary accruals at year-end in conformity with generally accepted accounting principles. Under this system, there is a need to perform year-end reconciliations of the amounts requested for reimbursement from grantor agencies and amounts received during the year. Because payment requests are often submitted directly by the respective County departments, the Treasurer's Office is not always aware of the amounts requested that should be included in the year-end accrual process. This can lead to possible under-accruals of revenue when the Treasurer's Office does not have all the necessary information.

In connection with the 2002 audit, we recommended that the County establish a written policy requiring that a copy of all grant contracts and payment request documents, including invoices/reimbursement requests and the related remittance advises, be forwarded to the Treasurer's Office at the time they are received or filed, for proper accounting in the County's general ledger. This would ensure that the Treasurer's Office is aware of any outstanding payment requests, and can monitor collections and the related accruals more accurately throughout the year. During 2003, the County drafted such a policy and created a new part-time Grants Manager position to oversee the process of grant administration. Over the past few years, the County has been steadily working toward implementing the provisions of its policy to better ensure compliance with grant requirements and to prepare for the annual financial and single audits.

Given the significant progress made in this area for 2004, we reported that the reportable condition identified in the 2003 single audit report over grants administration had been sufficiently resolved to no longer represent a significant risk that errors would occur and not be detected by management in the normal course of operations.

Our review of the County's grants and records for the 2004 audit revealed that there is still room, however, for further improvement. Many smaller grants were not initially reconciled at year-end, resulting in fund deficits in the preliminary records provided to us. Based on the information provided by management, we proposed a significant number of adjustments to grant funds for year-end accruals and deferrals. Most of these adjustments related to the fact that the Grants Manager and Treasurer had difficulty collecting all of the necessary documents from the various departments responsible for administering grants.

We would like to both commend the County for the progress made thus far, and reemphasize our previous recommendations to make fully implementing the grants administration policy a high priority for 2005.

# VAN BUREN COUNTY

#### **Comments and Recommendations**

#### For the Year Ended December 31, 2004

# **Overall Audit Process and Preparation**

Due to a combination of various factors, the County's audit has had to be extended past the June 30 deadline in each of the past several years. In the past, this has been caused by late audits from the County's component units, and most recently, due to the significant investment of time required for the implementation of GASB Statement No. 34. In the current year, however, the delay was caused primarily by the County's lack of preparation for the audit.

Each year, we provide management with a comprehensive list of the audit schedules and supporting documentation to have ready for our fieldwork. This list was provided to management in March 2005, with the anticipation that the County's audit would be started and completed in early May. When we began our audit fieldwork, we discovered that a significant portion of the items requested were not yet available. From that point, several further attempts were made to resume and conclude our audit procedures. However, it was July before the bulk of the items requested were provided to us.

We are very mindful of the unique set of circumstances that surrounded the delays this year (including the untimely death of an immediate family member). Nevertheless, it is our desire for the County to be adequately prepared for its financial and single audits so that they can be completed on time in the future.

One common theme we encountered in requesting information for the audit was a lack of consensus on who was ultimately responsible for preparing certain information. In regards to federal, state, and other regulatory requirements, the primary responsibility for preparing most financial information rests simply with the generic term "management". Management is responsible for maintaining the County's books, preparing grant reconciliations and reports, and providing information to the auditors. Who, specifically, represents "management" for any particular task is a decision for the County to make internally. Many other counties have settled this matter through the creation of a centralized Finance Department or Controller's Office. We are not suggesting that this is necessarily the appropriate approach for Van Buren County. However, we would strongly encourage the County to give careful consideration to the organization and distribution of responsibility for the oversight of all of the County's financial functions, and the process of preparing for the annual audit.

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